

**BROCKPORT CENTRAL SCHOOL BOARD
OF EDUCATION
November 16, 2021**

These are the minutes of the Regular Board Meeting held on November 16, 2021. The meeting was called to order at 6:01 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
Daniel Legault, Board Member (joined via zoom)
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Tammy Clarke, Deputy District Clerk
Laura Alhart
Tammy Bubb
Todd Hagreen
Heather Randall
Sophia Visconte
Tina Visconte

Excused:

David Howlett, Board Member
Robert Lewis, Board Member

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Ms. Robertson, the Board approved the order of the agenda including hand carries: 4.7.8-4.7.9, 4.9.10-4.9.11 and amending 4.7.6 – correcting the spelling of last name to KHAN and removing 4.9.7. The motion carried 5-0.

MINUTES

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved the November 2, 2021, Regular Board Meeting minutes. The motion carried 5-0.

BOARD PRESENTATIONS

- The book, The Stuff of Life by Mark Schultz was presented by Heather Randell, high school science teacher. It will be placed on an upcoming Board agenda.
- Todd Hagreen, Athletic Director, presented on Fall Athletics.

COMMUNICATION – PUBLIC COMMENT

- None

BOARD REPORTS

- Ms. Robertson reported there were issues with zoom at the Information Exchange meeting on November 10. Discussion included NYS Seal of Civic Readiness, which Dr. Rachel Kluth also updated board members on.
- Ms. Carbone attended the November 3 Board Leadership meeting which focused on the challenges at all school districts.

1. New Business

None

2. Policy Development

Mr. Harradine moved, seconded by Mr. Turbeville. The Board approved the second reading of policies 2.1-2.11. The motion carried 5-0.

- 2.1 3170 Research within the District
- 2.2 3180 District Website and Web Pages
- 2.3 3190 Use of Therapy Dogs in School
- 2.4 3210 Visitors to the School
- 2.5 3220 Public Participation at School Board Meetings
- 2.6 3231 Complaints About Policies
- 2.7 3240 Distribution of Promotional Materials to Students/Advertising in Schools
- 2.8 3250 Parent-Teacher-Student Association
- 2.9 3260 Booster Organizations
- 2.10 3280 Use of Facilities
- 2.11 3282 Staff Use of School Facilities/Internal Use

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth stated that Brockport's new 24/7 tutoring services for secondary students, provided by *Paper* has been launched. It is starting off very positive and students have been logging in to utilize tutoring help. Thank you to Mr. Pincelli, Mr. Roberts, and Mr. Smith for their help getting this up and running.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
 - Ms. Carragher provided a COVID-19 update which included information on onsite PCR testing for students. This gives parents another resource and it is county funded.
 - Ms. Carragher also discussed the district's partnership with Genesee Mental Health which will include increasing services onsite.
- 3.3 Mr. Harradine moved, seconded by Ms. Robertson, the Board approved Consent Items (CSE) 3.3.1-3.3.8. the motion carried 5-0.
- 3.3.1 On October 14, 29, November 2 and 5, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On October 22, 25, 26, 28, 29, November 1, 3, and 4, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On October 15, 25, 28, November 2 and 5, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On October 21, 3, and 4, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On October 29, and November 3, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On October 29, and November 3, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.

- 3.3.7 On October 12, 13, 20, 29, and November 4, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On October 21, 29, November 3 and 8, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Legault moved, seconded by Mr. Harradine, the Board approved Personnel 4.1-4.13 including hand carries: 4.7.8-4.7.9, 4.9.10-4.9.11, amending 4.7.6 – correcting the spelling of last name to KHAN and removing 4.9.7. The motion carried 5-0.

CERTIFIED

4.1 Appointments

- 4.1.1 Samantha DiPerna, to be appointed as a long-term substitute English teacher at the high school effective November 29, 2021 through June 30, 2022. Initial certificates in ELA grades 7-12, 5-6 extension ELA and students with disabilities grades 7-12. Annual salary \$37,100 (prorated \$ 26,341).

