

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
June 7, 2022**

These are the minutes of the Regular Board Meeting held on June 7, 2022. The meeting was called to order at 6:02 p.m. by President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Jeffrey Harradine, Vice President
- David Howlett, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education
- Jerilee DiLalla, Assistant Superintendent for Human Resources
- Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
- Jill Reichhart, Treasurer and Finance Director
- Darrin Winkley, Assistant Superintendent for Business
- Deb Moyer, District Clerk
- Scott Morrison
- Matt Schirmer
- Dana Schirmer
- Ashleigh Grant
- Amy Grant
- Jenna Grant
- Mary Ellen Bibbee
- Hugo Herrera
- Maleda Herrera
- Silvia Wharram
- Colby Wharram
- Kim Wharram
- Steve Wharram
- Austin Stappenbeck
- Vreni Stappenbeck
- Deb Waye
- Jerrold Roberts
- Mike Pincelli
- Amy Rybacki
- Don Rybacki
- Peggy Rybacki
- Randall Yu
- Mike Bourne
- Laura Mueller
- Zachariah Willmont
- Leslie Bates
- Curt Grant
- Kristy Hart

Excused were:

- Daniel Legault, Board Member

**ORDER OF THE AGENDA**

Mr. Lewis moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

**MINUTES**

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the May 17, 2022 Regular Board Meeting minutes. The motion carried 6-0.

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the May 17, 2022 Annual Meeting & Election minutes. The motion carried 6-0.

**BOARD PRESENTATIONS**

Sean Bruno, Superintendent and Jerilee DiLalla, Assistant Superintendent for Human Resources recognized tenure recipients and held a reception in their honor following Personnel.

**COMMUNICATION – PUBLIC COMMENT**

- None

**BOARD REPORTS**

- None

**1. New Business**

None

**2. Policy Development**

The Board discussed the first reading of:

- 2.1 2022-23 District Code of Conduct

**3. Instructional Planning & Services**

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth thanked Randall Yu, Deb Moyer, and all who helped with the Code of Conduct.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- Ms. Carragher reported that annual review meetings are almost done. There were over 550 meetings chaired since March. Inclusive Education is taking a look at summer evaluations, meeting with consultants, staff, and preparing for the 2022-23 school year.
- 3.3 Mr. Turbeville moved, seconded by Mr. Howlett, the Board approved Consent Items (CSE) 3.3.1-3.3.5. The motion Carried 6-0.
- 3.3.1 On April 27, May 6, 10, and 17, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On May 3, 6, 10, 12, 17, 18, 23, and 24, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On March 18, May 19 and 20, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On May 3, and 6, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On April 27, 28, 29, and May 3, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

**4. Personnel**

Mr. Harradine moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13. The motion carried 6-0.

**CERTIFIED****4.1 Appointments**

- 4.1.1 Brendan Broderick, to be appointed as a Special Education Teacher at Oliver Middle School effective August 31, 2022. Emergency Covid-19 certificates in Students with Disabilities Grades 7-12 and ELA Grades 7-12. Probationary period August 31, 2022 through August 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$40,800.
- 4.1.2 Brittany Hill, to be appointed as an English Teacher at Oliver Middle School effective August 31, 2022. Initial certificates in ELA Grades 7-12 and Students with Disabilities Grades 7-12. PEL recall probationary period August 31, 2022 through December 19, 2023. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations.
- 4.1.3 Austin Reed, to be appointed a long term substitute Technology Teacher at the high school retro active March 21, 2022 through June 24, 2022. Pending certificate in Physical Education. Annual salary \$37,100. (prorated \$12,799).
- 4.1.4 James Wallington, to be appointed as a long term substitute Math Teacher at Oliver Middle School

retro active March 30, 2022 through June 24, 2022. COVID-19 certificate in Social Studies Grades 7-12. Annual salary \$37,100 (prorated \$11,501).

