

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
November 15, 2022**

These are the minutes of the Regular Board Meeting held on November 15, 2022. The meeting was called to order at 6 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
Jerilee DiLalla, Assistant Superintendent for Human Resources
Darrin Winkley, Assistant Superintendent for Business
Jill Reichhart, Treasurer and Finance Director
Deb Moyer, District Clerk
Jeannine Limbeck
Lori Quinn
Rosie Rich
Jim Goetz, Jr.
Jim Goetz, Sr.
Catherine Goetz
Sophia Edozien
Cate Edozien
Elizabeth Goetz
Kelly Keenan
Randall Yu
Kristy Hart
Jack Wahl
Debbie Wahl
David Stroup

Excused:

David Howlett, Board Member
Michael Turbeville, Board Member
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction

ORDER OF THE AGENDA

Mr. Lewis moved, seconded by Mr. Legault, the Board of Education approved the order of the agenda. The motion carried 5-0.

MINUTES

Ms. Robertson moved, seconded by Mr. Lewis, the Board of Education approved the November 1, 2022, Regular Board Meeting minutes. The motion carried 5-0.

BOARD PRESENTATIONS

- The Genesee Valley Region Pick A Reading Partner (PARP) Program Award was presented to Kelly Keenan, Ginther Assistant Principal and Randall Yu, Ginther Principal by PTSA President Tricia White.
- The Board of Education presented Brockport's Best awards to Dr. James Goetz, Kristy Hart, Rosie Rich, and Debbie Wahl for their volunteer efforts with Walk to School Day.

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- MCSBA Information Exchange: Ms. Robertson provided an update from the Nov. 9 meeting where there was a presentation by Regional Equity Network (REN) about how school boards can support district focus on Diversity, Equity, and Inclusion.

1. New Business

- None

2. Policy Development

Mr. Legault moved, seconded by Ms. Robertson, the Board approved the second reading of Board policies 2.1-2.7. It was noted that the Policy Committee meeting schedule has changed by consolidating some meetings. The motion carried 5-0.

- 2.1 5810 Facilities Planning (Remove Policy)
- 2.2 5820 Evaluating Existing Buildings (Remove Policy)
- 2.3 5830 Site Acquisition (Remove Policy)
- 2.4 5840 Closing of Facilities (Remove Policy)
- 2.5 5850 Naming School Facilities
- 2.6 6110 Complaints and Grievances by Employees
- 2.7 6120 Equal Employment Opportunity

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - None (excused)
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
 - Ms. Carragher shared there is an uptick in McKinney Vento numbers due to financial hardship.
- 3.3 Ms. Robertson moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.3.1-3.3.7. The motion carried 5-0.
 - 3.3.1 On November 1, and 3, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On October 26, 27, November 3, and 4, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On October 11, 27, November 1, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On October 18, and 19, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On October 24, 27, and November 7, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On October 19, 24, 28, and November 2, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.7 On October 26, 27, October 31, and November 1, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Ms. Robertson moved, seconded by Mr. Lewis, the Board approved Personnel items 4.1-4.13. The motion carried 5-0.

CERTIFIED

4.1 Appointments

- 4.1.1 **UPDATE**, Morgan Smith to be appointed as a long-term substitute Elementary Teacher at Ginther School effective August 31, 2022, through ~~February 7, 2023~~ **June 30, 2023**. Initial certificate in Childhood Education grades 1-6. Annual salary \$39,000.
- 4.1.2 **UPDATE**, Kevin Guy, to be appointed as a long-term substitute Health/FACS Teacher (0.7 FTE) at Oliver Middle School, retroactive to August 31, 2022, through ~~November 30, 2022~~ **December 8, 2022**. Initial certificate in Social Studies grades 7-12. Annual salary \$40,800 (prorated ~~\$8,568~~ **\$9,424**).
- 4.1.3 **UPDATE**, James Wallington, to be appointed as a long-term substitute Special Education Teacher (0.5 FTE), at Oliver Middle School retroactive to August 31, 2022, through November 30, 2022, **December 8, 2022**. Initial certificate in Social Studies grades 7-12. Annual salary \$40,800 (prorated ~~\$6,120~~ **\$6,966**).
- 4.1.4 **UPDATE**, Andrew Cliver, to be appointed as a long-term substitute Elementary Teacher at Barclay School effective ~~November 16, 2022~~ **November 10, 2022**, through April 10, 2023. Initial certificate in Childhood Education grades 1-6. Annual salary \$39,000 (prorated ~~\$17,355~~ **\$18,330**).

