

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
January 3, 2023**

These are the minutes of the Regular Board Meeting held on January 3, 2023. The meeting was called to order at 6:04 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President  
Jeffrey Harradine, Vice President  
David Howlett, Board Member  
Daniel Legault, Board Member  
Robert Lewis, Board Member  
Kathy Robertson, Board Member  
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools  
Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction  
Jerilee Gulino, Assistant Superintendent for Human Resources  
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction  
Jill Reichhart, Treasurer and Finance Director  
Darrin Winkley, Assistant Superintendent for Business  
Deb Moyer, District Clerk  
Connor Huck  
Adam Huck

### **ORDER OF THE AGENDA**

Mr. Harradine moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda with the addition of hand carry 4.6.4. The motion carried 7-0.

### **MINUTES**

Mr. Harradine moved, seconded by Mr. Turbeville, the Board of Education approved the December 20, 2022, Regular Board Meeting minutes. The motion carried 7-0.

### **BOARD PRESENTATIONS**

- None

### **COMMUNICATION – PUBLIC COMMENTS**

- Connor Huck made a presentation for his boy scout communication badge. He addressed the Board of Education to advocate for later start times for middle and high school students. In his presentation he cited research from the American Academy of Pediatrics and highlighted the benefits of switching start times with elementary schools.

### **BOARD REPORTS**

- None

#### **1. New Business**

- None

#### **2. Policy Development**

The Board discussed the first reading of policies 2.1-2.16.

2.1 6000 Code of Ethics for All District Personnel

- 2.2 6121 Sexual Harassment – Employees
- 2.3 6130 Evaluation of Personnel: Purposes
- 2.4 6140 Employee Medical Examinations
- 2.5 6150 Alcohol, Drugs and Other Substances (School Personnel)
- 2.6 6151 Drug-Free Workplace
- 2.7 6152 Employee Assistance Program
- 2.8 6180 Professional Growth/Staff Development
- 2.9 6183 Conference/Travel Expense Reimbursement (Remove)
- 2.10 6184 Employees Serving as Consultants
- 2.11 6190 Fingerprinting of Prospective School Employees
- 2.12 6191 Safety of Students (Fingerprinting Clearance of New Hires) (Remove)
- 2.13 6210 Certified Personnel (Remove)
- 2.14 6211 Recruitment
- 2.15 6212 Certification
- 2.16 7500 Dignity for All Students Act

### **3. Instructional Planning & Services**

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
  - Dr. Kluth provided an update on dual enrollment and thanked Mike Pincelli, Maria Daley, Deb Leh, and Jennifer Cropo for facilitating conversations with adding 18 potential courses starting up at high school. A meeting is scheduled for Jan. 18 at MCC to review next steps.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
  - Ms. Carragher shared Inclusive Education Office staff are starting to prepare for annual review season. They are targeting goal writing for professional development to make sure goals are skills-based and measurable.
- 3.3 Mr. Lewis moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.3.1-3.3.5. The motion carried 7-0.
  - 3.3.1 On November 28, 30, December 8, 9, and 15, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
  - 3.3.2 On November 29, 30, December 8, 14, 15, and 16, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.3 On November 29, 30, December 1, 6 and 14, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
  - 3.3.4 On December 20 and 21, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.5 On November 30, and December 7, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

### **4. Personnel**

Mr. Harradine moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13 (including hand carry 4.6.4). The motion carried 7-0.

### **CERTIFIED**

#### **4.1 Appointments**

- 4.1.1 Tresel Vick, to be appointed as a long term substitute Instructional Coach at Oliver Middle School effective January 4, 2023 through June 30, 2023. Annual salary \$92,618 (prorated \$55,107).

#### **4.2 Resignations**

- 4.2.1 Tresel Vick, Instructional Coach at Oliver Middle School, to resign for the purpose of retirement effective January 2, 2023.

#### **4.3 Substitutes**

- 4.3.1 David Robinson, pending fingerprint clearance

**4.4 Teacher Immersion Fellowship Program Participants**

None

**4.5 Leaves of Absence**

None

**4.6 Other**

- 4.6.1 Christopher Wilbur, Mentor Teacher, \$600 (January – June).
- 4.6.2 Kelly Kinslow, Mentor Teacher, \$600 (January – June).
- 4.6.3 Mark Mutton, Varsity Boys Volleyball coach, Level C – Step 3 \$3,295.
- 4.6.4 HAND CARRY Orlando Benzan, Drama Tech & Design OMS Spring Play, Level L – Step 4.