- 4.1.5 Michelle Wood, to be appointed as a long term substitute Kindergarten Teacher effective August 31, 2022 through June 30, 2023. Permanent certificates in Pre-K, Kindergarten and Grades 1-6 and Special Education. Annual salary \$40,800.
- 4.1.6 Sofia Palmieri, to be appointed as a long term substitute Kindergarten Teacher effective August 31, 2022 through June 30, 2023. Pending certificates in Childhood Education Grades 1-6, Students with Disabilities Grades 1-6, and Early Childhood Birth – Grade 2. Annual salary \$39,000.
- 4.1.7 Keishla Santiago Madera, to be appointed as a LOTE Teacher at the High School effective August 31, 2022. Emergency COVID-19 certificates in Spanish Grades 7-12 and Students with Disabilities Grades 7-12. Probationary period August 31, 2022 through August 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$39,000.
- 4.1.8 Brooklynn Hill, to be appointed as a Special Education Teacher at the High School effective August 31, 2022. Pending certificates in Students with Disabilities Grades 7-12, Social Studies Grades 7-12, and Grades 5-6 extension. Probationary period August 31, 2022 through August 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$39,000.
- 4.1.9 Sean Alonzo, to be appointed as a Special Education Teacher at the High School effective August 31, 2022. Pending certificates in Students with Disabilities Grades 7-12 and Social Studies Grades 7-12. Probationary period August 31, 2022 through August 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$48,719.
- 4.1.10 Kenneth Clause, to be appointed as an Art Teacher at the High School effective August 31, 2022. Professional certificate in Visual Arts. Probationary period August 31, 2022 through August 30, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$47,300.

#### 4.2 Resignations

- 4.2.1 Scott Dauphin, Special Education Teacher at Oliver Middle School, to resign for the purpose of retirement effective June 30, 2022.
- 4.2.2 Anne Urckfitz, ELA Teacher at the high school, to resign effective May 27, 2022.
- 4.2.3 Lesa Bo, LOTE Teacher at Oliver Middle School, to resign for the purpose of retirement effective June 29, 2022.

#### 4.3 Substitutes

- 4.3.1 Alivia Murray
- 4.3.2 Heather Renke
- 4.3.3 Sam Sevor
- 4.3.4 Joshua Bopp
- 4.3.5 Ashley Wixson
- 4.3.6 Karly Smith

#### 4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

#### 4.5 Leaves of Absence

- 4.5.1 None

#### 4.6 Other

- 4.6.1 – 4.6.11 Tenure to Board for approval

	Name	Start of Probation	Eligible Date for Tenure	Tenure Area	Location

4.6.1	Amy Rybacki	9/10/2018	9/9/2022	Psychologist	Ginther
4.6.2	Silvia Wharram	9/4/2018	9/3/2022	Elementary	Ginther
4.6.3	Leslie Bates	9/4/2018	9/3/2022	Elementary	Barclay
4.6.4	Ashleigh Grant	9/10/2018	9/9/2022	Elementary	Barclay
4.6.5	Lauren Reinhardt	9/3/2019	9/2/2022	Music	Hill
4.6.6	Hugo Herrera	9/4/2018	9/3/2022	Physical Education	Oliver
4.6.7	Laura Mueller	9/4/2018	9/3/2022	Music	Oliver
4.6.8	Kaleigh Dumigan	7/5/2018	7/4/2022	Counselor	High
4.6.9	Matthew Schirmer	9/4/2018	9/3/2022	Social Studies	High
4.6.10	Austin Stappenbeck	10/17/2018	10/16/2022	English	High
4.6.11	Jerilee DiLalla	7/23/2018	7/22/2022	Assistant Superintendent	Central Office

- 4.6.12 Sofia Palmieri, to be appointed as a K-6 Literacy/Math Summer School teacher for the summer 2022 session at a base rate of \$42.00 per hour.
- 4.6.13 Megan Wood, to be appointed as a K-6 Literacy/Math Summer School substitute teacher for the summer 2022 session at a base rate of \$42.00 per hour.
- 4.6.14 Creation of a 0.5 FTE Special Education position at Oliver Middle School.
- 4.6.15 **Correction**, Blaine Broughton, STEAM Day, Level K – Step 3, \$754, shared position with N. McCue \$377.
- 4.6.16 Natalie McCue, STEAM Day, shared position with B. Broughton, Level K – Step 3 \$377.

