



Brockport Central School District
40 Allen Street, Brockport, New York 14420-2296

Mission Statement

We engage and empower each student to achieve excellence as a learner and citizen.

Board Members

Terry Ann Carbone (2024)
Jeffrey Harradine (2022)
David Howlett (2025)
Daniel Legault (2026)
Robert Lewis (2023)
Kathy Robertson (2024)
Michael Turbeville (2023)

November 2, 2021

6 p.m.

Hill School Cafetorium



Brockport Central School District

40 Allen Street, Brockport, New York 14420-2296

We, the Board of Education, promise to:

- Put students first
- Focus on the goal
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

November 2, 2021
Regular Board Meeting 6 p.m.
Hill School Cafetorium

Call to Order
Pledge to the Flag
Fire Exits

Motion to Approve the Order of the Agenda

Approval of Minutes

- October 19, 2021 – Regular Board Meeting Minutes

Communications – Public Comments:

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.

Board Presentations:

- None

Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member
BOCES Board	October 20, 2021 6:30 p.m.	November 17, 2021 6 p.m.	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	October 13, 2021 Noon	November 10, 2021 Noon	Trustee Robertson
MCSBA Board Leadership Meeting	September 8, 2021 5:45 p.m.	November 3, 2021 5:45 p.m.	President Carbone Vice President Harradine
MCSBA Labor Relations Committee	October 20, 2021 Noon	November 17, 2021 Noon	Trustee Lewis



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MCSBA Legislative Committee	October 6, 2021 Noon	November 3, 2021 Noon	President Carbone
MCSBA Executive Committee	October 6, 2021 5:45 p.m.	December 1, 2021 5:45 p.m.	President Carbone & Mr. Bruno

1. New Business

None

2. Policy Development

- 2.1 3170 Research within the District – first reading
- 2.2 3180 District Website and Web Pages - first reading
- 2.3 3190 Use of Therapy Dogs in School – first reading
- 2.4 3210 Visitors to the School – first reading
- 2.5 3220 Public Participation at School Board Meetings – first reading
- 2.6 3231 Complaints About Policies – first reading
- 2.7 3240 Distribution of Promotional Materials to Students/Advertising in Schools – first reading
- 2.8 3250 Parent-Teacher-Student Association – first reading
- 2.9 3260 Booster Organizations – first reading
- 2.10 3280 Use of Facilities – first reading
- 2.11 3282 Staff Use of School Facilities/Internal Use – first reading

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
- 3.3 Approval of CSE Recommendations (3.3.1-3.3.7)
 - 3.3.1 On September 30, and October 8, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On September 14, and, October 4, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On October 13, and 15, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On October 13 and 21, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On October 8, and 19, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.6 On October 8, 12, 13, and 14, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.7 On October 15, and 21, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

CERTIFIED

4.1 Appointments

- 4.1.1 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~November 19, 2021~~ **January 14, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary rate of \$37,100. (prorated ~~\$10,388~~ **\$17,505**)
- 4.1.2 Erin Minardo, to be appointed as a school social worker at the high school effective November 3, 2021. Provisional certificate as a school social worker. Probationary period November 3, 2021 through November 2, 2025. This expiration date is tentative and conditional only. In order to be eligible



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for tenure the employee must meet all requirements of Educational Law and corresponding regulations.
Annual salary \$ 38,900. (prorated \$32,267)

4.2 Resignations

- 4.2.1 Jillian Velekkakan, High School Social Worker, resigning effective November 24, 2021.
- 4.2.2 Katelyn Ancker, Middle School Social Worker, resigning effective November 24, 2021, pending Greece Central School District Board approval.

4.3 Substitutes

- 4.3.1 Tiara McElligott
- 4.3.2 Kyle Tirone

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Jennifer Hoenk, Mentor Teacher, \$845. (prorated October 19, 2021 - June 30, 2022)
- 4.6.2 – 4.6.14 The following teachers to be appointed as a AIS Sunrise Math Teacher at Hill School effective November 3, 2021 through June 10, 2022, at a rate of \$53.00 per hour.
- 4.6.2 Melinda Drisdorn
- 4.6.3 Sharon Shannon
- 4.6.4 Corey Johnson
- 4.6.5 Amy Stoker
- 4.6.6 Matt Alvut
- 4.6.7 Michelle Purcell
- 4.6.8 Karen Bourg
- 4.6.9 Lisa Byrne-Emerson
- 4.6.10 Anne Parker
- 4.6.11 Kelly Kinslow
- 4.6.12 Shelby Cintron
- 4.6.13 Anne Oechsle
- 4.6.14 Jill Corner
- 4.6.15 Melissa Norment, substitute AIS Sunrise Teacher, effective November 15, 2021 through June 10, 2022, at a rate of \$53.00 per hour.
- 4.6.16 Rebecca Rossier, substitute AIS Sunrise Teacher, effective November 3, 2021 through June 10, 2022, at a rate of \$53.00 per hour.
- 4.6.17 Ryan McDonell, extra teaching assignment (0.1 FTE) effective November 3, 2021 through June 30, 2022 \$6,629.90.
- 4.6.18 Greg Stahl, Varsity Hockey Coach, Level B - Off Step 4, \$5,323.
- 4.6.19 James Gullen, Hockey Assistant, Level D - Off Step 2, \$3,742.
- 4.6.20 Craig Coon, Science Olympiad Advisor, Level K –Step 5, \$816 (Prorated \$644.64 Nov- June)

