

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
December 20, 2022**

These are the minutes of the Regular Board Meeting held on December 20, 2022. The meeting was called to order at 6:06 p.m. by President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Jeffrey Harradine, Vice President
- David Howlett, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- Jerilee Gulino, Assistant Superintendent for Human Resources
- Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
- Jill Reichhart, Treasurer and Finance Director
- Deb Moyer, District Clerk

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|------------------|-----------------|
| Christina Dubois | Nate Fisher |
| Desilets Dubois | Will Hawken |
| Andrew Wilson | Amy Nesbitt |
| Ella Waite | Adam Huck |
| Erin Waite | Connor Huck |
| Brenna Green | Heidi Marshall |
| Jennifer Green | Brandt Marshall |
| Marissa Ciufu | Ty Marshall |
| Jessie Ciufu | Hilda Stuart |
| Delilah Thomas | Phil Ciufu |
| Melanie Thomas | Scott Nugent |
| Diana Fisher | Judy Nugent |

Excused:

- Daniel Legault, Board Member
- Darrin Winkley, Assistant Superintendent for Business

ORDER OF THE AGENDA

Mr. Harradine moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda with the addition of hand carries 4.7.1-4.7.4 and 4.9.9-4.9.10. The motion carried 6-0.

MINUTES

Mr. Harradine moved, seconded by Mr. Turbeville, the Board of Education approved the December 6, 2022, Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- Athletic Director Todd Hageen provided an update on the Fall Athletics season and also recognized fall athletic achievements.

COMMUNICATION – PUBLIC COMMENTS

- None

BOARD REPORTS

- None

1. New Business

- None

2. Policy Development

- None

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Dr. Kluth provided an update on the Coordinated Monitoring Review. She thanked the building teams, clerical and executive team for their work on this tremendous project. The state is reviewing documents to ensure they match up with the grant monies afforded during the pandemic. Documentation was submitted on Dec. 9 and feedback and next steps is due back mid-January.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- Ms. Carragher provided an update on the webinar her office staff attended with Child Psychologist Dr. Wallace. The partnership includes school districts and primary care providers working together to understand each other’s languages, regulations and systems, along with the importance of communicating back and forth with families to ensure student needs are met. They attended virtually and will have fellows watch the recording to better understand communications.
 - Ms. Carragher shared in January the Office of Inclusive Education is looking at verification reports submitted to the state for trend data to make sure we are where we want to be with services.
- 3.3 Mr. Harradine moved, seconded by Mr. Turbeville, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 6-0.
- 3.3.1 On November 8, 16, and 21 2022, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On November 7, 9, 14, and 23, 2022, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On October 13, November 1, 10, 14, and 15, 2022, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On November 2, 14 and 16, 17 and 22, 2022, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On November 8, 15, and 21, 2022, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On November 10, 14, 18, and 22, 2022, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On November 3, 7, 14, 15 and 18, 2022, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On October 26, November 2, 10, 16, and 21, 2022, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Harradine moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13 (including hand carries 4.7.1-4.7.4 and 4.9.9-4.9.10). The motion carried 6-0 for items 4.1-4.3.1 and 4.3.3-4.13. Ms. Robertson abstained from 4.3.2. The motion (4.3.2) carried 5-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 **UPDATE** Nathaniel Stevens, to be appointed as a Special Education Teacher at Oliver Middle School effective January 9, 2023. Initial certificates in Childhood Education grades 1-6 and Students with Disabilities grades 1-6. Probationary period January 9, 2023 through January 8, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary ~~\$39,780~~ **\$41,616** (prorated ~~\$23,072~~ **\$24,137**).
- 4.1.2 **UPDATE**, Nicole Taylor, to be appointed as a ~~provisional~~ **probationary** District Wide Occupational Therapist effective August 31, 2022. Probationary period December 6, 2022 through December 7 2023. New York State registered occupational therapist. Pending Civil Service exam. Annual salary \$42,448.
- 4.1.3 Jeanine Davis, to be appointed as a long-term substitute Spanish Teacher at Oliver Middle School effective February 6, 2023 through June 30, 2023. Annual salary \$39,000 (prorated \$18,915).
- 4.1.4 Allison Damuth, to be appointed as a long-term substitute Elementary Teacher at Hill School effective January 3, 2023 through June 30, 2023. Initial certificates in Childhood Education grades 1-6 and Students with Disabilities grades 1-6. Annual Salary \$40,800 (prorated \$24,480).