4.2 Resignations

- 4.2.1 Matthew Schultz, Director of Transportation to resign effective December 10, 2021.
- 4.2.2 Michael Zale, Business Teacher at the High School to resign effective December 31, 2021

4.3 Substitutes

- 4.3.1 Lea Calhoun
- 4.3.2 Zachary Grasso (Contracted Building Substitute, \$130/day)
- 4.3.3 Carter Mink (Contracted Building Substitute, \$130/day)
- 4.3.4 Hanna O'Donnell
- 4.3.5 Eleanor Pell
- 4.3.6 Justin Scheg (Contracted Building Substitute, \$130/day)

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 **UPDATE** Ryan McDonell, extra teaching assignment (0.1 FTE) effective November 3, 2021 through June 30, 2022 ~~\$6,629.90~~, **\$5237.62**.
- 4.6.2 **UPDATE** Patricia Arnold, Mentor Teacher, ~~\$300 (prorated Sept – Nov)~~, **\$500 (prorated Sept – Jan)**.
- 4.6.3 **UPDATE** Rebecca Barrett, Mentor Teacher, ~~\$300 (prorated Sept – Nov)~~, **\$1000 (Sept – June)**.
- 4.6.4 Michael Casale, Mentor Teacher, \$800 (prorated Nov – June).
- 4.6.5 Nancy Postilli, substitute AIS Sunrise Teacher, effective November 17, 2021 through June 10, 2022, at a pay rate of \$53.00 per hour.
- 4.6.7 Justin Jackson, substitute AIS Sunrise Teacher, effective November 17, 2021 through June 10, 2022, at a pay rate of \$53.00 per hour.
- 4.6.8 Bryn Hayes, Mod B Basketball Coach, Level F-Step 2 \$2910.

CLASSIFIED

4.7 Appointments

- 4.7.1 **Offer Rescinded** -- Shannon Caton, to be appointed as a probationary Teacher Aide effective September 7, 2021. Rate is set at \$12.50 per hour. Probationary period begins on September 7, 2021 and ends on September 6, 2022.
- 4.7.2 Amanda Mousaw, to be appointed as a probationary Teacher Aide at Oliver Middle School effective November 29, 2021. Rate is set at \$12.50 per hour. Probationary period begins on November 29, 2021 and ends on November 28, 2022. (Pending fingerprint clearance.)

- 4.7.3 Jacob Coogan, to be appointed as a probationary Cleaner at Oliver Middle School effective November 29, 2021. Rate is set at \$12.50 per hour. Probationary period begins on November 29, 2021 and ends on November 28, 2022. (Pending fingerprint clearance.)
- 4.7.4 Laura Alhart, to be appointed as a probationary Food Service Helper at the High School effective November 17, 2021. Rate is set at \$12.50 per hour. Probationary period begins on November 17, 2021 and ends on November 16, 2022. (Pending fingerprint clearance.)
- 4.7.5 William Brawn, to be appointed as an interim Director of Transportation in the Transportation Department effective November 17, 2021. Rate is set at \$375 per day.
- 4.7.6 Nurjahan Khan, to be appointed as a probationary Teacher Aide at Oliver Middle School effective November 17, 2021. Rate is set at \$12.50 per hour. Probationary period begins on November 17, 2021 and ends on November 16, 2022. (Pending fingerprint clearance.)
- 4.7.7 **UPDATE:** Jordan Naughton, to be appointed as a probationary Microcomputer Maintenance Technician at the High School effective ~~November 18, 2021~~ **November 15, 2021**. Rate is set at \$15.25 per hour. Probationary period begins on ~~November 18, 2021~~ **November 15, 2021** and ends on ~~November 17, 2022~~ **November 14, 2022**.
- 4.7.8 **HAND CARRY:** Michael Connelly, to be appointed as a probationary Bus Driver in the Transportation Department effective November 17, 2021. Rate is set at \$19.02 per hour. Probationary period begins on November 17, 2021 and ends on November 16, 2022.
- 4.7.9 **HAND CARRY:** Jennifer Eckerd, to be appointed as a probationary Bus Attendant in the Transportation Department effective November 17, 2021. Rate is set at \$12.50 per hour. Probationary period begins on November 17, 2021 and ends on November 16, 2022.

4.8 Resignations

- 4.8.1 Lola Stockmaster, Teacher Aide, Oliver Middle School, resigning, effective November 5, 2021.
- 4.8.2 Christine Mickey, School Aide/Cafeteria Monitor, Oliver Middle School, resigning, effective November 2, 2021.
- 4.8.3 Sherry Hagmier, Teacher Aide, Oliver Middle School, resigning for the purpose of retirement, effective November 29, 2021.
- 4.8.4 Suzan DiRoma, Bus Attendant, Transportation Department, resigning for the purpose of retirement, effective December 1, 2021.
- 4.8.5 Chelsea Farrand, Bus Operations Supervisor, Transportation Department, resigning, effective November 23, 2021.