CLASSIFIED

4.7 Appointments

- 4.7.1 Ariana Allen, to be appointed as a probationary Cleaner at Ginther and Barclay Schools effective November 18, 2021. Rate is set at \$14.86 per hour plus \$.30 shift differential per hour. Probationary period begins on November 18, 2021 and ends November 17, 2022.
- 4.7.2 Courtney Carson, to be appointed as a provisional Office Clerk II (11 Months) at the high school effective December 6, 2021. Rate is set at \$15.80 per hour. Probationary period is to be determined.



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4.8 Resignations

- 4.8.1 Rhea Gossling, Teacher Aide, High School, resigning effective October 29, 2021.
- 4.8.2 Allan Hoy, Custodian, Oliver Middle School, resigning for the purpose of retirement, effective December 30, 2021.
- 4.8.3 Karen Bechtold, Bus Driver, Transportation Department, resigning, effective October 24, 2021.
- 4.8.4 Richard Ayres, Bus Driver, Transportation Department, resigning for the purpose of retirement, effective October 31, 2021.
- 4.8.5 Karly Bennett, Food Service Helper, High School, terminated effective October 22, 2021.
- 4.8.6 Zachary Grasso, Teacher Aide, Middle School, resigning effective November 29, 2021.
- 4.8.7 Roger Meiers, Custodian, Ginther School, to resign for the purpose of retirement, effective December 30, 2021.

4.9 Substitutes

- 4.9.1 Richard Ayers, Bus Driver
- 4.9.2 Michael Banuchi, School Aide
- 4.9.3 Karen Bechtold, Bus Driver
- 4.9.4 Deborah Ferries, Cleaner

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 McKenna Miller, Student Teacher, (Jackie Kelley-Howard)
- 4.11.2 Mackenzie Carter, Student Teacher, (Kelly Young)
- 4.11.3 Nicole Klein, Student Teacher, (AnnMarie Hagen)
- 4.11.4 Peter Rifenburg, Student Teacher, (Thomas Rispoli)
- 4.11.5 Gwendolyn Quail, Student Teacher, (Kerry Gant)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Lindsay Pajek has been appointed as a Teacher Aide (Cheerleading) for the Athletic Department (at their current regular hourly rate) effective retroactive to September 27, 2021 for the 2021-2022 school year.
- 4.13.2 Peyton Young has been appointed as a Teacher Aide (Unified Bowling) for the Athletic Department (at the current regular substitute rate) effective retroactive to October 25, 2021 for the 2021-2022 school year.
- 4.13.3 Samantha Rogers has been appointed as a Teacher Aide (Unified Bowling) for the Athletic Department (at the current regular substitute rate) effective retroactive to October 25, 2021 for the 2021-2022 school year.
- 4.13.4 Betsy Foos, Office Clerk III going from 11-months to 12-months effective January 1, 2022.
- 4.13.5 Anthony DiNatale, Bus Operations Supervisor going from 11-months to 12-months effective January 1, 2022.
- 4.13.6 Chelsea Farrand, Bus Operations Supervisor going from 11-months to 12-months effective January 1, 2022.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business



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7. Human Resources

7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

9. Board Operations

9.1 2021-22 Board of Education Meeting Schedule

9.2 2022-23 Budget Development Calendar

9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

13. Executive Session

13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

14. Adjournment

Next Board of Education Meeting:

Tuesday, November 16, 2021, at 6 p.m., Hill Cafetorium

**Visitors must complete a health screening prior to attending the Board meeting found at www.bcsd.org (click on the Community tab and “BCSD Visitor/Vendor Health Screening”).*

Face coverings are required regardless of vaccination status.

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
October 19, 2021**

These are the minutes of the Regular Board Meeting held on October 5, 2021. The meeting was called to order at 6:05 p.m. by President Carbone.

