

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
September 20, 2022**

These are the minutes of the Regular Board Meeting held on September 20, 2022. The meeting was called to order at 6 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President (joined via Zoom)
Daniel Legault, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools (joined via Zoom)
Jerilee DiLalla, Assistant Superintendent for Human Resources
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Kelly Keenan
Andrew Guignon

Excused:

David Howlett, Board Member
Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
Jill Reichhart, Treasurer and Finance Director

A moment of silence was held for retired head bus mechanic Scott Miller who recently passed away. Scott worked for the District for more than 32 years when he retired last November. Our thoughts are with the Miller family.

ORDER OF THE AGENDA

Ms. Robertson moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda, with the addition of hand carries 4.9.7-4.9.9. The motion carried 6-0.

MINUTES

Mr. Legault moved, seconded by Ms. Robertson, the Board of Education approved the September 6, 2022 Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- Andrew Guignon, First Grade Teacher and Summer School Assistant Principal; and Kelly Keenan, Ginther School Assistant Principal and Summer School Principal presented on the K-6 Summer School 2022. The program included 242 students who received reading, writing and math instruction for 60 minutes each, along with social emotional learning. Notable student gains were made in all areas at the end of the 16-day program.

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- MCSBA Information Exchange: Ms. Robertson provided an update on the September 14 meeting where

Kathy Graupman, Greece Superintendent talked about student safety and mental health concerns.

- MCSBA Board Leadership: Ms. Carbone shared the topic of electric buses was discussed at the September 7 meeting.
- MCSBA Legislative: Ms. Carbone reported that goals for the year were discussed at the September 7 meeting. A trip to Albany to meet with legislators was also discussed as well as bringing legislators to school districts. Electric buses were also discussed.

1. New Business

None

2. Policy Development

None

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth thanked Kelly Keenan and Andrew Guignon for their presentation and successful summer school. She shared that response from families has been very positive.
 - Dr. Kluth shared she met with Randall Yu and Deb Lei on the UPK Grant and that it will give more opportunities to families and community. The grant will increase some of the numbers for families in outside agencies and provide financial support.
 - Dr. Kluth thanked Anthony Smith for his leadership and CEPACS for all the departments they supported with new software and initiatives. Mr. Bruno shared there was a Clear Touch installed in every classroom over the summer.
- 3.2 Mr. Turbeville moved, seconded by Mr. Legault, the Board of Education approved the Model United Nations field trip to Syracuse January 6-7, 2023. The motion carried 6-0.
- 3.3 Mr. Turbeville moved, seconded by Mr. Lewis, the Board of Education approved the supplemental resource: *Ground Zero* for seventh-grade students. The motion carried 6-0.
- 3.4 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- None
- 3.5 Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Consent Items (CSE) 3.5.1-3.5.3. The motion Carried 6-0.
- 3.5.1 On August 29, 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.5.2 On June 6, September 1, 6, 7, 8, 9, 12, and 13, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.5.3 On August 30, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.

Executive Session

Mr. Harradine moved, seconded by Mr. Lewis, RESOLVED the Board of Education adjourned the meeting at 6:53 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0.

Mr. Legault moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:01 p.m. The motion carried 6-0.

Mr. Turbeville moved, seconded by Mr. Lewis, the Board adjourned executive session and entered into regular session at 7:46 p.m. The motion carried 6-0.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Legault, the Board approved Personnel items 4.1-4.13. The motion carried 6-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 Ryan Zimmer, to be appointed as a School Counselor at the High School effective September 21, 2022. Pending internship certificate as a School Counselor. Probationary period September 21, 2022 through September 20, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$39,000 (prorated \$36,660).

4.2 Resignations

- 4.2.1 Jacquelynn Merida, Spanish Teacher at the High School, to resign effective September 30, 2022.
 4.2.2 Brittany Moorhead, Special Education Teacher at the High School, resigned effective September 8, 2022.
 4.2.3 Kelly Malone, Elementary Teacher at Hill School, resigned effective September 15, 2022

4.3 Substitutes

- 4.3.1 Natalie Utz
 4.3.2 Katelyn Roland, pending fingerprint clearance
 4.3.3 Meghan Kimball, pending fingerprint clearance
 4.3.4 Aletamarie Martin
 4.3.5 Jane Wood, Speech Teacher (\$400 per day)
 4.3.6 Darlene Biondolillo, Speech Teacher (\$400 per day)
 4.3.7 Victoria Stoutenger