4.2 Resignations

- 4.2.1 Jacob Burgio, Elementary Teacher at Hill School, to resign effective January 1, 2023.

4.3 Substitutes

- 4.3.1 Jessa Stores, Contracted Building Substitute, \$135 per day
- 4.3.2 Riley Johnson, pending fingerprint clearance
- 4.3.3 Kayla Reese
- 4.3.4 Hannah Jock, Contracted Building Substitute, \$135 per day
- 4.3.5 Abbigail Stepanek
- 4.3.6 Angela De Gennaro, Contracted Building Substitute, \$135 per day
- 4.3.7 Darlene Biondolillo, \$495 per day, effective December 21, 2022
- 4.3.8 Jane Wood, \$495 per day, effective December 21, 2022

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

None

CLASSIFIED**4.7 Appointments**

- 4.7.1 **HAND CARRY:** Nancy Maier, to be appointed as a probationary Teacher Aide at Oliver Middle School effective December 22, 2022. Rate is set at \$14.86 per hour. Probationary period begins on December 22, 2022 and ends on December 21, 2023.
- 4.7.2 **HAND CARRY:** Emilee Dudek, to be appointed as a probationary Teacher Aide at Oliver Middle School effective January 3, 2023. Rate is set at \$15.23 per hour. Probationary period begins on January 3, 2023 and ends on January 2, 2023.
- 4.7.3 **HAND CARRY:** Vicki Purtell, to be appointed as a probationary Teacher Aide at the High School effective January 3, 2023. Rate is set at \$16.00 per hour. Probationary period begins on January 3, 2023 and ends on January 2, 2024. (Pending fingerprint clearance.)
- 4.7.4 **HAND CARRY:** Mackenzie Edlund, to be appointed as a probationary Teacher Aide at the High School effective January 23, 2023. Rate is set at \$14.50 per hour. Probationary period begins on January 23, 2023 and ends on January 22, 2024.

4.8 Resignations

- 4.8.1 Bernadette Catlin, Teacher Aide, High School, resigning for the purpose of retirement, effective January 24, 2023.
- 4.8.2 Tara Trenholm, School Aide/Cafeteria Monitor, High School, terminated effective December 8, 2022.
- 4.8.3 Diana Rood, Bus Driver, Transportation, resigning for the purpose of retirement, effective December 30, 2022.

4.9 Substitutes

- 4.9.1 OliviaLynne Doherty, Cleaner
- 4.9.2 Jenna Cring, Student Cleaner
- 4.9.3 JoEllen Malara, Teacher Aide, pending fingerprint clearance
- 4.9.4 Sharon Mattison, Teacher Aide, pending fingerprint clearance
- 4.9.5 John Pardue, Student Support Partner, pending fingerprint clearance
- 4.9.6 Emily Vergari, Teacher Aide, pending fingerprint clearance
- 4.9.7 Marra Choffin, Teacher Aide, pending fingerprint clearance
- 4.9.8 Hunter Lincoln, Teacher Aide, pending fingerprint clearance
- 4.9.9 **HAND CARRY:** Liam Fitzpatrick, Teacher Aide, pending fingerprint clearance
- 4.9.10 **HAND CARRY:** Mackenzie Edlund, Teacher Aide

4.10 Volunteers

- 4.10.1 Laura Kleinow
- 4.10.2 Zackary Nacco
- 4.10.3 Robyn Reuter
- 4.10.4 Edward Rowley
- 4.10.5 Eric Simms

4.11 College Participants

- 4.11.1 Kasey Rubin, Student Teacher, (Amy Dunn)
- 4.11.2 Kelsey Bliss, Student Teacher, (Jenna Hoenk)
- 4.11.3 Rachel Drew, Practicum, (Christina Howlett)
- 4.11.4 Jady Rittenhouse, Field Experience (Phil Thore)
- 4.11.5 Jessica Brunette, Practicum, (Calisha Bertram)
- 4.11.6 Jordan Kalwicki, Field Experience, (Kristy Sherman)
- 4.11.7 Megan Hale, Field Experience, (Barb Harrington)
- 4.11.8 Samantha Benzel, Field Experience, (Hugo Herrera)
- 4.11.9 Riley Sullivan, Student Teacher, (Chris Albrecht)
- 4.11.10 Matthew Ryan, Student Teacher, (Andy Stoker)
- 4.11.11 Toni Pike, Student Teacher, (Tara Jackson)

4.12 Leaves of Absence

- 4.12.1 Angel Subba, Network Technician, effective April 17, 2023 through May 17, 2023.