The following Board Members were in attendance:

Terry Ann Carbone, President
Jeffrey Harradine, Vice President
David Howlett, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant to the Superintendent for Inclusive Education
Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Al Pulcino
Leslie Daum
Kelly Young
Justin Jackson
Roy Bubb
Jie Zhang
Jackson James
Joann Lentz
Angela Way
Tricia White
Bob Rejewski
Tracy Feaster
Shelly Smith
Jessica Harris
Abbigail Stepanek

Excused

Daniel Legault, Board Member
Jerilee DiLalla, Assistant Superintendent for Human Resources
Jill Reichhart, Treasurer and Finance Director

ORDER OF THE AGENDA

Mr. Turbeville moved, seconded by Ms. Robertson, the Board approved the order of the agenda, with the exclusion of 2.4. The motion carried 6-0.

MINUTES

Mr. Lewis moved, seconded by Ms. Robertson, the Board approved the October 5, 2021 Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

- Tracy Feaster, Director of Partnership Development & Field Experience and Shelly Smith, Coordinator of Field Experience, SUNY Brockport, Dr. Jie Zhang, and Roy Bubb presented the Roy

L. Bubb School-Based Elementary Teacher Education Awards to Hill School Teachers Kelly Young (2021) and Justin Jackson (2020).

- Sean Bruno, Superintendent thanked the Board of Education for their volunteerism and service to Brockport Central School District. He also read a Proclamation for School Board Recognition Week from the Town of Ogden.
- Sean Bruno, Superintendent and Darrin Winkley, Assistant Superintendent for Business reviewed goals and scope of the proposed Capital Project.

COMMUNICATION – PUBLIC COMMENT

- Leslie Daum addressed the Board regarding her uncle’s book. She gave kudos to the school district and was appreciative to see the Katie Sweeting memorial tournament is occurring this year.
- Abbigail Stepanek addressed the Board regarding Homecoming.

BOARD REPORTS

- Ms. Robertson reported she forwarded information to the Board regarding child abuse and prevention that was shared at the October 13 Information Exchange meeting.

1. New Business

None

2. Policy Development

Mr. Lewis moved, seconded by Mr. Howlett. The Board approved the second-reading of policies 2.1-2.8. (Policy 2.4 was excluded). The motion carried 6-0.

- 2.1 3110 Public Information Program
- 2.2 3120 Community Collaboration
- 2.3 3121 Adult Education
- 2.5 3140 Flag Display
- 2.6 3141 Commemoration Guidelines
- 2.7 3150 School Volunteers
- 2.8 3160 Relations with Education Research and Service Center

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth discussed ESSER Funding and opportunities. She reported teachers participated in the first round of LETRS training (looking at foundational skills); extra sessions were added to reduce the number of teachers out of the classroom. Dr. Kluth provided an update on resources for secondary students. The tutoring service Paper.com will be ready to launch soon and will communicate to families and students about how to access the resource.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
 - Ms. Carragher shared that Unified Bowling practice begins this week.
- 3.3 Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved Consent Items (CSE) 3.3.1-3.3.8. The motion carried 6-0.
 - 3.3.1 On October 1, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On September 15, 24, 29, 30, October 5, 6, 7, and 8, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On August 19, October 5, 6, and 8, 2021, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On September 30, and October 1, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.

- 3.3.5 On September 22, 23 and October 1, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On October 6, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On October 5, 6, 07, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On September 30, October 5, and 6, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Mr. Turbeville moved, seconded by Mr. Howlett, the Board approved Personnel 4.1-4.13. The motion carried 6-0.

CERTIFIED

4.1 Appointments

- 4.1.1 **UPDATE** Monika Eggenberger, to be appointed as a long term substitute technology teacher at the high school effective August 31, 2021 through ~~January 31, 2021~~ **October 19, 2021**. Annual salary \$37,100 (prorated \$19,450).
- 4.1.2 Steven Zaccardo, to be appointed as a long term substitute special education teacher at the high school effective November 8, 2021 through June 30, 2022. Pending initial certificates in students with disabilities grades 7-12 and math grades 7-12. Annual rate \$37,100 (prorated \$28,752) (pending fingerprint clearance).
- 4.1.3 **UPDATE** Samantha Pastore, to be appointed as a long term substitute special education/math teacher at the high school effective September 8, 2021 through ~~January 28, 2022~~ **November 9, 2021**. Pending initial certificate in math grades 7-12. Annual salary \$37,100 (prorated \$ \$17,622).