## CLASSIFIED

### 4.7 Appointments

- 4.7.1 Joshua Miller, to be appointed as a probationary Network Technician at Oliver Middle School effective July 1, 2022. Rate is set at \$23.50 per hour. Probationary period begins on July 1, 2022 and ends on September 30, 2022.

### 4.8 Resignations

- 4.8.1 Kathleen D'Ambra, School District Tax Collector, Business Office, resigning effective May 19, 2022.
- 4.8.2 Dale West, Data Analyst, Instruction Office, resigning effective June 20, 2022.
- 4.8.3 Joshua Miller, Microcomputer Maintenance Technician, Oliver Middle School, resigning effective June 30, 2022, pending board approval to the position of Network Technician.

### 4.9 Substitutes

- 4.9.1 Dawn Giardino, Food Service Helper
- 4.9.2 Matthew Akyuz, Summer Cleaner
- 4.9.3 Kim Martin, Summer Painter
- 4.9.4 Amanda Shaffer, Summer Cleaner
- 4.9.5 Jessica Shear-Michaels, Summer Painter
- 4.9.6 Valerie Burroughs, Summer Cleaner
- 4.9.7 Patricia Dodson, Summer Cleaner
- 4.9.8 Belynda McNamee, Summer Cleaner
- 4.9.9 Henry Schultz, Student Cleaner
- 4.9.10 Shamone Johnson, Student Cleaner
- 4.9.11 Ryan Davis, Summer Painter
- 4.9.12 Jill Wright, Cleaner
- 4.9.13 Arianna Heveron, Bus Driver
- 4.9.14 Donald MacIntyre, Bus Driver
- 4.9.15 Logan Mesiti, Student Helper, CEPACS
- 4.9.16 Grayson Montague, Student Helper, CEPACS
- 4.9.17 Jeremy Hopsicker, Summer Grounds
- 4.9.18 Carson Daly, Summer Grounds
- 4.9.19 Zachary Hursh, Summer Painter
- 4.9.20 Lori Dennis, Summer Painter

**4.10 Volunteers**

- 4.10.1 Paul Anthony
- 4.10.2 James Baker
- 4.10.3 Briana Bell
- 4.10.4 Allen Cretney
- 4.10.5 Kayla Graham
- 4.10.6 Kyle Hinchcliffe
- 4.10.7 Cheryl Long
- 4.10.8 Ally Miller
- 4.10.9 Kerrilyn Pritchard
- 4.10.10 Nathaniel Riexinger
- 4.10.11 Katherine Rubenacker
- 4.10.12 Chad Smith
- 4.10.13 Cody Sommer
- 4.10.14 Catherine Toeper

**4.11 College Participants**

- 4.11.1 Olivia Quattrociocchi, Student Observer, (Alyssa Stevens)

**4.12 Leaves of Absence**

- 4.12.1 Tina Dix, Custodian, effective May 27, 2022 through the anticipated date of July 8, 2022.

**4.13 Other**

None

**5. Financial**

- 5.1 Verbal – Jill Reichhart, Director of Finance
  - None
- 5.2 Mr. Turbeville moved, seconded by Mr. Lewis, the Board approved Financial Statement of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and High School for March and April 2022. The motion carried 6-0.
- 5.3 Ms. Robertson moved, seconded by Mr. Lewis, the Board approved the Treasurer’s Report for the months of March and April 2022, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.4 Mr. Turbeville moved, seconded by Mr. Harradine, the Board approved the Financial Report for the months of March and April 2022, as submitted and prepared by District Treasurer. The motion carried 6-0.
- 5.5 Mr. Turbeville moved, seconded by Mr. Howlett, the Board approved the successful bidders, as listed, to furnish Custodial Supplies for the 2022-23 school year, total amount of expenditure \$18,409.99.

