

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
January 9, 2024**

These are the minutes of the Regular Board Meeting held on January 9, 2024. The meeting was called to order at 6:05 p.m. by Vice President Lewis.

The following Board Members were in attendance:

Terry Ann Carbone, Board Member
David Howlett, Board Member
Robert Lewis, Vice President
Kathy Robertson, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Ryan Lanigan, Assistant Superintendent for Instruction
Jill Reichhart, Director of Finance
Deb Moyer, District Clerk

Excused:

Jeffrey Harradine, President
David Stroup, Board Member
Michael Turbeville, Board Member

ORDER OF THE AGENDA

Ms. Robertson moved, seconded by Ms. Carbone, the Board of Education approved the order of the agenda. The motion carried 4-0.

MINUTES

Ms. Carbone moved, seconded by Ms. Robertson, that the Board of Education approve the December 19, 2023 Regular Meeting Minutes. The motion carried 4-0.

BOARD PRESENTATIONS

- None

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- Ms. Carbone attended the Jan. 3 MCSBA Legislative Committee meeting. Reading instruction based on science with a phonics emphasis called Science of Reading, was discussed. She shared a group is planning to go to Albany for lobbying and the Legislative Breakfast is coming up.

1. New Business

- None

2. Policy Development

- None

3. Instructional Planning & Services

3.1 Verbal – Ryan Lanigan, Assistant Superintendent for Instruction

- Mr. Lanigan provided an update on the High School master schedule. A scheduling committee meeting

will be held Jan. 31; will be meeting with students to get their input. He also met with department leaders and is looking at options for second semester to promote more offerings for students.

- 3.2 Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education approve the Brockport Varsity Softball team to attend the Grand Stand Softball Classic in Myrtle Beach, South Carolina, March 29-April 5, 2024. The motion carried 4-0.
- 3.3 Ms. Carbone moved, seconded by Ms. Robertson, RESOLVED, that the Brockport Clarkson Learning Center is approved to partner with the Brockport Central School District in providing the UPK Program. The motion carried 4-0.
- 3.4 Verbal – Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
- Ms. Carragher shared her office is certifying data to the state and working on verification reports regarding students with disabilities to ensure data is accurate.
- 3.5 Approval of CSE Recommendations
- None

4. Personnel

Ms. Carbone moved, seconded by Mr. Howlett, RESOLVED, that the Board approved Personnel items 4.1-4.13. The motion carried 4-0.

CERTIFIED

4.1 Appointments

- 4.1.1 **UPDATE**, Miranda Johnson, to be appointed as a long-term substitute (0.1 FTE) Special Education Teacher effective September 18, 2023 through ~~February 2, 2024~~ June 28, 2024. Annual salary \$43,000 (prorated ~~\$1999~~ **\$4106**).
- 4.1.2 Angela May, to be appointed as an Elementary Teacher at Hill School effective February 8, 2024. Professional certificates in Early Childhood Education (Birth- Grade 2) and Childhood Education (Grades 1-6). Probationary period February 8, 2024 through February 7, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Education Law and corresponding regulations. Annual salary \$59,045 (prorated \$28,046).

4.2 Resignations

None

4.3 Substitutes

- 4.3.1 Ella Buchanan
- 4.3.2 Jeremy Rheinwald
- 4.3.3 Anna Roggow-Kim, Contracted Building Substitute, \$160 per day
- 4.3.4 Claire Odett, Contracted Building Substitute, \$160 per day
- 4.3.5 Nina Danno
- 4.3.6 Amy Callahan, Contracted Building Substitute, \$160 per day
- 4.3.7 Troy Leibert
- 4.3.8 Daniel Behrend, pending fingerprint clearance
- 4.3.9 Karen Stein, Nurse
- 4.3.10 Beth Friedo, pending fingerprint clearance
- 4.3.11 Sidnee Burlee

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Michael Casale, High School Mental Health Department Chair, \$3393 (prorated \$2035 January – June)
- 4.6.2 Christine Howlett, Mentor Teacher, \$600 (prorated January – June)

- 4.6.3 Lisa Lancia, Mentor Teacher, \$300 (prorated January – March)
- 4.6.4 Veronica Cellura, Mentor Teacher, \$600 (prorated January – June)
- 4.6.5 Creation of one (1.0 FTE) Elementary Teacher
- 4.6.6 Ashley Grant, Substitute AIS Sunrise Math Teacher at Barclay School effective January 17, 2024 through March 27, 2024, at a rate of \$53.00 per hour.
- 4.6.7 Matt Schirmer, Long term substitute Varsity Wrestling Coach, Level 1 – Off step 2 \$1639 (January 11-February 2)
- 4.6.8 UPDATE Sarah Hyatt, change from probationary appointment to permanent appointment as a School Nurse retroactive to October 31, 2023.
- 4.6.9 UPDATE, Stacey Snyder, change from probationary appointment to permanent appointment as School Food Service Director II retroactive September 7, 2023.
- 4.6.10 UPDATE, Angelica Coudriet, change from probationary appointment to permanent appointment as Music Therapist retroactive September 7, 2023.