4.9 Substitutes

- 4.9.1 Lisa Baker, School Aide
- 4.9.2 Deanna Bartlett, Cleaner
- 4.9.3 Audrey Foos, School Aide
- 4.9.4 Frank Heinz, Bus Driver
- 4.9.5 Oriel Hodge, Student Cleaner
- 4.9.6 Anna Lancie, School Aide
- 4.9.7 ~~Debra O'Neill, Bus Driver~~ **PULLED FROM AGENDA**
- 4.9.8 Aiden Onofrechuk, Student Cleaner
- 4.9.9 Philiasophia Wood, Student Cleaner
- 4.9.10 **HAND CARRY:** Hillarie Aiello-Baylor, Bus Attendant
- 4.9.11 **HAND CARRY:** Susan Nashburn, Bus Attendant

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Kayla Usborne, Student Teaching, (Phillip Thore)
- 4.11.2 Kurt Eschner, Student Teaching, (Jennifer Fredericks)
- 4.11.3 Molly Nichols, Student Teaching, (Justin Jackson)
- 4.11.4 Kylee Rosbrook, Student Teaching, (Erin Reed)
- 4.11.5 Brooklyn Hill, Student Teaching, (Charles Kinsey)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 UPDATE – Anthony DiNatale, change from Provisional appointment to Probationary appointment as Bus Operations Supervisor, effective November 17, 2021.
- 4.13.2 UPDATE – Lisa Juby, change from Provisional appointment to Probationary appointment as Bus Operations Supervisor, effective November 17, 2021.
- 4.13.3 Approval of the extension successor agreement for the United Public Service Employees Union – July 1, 2019 through June 30, 2025.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - Ms. Reichhart reported on the November 10 Budget Committee meeting that focused on Transportation, Buildings & Grounds and Safety & Security 2022-2023 budgets.
 - An Audit Committee meeting is scheduled on November 17.
- 5.2 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the Treasurer’s Report for the months of June, July, August, and September 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 5-0.
- 5.3 Mr. Turbeville moved, seconded by Mr. Harradine, RESOLVED, that the Board of Education approve the Financial Report for the months of July, August, and September 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 5-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley distributed the 2021 Capital Project Vote brochure that will be going out to the community this weekend. Thank you to Ms. Croce, Ms. Decker, Mr. Manchester, BOCES and all who had a hand in developing this. Presentations have been taking place to staff and outside groups.
 - Mr. Winkley discussed a COVID intermunicipal agreement with Monroe County and has an upcoming meeting with FEMA to discuss COVID reimbursements. There will be more information to follow.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
 - Ms. DiLalla stated the district is hosting a job fair November 22 from 9:00 am – 6:00 pm in the Technology and Training Center. Kudos to the HR department for their help in setting this up.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
 - Mr. Bruno reported that the Monroe County Superintendents met with Dr. Mendoza and discussion focused on NYS testing item “Test to Stay”.
 - Mr. Bruno attended Class Acts and stated the students are amazing and thanked all involved.
 - Mr. Bruno stated the administrative team is phenomenal and thanked them for their hard work keeping our district safe.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

- 10.1 Mr. Turbeville moved, seconded by Ms. Robertson, the Board approved the revised 2021-22 School Calendar. The motion carried 5-0.

11. Other Items of Business

None

12. Round Table

- Board members thanked everyone for their hard work.
- Mr. Harradine attended Castle Coffee at OMS and highly suggests it. It is an inviting calm place and is run by students. Warm beverages and tasty treats are served with a smile on Mondays, Tuesdays, Thursdays, and Fridays from 7:30 - 9:30 a.m. for staff members.

13. Executive Session

- 13.1 Mr. Turbeville moved, seconded by Ms. Robertson, the Board adjourned the regular meeting at 7:06 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 5-0.

Mr. Turbeville moved, seconded by Mr. Legault, the Board entered into executive session at 7:30 p.m. The motion carried 5-0.

Mr. Turbeville moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 8:25 p.m. The motion carried 5-0.

Regular Session

Mr. Harradine moved, seconded by Mr. Turbeville, the Board approved Dr. Pamela Kissel as the Interim Ginther Elementary Principal effective November 29, 2021 at the rate of \$500/day. The motion carried 5-0.

14. Adjournment

- 14.1 Mr. Harradine moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:26 p.m. The motion carried 5-0.

Prepared by:



Tammy Clarke, Deputy District Clerk

12-8-21

Date