**CLASSIFIED****4.7 Appointments**

- 4.7.1 Steffany Celento, to be appointed as a probationary Teacher Aide at Ginther School effective January 4, 2023. Rate is set at \$14.50 per hour. Probationary period begins on January 4, 2023 and ends on January 3, 2024.
- 4.7.2 Amanda Walch, to be appointed as a probationary Food Service Helper at Hill School effective January 4, 2023. Rate is set at \$14.50 per hour. Probationary period begins on January 4, 2023 and ends on January 3, 2024. (Pending fingerprint clearance.)
- 4.7.3 Christopher Ladd, to be appointed as a provisional Senior Security Worker in the Security Department effective January 4, 2023. Rate is set at \$22.00 per hour. Probationary period is to be determined.

**4.8 Resignations**

- 4.8.1 Christopher Ladd, Security Worker, Security Department, resigning effective January 3, 2023, pending board approval to the position of Senior Security Worker.

**4.9 Substitutes**

None

**4.10 Volunteers**

- 4.10.1 Robert LaBarbera
- 4.10.2 Ronly O'Mara
- 4.10.3 Cassi O'Sullivan
- 4.10.4 Lauren Porter
- 4.10.5 Kiana Trinca

**4.11 College Participants**

None

**4.12 Leaves of Absence**

- 4.12.1 UPDATE -- Robin Georgiev, Teacher Aide, effective November 1, 2022 through the anticipated return date of ~~December 1, 2022~~ **January 3, 2023**.
- 4.12.2 UPDATE -- Karen Pahman, Food Service Helper, effective November 8, 2022 through the anticipated return date of ~~January 3, 2023~~ **January 25, 2023**.

**4.13 Other**

None

**5. Financial**

- 5.1 Verbal – Jill Reichhart, Director of Finance
  - Ms. Reichhart shared the District will be purchasing school supplies for students throughout the District beginning next school year. The District is able to purchase supplies at a better cost than families can get them.
- 5.2 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the

Financial Statements of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for October 2022. The motion carried 7-0.

- 5.3 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of October 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.4 Mr. Howlett moved, seconded by Mr. Harradine, RESOLVED, that the Board of Education approve the Financial Report for the month of October 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 7-0.
- 5.5 Mr. Howlett moved, seconded by Mr. Harradine, RESOLVED, that the Board of Education approve the establishment of the Howlett Family Scholarship. The motion carried 7-0.

## **6. Physical Plant, Safety & Security, Transportation and Support Services**

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- Mr. Winkley provided an update on the 2020-21 Capital Project.

## **7. Human Resources**

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- None

## **8. Report of the Superintendent of Schools**

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno wished everyone a Happy New Year and is happy to start off the year with news of the elimination of school supply lists for families next year.
  - Mr. Bruno thanked Darrin Winkley, Jeff Phillips, and Christian Hansen for their help in opening the Oliver Middle School as a Warming Center over the weekend. He shared they assisted about two dozen people who had no electricity. Some utility workers came and spent the night. Monroe County emergency director and Red Cross delivered a pallet of water, cots, blankets and pillows to use in the gym. Village police pitched in to help unload the trucks with the supplies. The District is working with village and town leaders on future plans.

## **9. Board Operations**

- 9.1 2022-23 Board of Education Meeting Schedule
- 9.2 2023-24 Budget Development Calendar
- 9.3 2022-23 MCSBA Calendar

## **10. Old Business**

- None

## **11. Other Items of Business**

- None

## **12. Round Table**

- Ms. Robertson shared she is so proud of Brockport CSD right now – the way we pull together to help.
- Mr. Harradine reminded everyone about the upcoming NHS Induction Ceremony and Hill School Enrichment/STEM Night.

## **13. Executive Session**

- 13.1 Mr. Howlett moved, seconded by Mr. Legault, RESOLVED the Board of Education adjourned the meeting at 6:57 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 7-0.


Mr. Howlett moved, seconded by Ms. Robertson, the Board entered into executive session at 7:03 p.m. The motion carried 7-0.

Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned executive session and entered into regular session at 8:38 p.m. The motion carried 7-0.

**14. Adjournment**

14.1 Mr. Howlett moved, seconded by Mr. Legault, the Board adjourned the meeting at 8:38 p.m. The motion carried 7-0.

Prepared by:

  
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Debra S. Moyer, District Clerk

1/19/23  
Date