CLASSIFIED

4.7 Appointments

- 4.7.1 Michelle O’Leary, to be appointed as a probationary Bus Attendant in the Transportation Department effective January 10, 2024. Rate is set at \$15.50 per hour. Probationary period begins on January 10, 2024 and ends on January 9, 2025.
- 4.7.2 Dolores Gratto, to be appointed as a probationary Bus Driver in the Transportation Department effective January 10, 2024. Rate is set at \$21.50 per hour. Probationary period begins on January 10, 2024 and ends on January 9, 2025.

4.8 Resignations

- 4.8.1 Steven Hall, Student Support Partner, Security, resigning effective December 18, 2023.
- 4.8.2 Chelsea Phelps, School Aide/Cafeteria Monitor, Hill School, resigning effective January 15, 2024.
- 4.8.3 Resolved, that in lieu of reinstatement of a Civil Service Clerk IV employee in accordance with the November 2023 decision of Arbitrator Jay Siegel, the Board hereby approves the individual’s written voluntary resignation, effective November 27, 2023.
- 4.8.4 Peggy John, Bus Attendant, Transportation Department, resigned effective December 21, 2023.
- 4.8.5 Santiago Ruiz-Cardenas, Cleaner, Barclay School, resigning effective January 19, 2024.

4.9 Substitutes

- 4.9.1 Lillian LaShomb, Teacher Aide, pending fingerprint clearance
- 4.9.2 Luis Delgado, Bus Driver, pending fingerprint clearance
- 4.9.3 Charles Mancuso, Bus Driver
- 4.9.4 Robert Sweeney, Bus Driver, pending fingerprint clearance
- 4.9.5 Mark VanWie, Student Support Partner, pending fingerprint clearance
- 4.9.6 Jill Bourke, Bus Driver
- 4.9.7 Lisa Eichas, Bus Driver

4.10 Volunteers

- 4.10.1 Brianna Scott
- 4.10.2 Jason Scott
- 4.10.3 Marissa Brown
- 4.10.4 Alyssa Conrow
- 4.10.5 Tammy McCulloough
- 4.10.6 Andrea Myer
- 4.10.7 Jeffrey Xue

4.11 College Participants

- 4.11.1 Mya Mahon, Student Teacher, (J. Hoenk)
- 4.11.2 Gianna Salerno, Field Experience, (E. Reed)
- 4.11.3 Morgan Wright, Field Experience, (S. Worley)
- 4.11.4 Ashley Martinez, Internship, (J. Wentworth)