4.13 Other

- 4.13.1 Creation of one (1) Senior Security Worker position, 8.00 hours per day, 12 months per year.
- 4.13.2 UPDATE – Erica Baase, change from Provisional appointment to Probationary appointment as Clerk I, effective retroactive to December 8, 2022. Probationary period begins on December 8, 2022 and ends on December 7, 2023.
- 4.13.3 UPDATE – Jamie Porteus, change from Provisional appointment to Probationary appointment as Office Clerk II, effective retroactive to December 8, 2022. Probationary period begins on December 8, 2022 and ends on December 7, 2023.
- 4.13.4 UPDATE – Gina Sweeney, change from Provisional appointment to Probationary appointment as Office Clerk II, effective retroactive to December 8, 2022. Probationary period begins on December 8, 2022 and ends on December 7, 2023.

- 4.13.5 UPDATE – Melisa Dickinson, change from Provisional appointment to Probationary appointment as Office Clerk II, effective retroactive to December 8, 2022. Probationary period begins on December 8, 2022 and ends on December 7, 2023.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- Ms. Reichhart shared an update that she and Mr. Winkley submitted ESSA Transparency that was due at the end of December. Additionally, the draft extra classroom audit report was received with minor findings. An audit committee will convene after the holidays.
- 5.2 Mr. Harradine moved, seconded by Mr. Lewis, RESOLVED, that the Board of Education approve the resolution amending employee hardship withdrawal language in the district's 403(b) Written Plan Document. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- None (excused)

7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- Ms. Gulino shared the District Aide Training Team met last week. In an effort to impact turnover, the team is creating a pilot program modeled after the teacher mentor program. New teacher aides will shadow a teacher aide in a closely related assignment for their first day of employment and continue the mentorship throughout the year. Once details are finalized it will be negotiated with the UPSEU.

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno provided a capital project update.
 - Mr. Bruno shared that a data review will be conducted for elementary, middle and high school to provide a general overview of grading data. Data will be compared from the first 10 weeks to the last 10 weeks. Attendance and behavior data will be compared for the beginning, middle and end of school year.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
9.2 2022-23 Budget Development Calendar
9.3 2021-22 MCSBA Calendar

10. Old Business

- 10.1 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the addition of a Regents Rating Day for Brockport High School on Friday, January 27, 2023. The motion carried 6-0.

11. Other Items of Business

- None

12. Round Table

- Ms. Robertson shared she loved the school tours and it was fun seeing everyone and being back in the schools.
- Mr. Lewis also enjoyed visiting the schools. He shared he was impressed from Kindergarten through high school with the level of concentration so close to the holidays.
- Mr. Howlett also enjoyed the tours and shared it was nice to see one of his former students is teacher here in Brockport. Mr. Howlett shared a program that was recently rolled out in Gates through Microsoft Forms as a way to empower students.

- Mr. Turbeville thanked the team for setting up school visits and for the work that everyone does.
- Mr. Harradine shared an idea for resurrecting the Alumni spotlight.
- Ms. Carbone thanked the visitors for attending the Board meeting; one was a student there for a Boy Scout merit badge in communications.

13. Executive Session

13.1 Mr. Turbeville moved, seconded by Mr. Howlett, RESOLVED the Board of Education adjourned the meeting at 7:10 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation; and collective negotiations pursuant to Article 14 of the Civil Service Law. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 7:25 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Harradine, the Board adjourned executive session and entered into regular session at 7:54 p.m. The motion carried 6-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:54 p.m. The motion carried 6-0.

Prepared by:


Debra S. Moyer, District Clerk

1-4-23
Date