4.2 Resignations

- 4.2.1 Stacy Hurley, Special Education Teacher at the High School, to resign effective November 30, 2022.

4.3 Substitutes

- 4.3.1 Scott Dauphin
- 4.3.2 Audrey Foos
- 4.3.3 Victoria Lesniak, pending fingerprint clearance
- 4.3.4 Matthew McGowan
- 4.3.5 Jacob Rogers, Contracted Building Substitute, \$135 per day
- 4.3.6 Skylor Wesley

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 Alyssa Stevens, Speech Teacher at Barclay School, to request an unpaid leave of absence effective December 10, 2022, through June 30, 2023.
- 4.5.2 Kylie Grillo, Kindergarten Teacher at Ginther School, to request an unpaid leave of absence effective December 3, 2022, through June 30, 2023.
- 4.5.3 **UPDATE**, Danielle DeLeo, Elementary Teacher at Ginther School to request an unpaid leave of absence effective August 31, 2022, through ~~February 3, 2023~~ **June 30, 2023**.
- 4.5.4 Sarah Luteyn, long-term substitute Reading Teacher at Ginther School to request an unpaid leave of absence effective November 14, 2022, through December 16, 2022.

4.6 Other

- 4.6.1 Amy Dunn, Speech Department Chair, \$3393, (prorated \$2610.86, Nov 16- June 30).
- 4.6.2 Justin Jackson, Mentor Teacher, \$800 (prorated Nov – June)
- 4.6.3 Tara Jackson, Mentor Teacher, \$500 (prorated Nov – March)
- 4.6.4 Matt Schirmer, Mentor Teacher, \$800 (prorated Nov – June)
- 4.6.5 Karen Stein, Mentor Nurse, \$800 (prorated Nov – June)
- 4.6.6 Patricia Arnold, Mentor Teacher, \$800 (prorated Nov – June)
- 4.6.7 David Schickler, Mod B Wrestling Coach, Level F – Step 4 \$2447
- 4.6.8 Sean Dowdell, Mod B Wrestling Coach (Split W Davies), Level F – Step 1 \$1083.
- 4.6.9 Jacob Davies, Mod B Wrestling Coach (Split W Dowdell), Level F – Step 1 \$1083.

4.6.10 Nick Petitti, Girls Varsity Softball Coach, Level C -Step 3 \$3295.

4.6.11 Mark Mutton, Girls Softball Assistant, Level E – Step 4 \$2757.

CLASSIFIED

4.7 Appointments

- 4.7.1 Laurie Goltermann, to be appointed as a probationary School Aide/Cafeteria Monitor at Oliver Middle School effective November 16, 2022. Rate is set at \$14.50 per hour. Probationary period begins on November 16, 2022 and ends on November 15, 2023.
- 4.7.2 Crystal Sepaniak, to be appointed as a probationary Food Service Helper at the High School effective November 16, 2022. Rate is set at \$14.50 per hour. Probationary period begins on November 16, 2022 and ends on November 15, 2023.
- 4.7.3 Donna Dakin, to be appointed as a probationary Food Service Helper at the Hill School effective November 28, 2022. Rate is set at \$14.50 per hour. Probationary period begins on November 28, 2022 and ends on November 27, 2023. (pending fingerprint clearance)
- 4.7.4 Thomas McDonough, to be appointed as a probationary Bus Driver in the Transportation Department effective November 21, 2022. Rate is set at \$20.50 per hour. Probationary period begins on November 21, 2022 and ends on November 20, 2023.