WHEREAS, the Custodial Supplies Bid for 2022-2023 was opened on May 12, 2022 at 11:00 a.m. The bid was advertised in the Daily Record and Rochester Business Journal and eight (8) companies responded. The following is a list of successful bidders for the 2022-2023 school year.

<b>Award Vendor</b>	<b>Award Total</b>
Corr Distributors, Inc.	\$ 394.69
Dobmeier Janitor Supply Inc.	\$ 15,342.72
Economy Products & Solutions	\$ 182.00
Hill & Marks, Inc.	\$ 723.60
Pyramid School Products	\$ 1,766.98
<b>Grand Total</b>	<b>\$ 18,409.99</b>

The motion carried 6-0.

**6. Physical Plant, Safety & Security, Transportation and Support Services**

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- Mr. Winkley provided highlights from the Solar Study and NYSERDA Benchmarking study.

**6. Human Resources**

6.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

- Ms. DiLalla provided a hiring update. We are well on our way with hiring this year and have had a strong pool of candidates. Administrators and teachers are working hard and conducting several rounds of interviews.
- Ms. DiLalla thanked Erika Wood for her help in planning the tenure and retiree receptions. She also thanked everyone for their support of her over the past four years.

**8. Report of the Superintendent of Schools**

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno shared the District received many compliments from parents regarding the additional safety measures last week.
- Mr. Bruno shared his appreciation for support from law enforcement agencies. He discussed the many benefits in our county, including forensic intervention team partners with Monroe County Mental Health clinicians and law enforcement. The increased connectiveness and crisis response is beneficial to our community.
- Mr. Bruno reported that positive COVID cases have decreased dramatically.
- Mr. Bruno shared that he is happy with all the activities going on and it is difficult to choose just one between all the concerts, athletics and end-of-year activities occurring simultaneously.

**9. Board Operations**

9.1 2021-22 Board of Education Meeting Schedule

9.2 2022-23 Budget Development Calendar

9.3 2021-22 MCSBA Calendar

**10. Old Business**

None

**11. Other Items of Business**

None

**12. Round Table**

- Ms. Robertson congratulated tenure recipients and shared her well wishes for Scott Dauphin in retirement. She also shared that a BHS senior helped her at a recent dental appointment and she was very impressed this student will finish WEMOCO and have a career.
- Mr. Lewis congratulated tenure recipients. He shared he attended the Memorial Day Ceremony at OMS and that they did a spectacular job with the ceremony. It is a great tradition.
- Mr. Howlett gave kudos to the bus driver of the senior trip in his handling of an accident that happened in front of them. He shared that the Alumni Association Scholarship dinner is approaching and will have approximately 200 attendees in the high school cafeteria. He thanked 58 Main for the affordable dinner and for always doing a great job.
- Mr. Turbeville congratulated tenure recipients and shared it was nice to see campus events going on as normal.
- Ms. Carbone congratulated tenure recipients and retirees. She shared that she and Ms. Robertson attended the Hill School STEAM program event and that it was nice to see law enforcement officers volunteering throughout the building (i.e., K9 program and scuba diving).

**13. Executive Session**

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 6:49 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; and for the specific purpose of collective negotiations pursuant to Article 14 of the Civil Service Law. The motion carried 6-0.

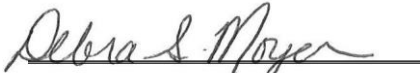
Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:16 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 9:21 p.m. The motion carried 6-0.

**14. Adjournment**

- 14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 9:22 p.m. The motion carried 6-0.

Prepared by:

  
Debra S. Moyer, District Clerk

6/22/22  
Date