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 None

4.6 Other

- 4.6.1 Isabelle Selvek, Modified B Girls Volleyball Coach, Step G – Level 1, \$1980.
 4.6.2 Erica Baase, FLEC Leader, Level H – Step 1, \$1077.
 4.6.3 Jamie Porteus, FLEC Leader, Level H – Step 1, \$1077.
 4.6.4 Jennifer Sawyer, AP Coordinator, Level E – Step 1, \$1518.
 4.6.5 **UPDATE**, Joseph Flanagan, Envirothon Advisor, Level L – Off 8, ~~\$642.86~~, **\$747.86**.
 4.6.6 **UPDATE**, Christopher Arnold, Mock Trial Advisor, Level L- Off 8 ~~\$612.25~~, **\$747.86**.
 4.6.7 **UPDATE**, Becky Place, Hill Top Singers, Level L – Off 6, ~~\$617.40~~, **\$722.40**.
 4.6.8 **UPDATE**, Anne Parker, Ski Club Advisor, Level L – Off 1, ~~\$559.65~~, **\$664.65**.
 4.6.9 **UPDATE**, Christopher Albrecht, Hill Yearbook, Level L – Off 6, ~~\$617.89~~, **\$722.89**.
 4.6.10 **UPDATE**, Ronald Wojtas, OMS Book Store, Level L – Off 7, ~~\$630.25~~, **\$735.25**.
 4.6.11 **UPDATE**, Amy Phillips, Service Club, Level L – Off 7 ~~\$630.25~~, **\$735.25**.
 4.6.12 **UPDATE**, Brian McCue, Ski Club Advisor, Level L-Step 5, ~~\$517~~, **\$571**.
 4.6.13 Patrick Clarke, Stage Band, Level J -Step 1 \$501.
 4.6.14 Marlea Bahantka, World Language Department Chair, \$3393 (prorated Oct – June \$3053)
 4.6.15 **UPDATE**, Carolynne Schleede, OMS Yearbook Advisor, Level D- Step 2, ~~\$2056~~, **Split position \$1028**.
 4.6.16 Maria Rota, OMS Yearbook Advisor, Split position, level D – Step 1, \$986.50
 4.6.17 – 4.6.25 The following staff to be appointed as a Fitness Center Supervisor at the High School and Hill School effective September 14, 2022. Rate of \$28.50 per hour.
 4.6.17 Neil Paul
 4.6.18 Sundae Avery
 4.6.19 Joseph Flanagan
 4.6.20 Pam Hasen
 4.6.21 Maria Belpanno
 4.6.22 Christopher Albrecht

- 4.6.23 Katelyn Marasco
- 4.6.24 Tara Jackson
- 4.6.25 Lisa Byrne-Emerson
- 4.6.26 – 4.6.32 The following staff to be appointed as a Fitness Center Substitute Supervisor at the High School and Hill School effective September 14, 2022. Rate of \$28.50 per hour.
- 4.6.26 Gary Borrelli
- 4.6.27 Scott Nugent
- 4.6.28 Steven Reiss
- 4.6.29 Melissa Norment
- 4.6.30 Erin Reed
- 4.6.31 Celia Zielinski
- 4.6.32 John Zelent
- 4.6.33 Resolved, that the Board of Education approves a written agreement between the Superintendent of Schools and an employee of the District, executed on September 15, 2022.
- 4.6.34 Creation of one (1) Coordinator of Assessment and Data position.

CLASSIFIED

4.7 Appointments

- 4.7.1 Jayson Delacruz, to be appointed as a provisional Security Worker in the Security Department effective September 26, 2022. Rate is set at \$16.50 per hour. (Pending fingerprint clearance.)
- 4.7.2 Ralph Brown, to be appointed as a probationary Bus Driver in the Transportation Department effective September 21, 2022. Rate is set at \$20.50 per hour. Probationary period begins on September 21, 2022 and ends on September 20, 2023.
- 4.7.3 **Offer Rescinded** -- Stephanie Morse, to be appointed as a probationary Food Service Helper at Hill School effective September 6, 2022. Rate is set at \$14.50 per hour. Probationary period begins on September 6, 2022 and ends on September 5, 2023. (Pending fingerprint clearance.)
- 4.7.4 Jessica Farewell, to be appointed as a probationary Food Service Helper at Hill School effective September 21, 2022. Rate is set at \$14.50 per hour. Probationary period begins on September 21, 2022 and ends on September 20, 2023. (Pending fingerprint clearance.)
- 4.7.5 Amanda Shaffer, to be appointed as a probationary Assistant Cook at the High School effective September 21, 2022. Rate is set at \$17.46 per hour. Probationary period begins on September 21, 2022 and ends on December 20, 2022.

4.8 Resignations

- 4.8.1 Amanda Mousaw, Teacher Aide, Oliver Middle School, resigned effective September 5, 2022.
- 4.8.2 Doreen Burnside, Cleaner, High School, terminated effective September 21, 2022.
- 4.8.3 Amanda Shaffer, Food Service Helper, High School, resigning pending Board approval to the position of Assistant Cook.