4.8 Resignations

None

4.9 Substitutes

- 4.9.1 Kevin Slusher, Teacher Aide, pending fingerprint clearance

4.10 Volunteers

- 4.10.1 Hannah Griffiths
- 4.10.2 Nicole Meney
- 4.10.3 M. Elizabeth Schuth
- 4.10.4 Aaron Wight

4.11 College Participants

- 4.11.1 Elaina Brownell, Student Teacher, (Erin Reed)
- 4.11.2 Olivia Hayden, Student Teacher, (Erin Waite)

4.12 Leaves of Absence

- 4.12.1 Karen Pahman, Food Service Helper, effective November 8, 2022, through the anticipated date of January 3, 2023.

4.13 Other

- 4.13.1 None

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart shared that the following departments presented their budgets at the Budget Subcommittee meeting: Transportation, Security and Safety, Operations and Maintenance, and Buildings and Grounds. Minutes will be forthcoming.
- 5.2 Mr. Legault moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School, Oliver Middle School, and High School for September 2022. The motion carried 5-0.
- 5.3 Mr. Lewis moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of September 2022. The motion carried 5-0.
- 5.4 Ms. Robertson moved, seconded by Mr. Legault, RESOLVED, that the Board approve the Financial Report for the month of September 2022. The motion carried 5-0.

- 5.5 Mr. Lewis moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approve the Basic Financial Statements, Management Letter and Corrective Action Plan for the year ended June 30, 2022. The motion carried 5-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley shared the Capital Project is at the architect level and then will proceed to engineering before going to the Project manager. It will go out to bid soon and bids will be open in January. Plan includes a quick turnaround and bringing the winning contractors to the Board in January, with a goal of work done in the summer.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno provided the following updates:
 - December schedule for Board visits to the schools.
 - High school administration team will be touring SERC this month for graduation.
 - Technology Director shared Cyber Security Auditor rated us above average.
 - New District website expected to go live by January 1, 2023.
 - Board members who wish to attend meetings virtually and be a voting member must be in a public area and share address in advance. Erie 1 BOCES provided a sample policy for Board members wishing to attend meetings remotely. (Emergency rules from COVID have expired.)

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
9.2 2022-23 Budget Development Calendar
9.3 2021-22 MCSBA Calendar

10. Old Business

- None

11. Other Items of Business

- None

12. Round Table

- Mr. Lewis shared he attended the play, and the students did a great job (from the actors, singers, pit orchestra, support crew and teachers). A lot of work went into the production, and they did a great job.
- Ms. Carbone also shared the students did a phenomenal job on the play and she was very proud to be in the audience. She shared that Summer Serenades is starting up again Feb. 5 and the winter series is at the Episcopal Church. Ms. Carbone read a thank you note from Jack Milner for receiving the James C. Fallon Distinguished Service Award. She also encouraged members to join the PTSA.

13. Adjournment

- 13.1 Mr. Lewis moved, seconded by Mr. Legault, RESOLVED the Board of Education adjourned the meeting at 6:46 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 5-0.

Ms. Robertson moved, seconded by Mr. Legault, the Board entered into executive session at 6:53 p.m. The motion carried 5-0.

Mr. Lewis moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 7:45 p.m. The motion carried 5-0.


Regular Session

4.13.1 Mr. Harradine moved, seconded by Mr. Legault, RESOLVED that the Board of Education terminate Robert Manley, retroactive to November 8, 2022. The motion carried 5-0.

14. Adjournment

14.1 Mr. Legault moved, seconded by Ms. Robertson, the Board adjourned the meeting at 7:46 p.m. The motion carried 5-0.

Prepared by:


Debra S. Moyer, District Clerk

12-6-22
Date