- 4.11.5 Andrew Horner, Field Experience, (C. Beyrle)
- 4.11.6 Anna Maria Olah, Field Experience, (J. Akers)
- 4.11.7 Sophie Richiusa, Field Experience, (A. Dunn)
- 4.11.8 Natalie Galioto, Field Experience, (J. Day)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 UPDATE – Crystal Sepaniak, change from Probationary appointment to Permanent appointment as Food Service Helper retroactive to November 16, 2023.
- 4.13.2 UPDATE – Erica Baase, change from Probationary appointment to Permanent appointment as a Clerk I retroactive to December 8, 2023.
- 4.13.3 UPDATE – Jamie Porteus, change from Probationary appointment to Permanent appointment as an Office Clerk II retroactive to December 8, 2023.
- 4.13.4 UPDATE – Kimberly Pero, change from Probationary appointment to Permanent appointment as a Teacher Aide retroactive to December 20, 2023.
- 4.13.5 UPDATE – Brittney Jackson, change from Probationary appointment to Permanent appointment as an Office Clerk III retroactive to January 3, 2024.
- 4.13.6 UPDATE – Vicki Purtell, change from Probationary appointment to Permanent appointment as a Teacher Aide retroactive to January 3, 2024.
- 4.13.7 UPDATE – Lou Ellen Carroll, change from Probationary appointment to Permanent appointment as a Bus Attendant retroactive to October 19, 2023.
- 4.13.8 UPDATE – Catherine Cook, change from Probationary appointment to Permanent appointment as a Bus Driver retroactive to October 19, 2023.
- 4.13.9 UPDATE – Mary Ann Kramer change from Probationary appointment to Permanent appointment as a Bus Driver retroactive to October 19, 2023.
- 4.13.10 UPDATE – Timothy Mendez change from Probationary appointment to Permanent appointment as a Bus Driver retroactive to October 19, 2023.
- 4.13.11 UPDATE – Robin Wheeler, change from Probationary appointment to Permanent appointment as a Bus Attendant retroactive to October 26, 2023.
- 4.13.12 UPDATE – Peggy D’Angiolillo, change from Probationary appointment to Permanent appointment as a Bus Attendant retroactive to November 2, 2023.
- 4.13.13 UPDATE – Challi Way change from Probationary appointment to Permanent appointment as a Bus Driver retroactive to November 14, 2023.
- 4.13.14 UPDATE – Thomas McDonough change from Probationary appointment to Permanent appointment as a Bus Driver retroactive to November 21, 2023.
- 4.13.15 UPDATE – Jennifer Sawyer change from Probationary appointment to Permanent appointment as a Student Behavioral Assistant retroactive to October 9, 2023.
- 4.13.16 UPDATE – Gina Sweeney, change from Probationary appointment to Permanent appointment as an Office Clerk II retroactive to December 8, 2023.
- 4.13.17 UPDATE – Brittany Slocum, change from Probationary appointment to Permanent appointment as a Teacher Aide retroactive to December 5, 2023.
- 4.13.18 UPDATE – Jill Wright, change from Probationary appointment to Permanent appointment as a School Aide/Cafeteria Monitor retroactive to November 2, 2023.
- 4.13.19 UPDATE – Laurie Goltermann, change from Probationary appointment to Permanent appointment as a School Aide/Cafeteria Monitor retroactive to November 16, 2023.
- 4.13.20 UPDATE – Melisa Dickinson, change from Probationary appointment to Permanent appointment as an Office Clerk II retroactive to December 8, 2023.
- 4.13.21 UPDATE – Anna Beardslee, change from Probationary appointment to Permanent appointment as an Office Clerk III retroactive to January 3, 2024.

5. Financial

5.1 Verbal – Jill Reichhart, Director of Finance

- Ms. Reichhart shared the single and extra class audit reports are in and she will be scheduling an Audit

Subcommittee meeting to review.

- 5.2 Mr. Howlett moved, seconded by Ms. Carbone, RESOLVED, the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the High School for October and November 2023 and the Hill School and Oliver Middle School for November 2023. The motion carried 4-0.
- 5.3 Ms. Robertson moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of November 2023, prepared by the District Treasurer, Jill Reichhart. The motion carried 4-0.
- 5.4 Ms. Robertson moved, seconded by Mr. Howlett, RESOLVED, that the Board of Education approve the Financial Report for the month of November 2023, prepared by the District Treasurer, Jill Reichhart. The motion carried 4-0.
- 5.5 Mr. Howlett moved, seconded by Ms. Carbone, RESOLVED, that the Board of Education approve the establishment of the Ethan R. Miller Scholarship. The motion carried 4-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- None

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- Ms. Gulino shared that schools are no longer exempt from workplace violence prevention laws. We are creating a policy, with guidance that recently came out from Erie 1 BOCES; surveying our buildings to identify any potential risk factors and modifying our injury reporting form. Many of the requirements are already in place due to NYS Education Department requirements.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno thanked the Board for approving another UPK provider. It will be more convenient for families living in Clarkson and Hamlin.
 - Recent graduate Jeffrey Xue is volunteering to help with the food shelf.
 - Scholarship opportunities for high school students will soon be posted on the Brockport High School website, in addition to School Links, to increase those applying for scholarship money.

9. Board Operations

- None

10. Old Business

- None

11. Other Items of Business

- None

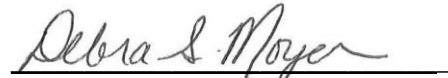
12. Round Table

- Ms. Carbone shared she had the honor of attending the National Honor Society Induction – it was a great event to celebrate students achievements. The guest speaker, alumni Jamie Abrams who is a law professor at American University did a great job.

13. Adjournment

13.1 Mr. Howlett moved, seconded by Ms. Carbone, the Board adjourned the meeting at 6:22 p.m. The motion carried 4-0.

Prepared by:



Debra Moyer, District Clerk

1/23/24
Date