4.9 Substitutes

- 4.9.1 Skylor Roman, Teacher Aide
- 4.9.2 Christina Miller-Lesniak, Teacher Aide
- 4.9.3 Jack Williams, Student Lifeguard
- 4.9.4 Isaiah Markel, Student Lifeguard
- 4.9.5 John Donnelly, Bus Driver
- 4.9.6 Thomas McDonough, Bus Driver
- 4.9.7 HAND CARRY Lou Ellen Carroll, Bus Attendant
- 4.9.8 HAND CARRY Ronald Coyle, Bus Attendant, training for CDL
- 4.9.9 HAND CARRY Mary Ann Kramer, Bus Driver

4.10 Volunteers

- 4.10.1 Katrina Conrow
- 4.10.2 Brittany Gaylord
- 4.10.3 Cody Huss

- 4.10.4 Jason Lang
- 4.10.5 Terri Riggs
- 4.10.6 Tara Trenholm

4.11 College Participants

None

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 – 4.13.2 The following staff have been appointed to the Sports Study Hall at the High School (at their current regular hourly rate) for the 2022-2023 school year.
- 4.13.1 Lori Kohr (Regular)
 - 4.13.2 Janice Bradt (Substitute)
- 4.13.3 – 4.13.8 The following staff have been appointed to the Sports Study Hall at the Oliver Middle School (at their current regular hourly rate) for the 2022-2023 school year.
- 4.13.3 Andrea Benham (Regular)
 - 4.13.4 Amanda Wagner (Regular)
 - 4.13.5 Charlene Nowicki (Regular)
 - 4.13.6 Kaylee Pilon (Regular)
 - 4.13.7 Benjamin Poitras (Regular)
 - 4.13.8 Annalee Dalheim (Regular)
- 4.13.9 The following staff have been appointed to the Student Learning Center at Oliver Middle School (at their current regular hourly rate) for the 2022-2023 school year.
- Angela Abram (Regular)
- 4.13.10 **RESOLVED** that the Board of Education of the Brockport Central School District, upon the recommendation of the Superintendent of Schools, and pursuant to its powers under New York Education Law § 913, hereby directs an employee to undergo medical and/or psychiatric examination(s) and/or other tests deemed medically appropriate, by an examiner(s) selected by the District; and

BE IT FURTHER RESOLVED that the Board of Education directs the Superintendent of Schools to make such arrangements as are necessary to effectuate this resolution, pursuant to Education Law Section 913; and

BE IT FURTHER RESOLVED that the findings of such examination(s) shall be reported back to the Board of Education for the evaluation of the employee's fitness to continue employment.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - None
- 5.2 Mr. Harradine moved, seconded by Mr. Turbeville, **RESOLVED**, that the Board of Education approve Tax Certiorari refund for Nautilus Owner 2020, LLC for \$144,555.92. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley provided a tennis court update regarding surface work – another coat was added today.
- 6.2 Mr. Lewis moved, seconded by Mr. Legault, **RESOLVED**, that the Board of Education hereby authorizes the District Clerk to dispose of the following equipment and to remove reference of these items from inventory.

WHEREAS, the District wishes to remove the following equipment from inventory and dispose of it.

CEPACS Electric Club Car
Excess Classroom Furniture

The motion carried 6-0.

- 6.3 Mr. Lewis moved, seconded by Mr. Legault, RESOLVED, that the Board of Education accept the 2022-23 District-Wide Safety Plan. The motion carried 6-0.
- 6.4 Mr. Lewis moved, seconded by Ms. Robertson, RESOLVED, that the Board of Education accept the 2022-23 Ginther, Barclay, Fred Hill, A.D. Oliver Middle and Senior High School Building Level Safety Plans. The motion carried 6-0.
- 6.5 Mr. Legault moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the Intermunicipal Agreement(s) to enter into a shared food commodity storage/distribution arrangement between three municipalities (Brighton CSD, East Irondequoit CSD, and West Irondequoit CSD) and Brockport Central School for the period September 1, 2022, through June 30, 2023. The motion carried 6-0.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno provided an update on the New York State Council of School Superintendents Fall Leadership conference.
 - Mr. Bruno gave an update on Rachel’s Challenge and has heard positive reviews.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

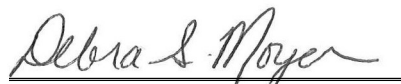
12. Round Table

- Ms. Carbone shared an exciting first win for the JV football team. She also mentioned it was nice to see our trainer helping the other team.
- Mr. Harradine gave a shoutout to all who helped make Super Soccer Saturday a success. He said everyone was respectful and supportive.

13. Adjournment

Ms. Robertson moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:02 p.m.
The motion carried 6-0.

Prepared by:



Debra S. Moyer, District Clerk

10-5-22

Date