4.2 Resignations

None

4.3 Substitutes

- 4.3.1 Erin Clarkin
- 4.3.2 Monika Eggenberger, Contracted Building Substitute (effective October 19, 2021 –January 31, 2022)
- 4.3.3 Samantha Pastore, Contracted Building Substitute (effective November 9, 2021 –January 28, 2022)

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 Ryan Billington
- 4.4.2 Andrew Macri

4.5 Leaves of Absence

None

4.6 Other

4.6.1 – 4.6.26 Winter Coaching

	Sport	Position	Name	Level	Step	Salary
4.6.1	Bowling	Varsity	Gordon DiBattisto	D	3	2845
4.6.2	Cheerleading	Varsity	Nicole Duthoy	B	8	4729
4.6.3	Cheerleading	JV	Gerri Hofstra	C	6	3609
4.6.4	Cheerleading	Mod A	Lindsay Pajek	E	2	2468
4.6.5	Indoor Track	Varsity	Michael LaFrance	B	OFF 6	5540
4.6.6	Indoor Track	Assistant	Derek Howlett	D	OFF 6	4051
4.6.7	Indoor Track	Assistant	Andrew Follaco	D	OFF 6	4051

4.6.8	Boys Basketball	Varsity	James Erbland	A	OFF 1	5820
4.6.9	Boys Basketball	JV	Mike Judd	C	3	3199
4.6.10	Boys Basketball	Assistant	Rebecca Rossier	C	2	3072
4.6.11	Boys Basketball	Mod A	Joseph Innes	E	8	3130
4.6.12	Boys Basketball	Mod B	Jaquan McGill	F	1	2103
4.6.13	Girls Basketball	Varsity	Tom Velletri	A	OFF 2	5937
4.6.14	Girls Basketball	JV	Annie Collins	C	5	3467
4.6.15	Girls Basketball	Assistant	Scott Schleede	C	Off 4	4386
4.6.16	Girls Basketball	Mod B	Kerry Gant	F	OFF 2	3003
4.6.17	Boys Swimming	Varsity	Dan Hickey	B	OFF 5	5427
4.6.18	Boys Swimming	Dive Assistant	Christina Lesniak	E	2	2468
4.6.19	Boys Swimming	Assistant	Michael Spagnola	D	4	2958
4.6.20	Boys Swimming	Mod B	Laurie Torrence	G	5	2259
4.6.21	Wrestling	Varsity	Thomas Rispoli	A	OFF 1	5820
4.6.22	Wrestling	JV	Matt Schirmer	C	9	4052
4.6.23	Wrestling	Mod B	Scott Nugent	F	6	2568
4.6.24	Wrestling	Mod B	Jake Farrell	F	6	2568
4.6.25	Wrestling	Assistant	Gary Borrelli	C	8	3897
4.6.26	Unified Bowling	Varsity	Kerry Gant (split)	G	3	1044
4.6.27	Unified Bowling	Varsity	Jen Fredericks (split)	G	3	1044

4.6.28 Barbara Harrington, extra teaching assignment (0.2 FTE) effective October 20, 2021 – June 30, 2022 \$14064.

4.6.29 Kristin Barber, Mentor Teacher \$ 900 (prorated October – June)

4.6.30 Kristin Smith, Mentor Teacher, \$ 1000

4.6.31 Amber Hildebrand, Mentor Teacher, \$ 800 (prorated November – June)

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4.7 Appointments

- 4.7.1 Andrew Rice, to be appointed as a provisional Network Technician in the CEPACS Department effective October 20, 2021. Rate is set at \$19.25 per hour. Probationary period is to be determined.
- 4.7.2 Amy Johnston, to be appointed as a probationary Teacher Aide at Hill School effective October 20, 2021. Rate is set at \$12.50 per hour. Probationary period begins on October 20, 2021 and ends on October 19, 2022. (Pending fingerprint clearance.)
- 4.7.3 Maureen Stedman, to be appointed as a probationary Teacher Aide at Ginther School effective November 30, 2021. Rate is at her current salary of \$15.82 per hour. Probationary period begins on November 30, 2021 and ends on February 28, 2022.
- 4.7.4 Jodi Wiborg, to be appointed as a probationary Teacher Aide at Ginther School effective November 15, 2021. Rate is at her current salary of \$13.10 per hour. Probationary period begins on November 15, 2021 and ends on February 14, 2022.

4.8 Resignations

- 4.8.1 Rachel Schalge, Food Service Helper, High School, resigning effective October 13, 2021.
- 4.8.2 Andrew Rice, Microcomputer Maintenance Technician, High School resigning effective October 19, 2021, pending board approval to the position of provisional Network Technician.
- 4.8.3 Trey Nenni, Cleaner, Ginther School/Barclay School, resigning effective October 22, 2021.
- 4.8.4 Scott Miller, Lead Automotive Mechanic, Transportation Department, resigning for the purpose of retirement, effective November 28, 2021.
- 4.8.5 Maureen Stedman, Nurse Aide, Hill School, resigning effective November 29, 2021, pending board approval to the position of Teacher Aide.

- 4.8.6 Jodi Wiborg, School Aide/Cafeteria Monitor, Ginther School, resigning effective November 14, 2021, pending board approval to the position of Teacher Aide.
- 4.8.7 Courtney Webster, Teacher Aide, High School, resigning effective October 29, 2021.

4.9 Substitutes

- 4.9.1 Brooke Borrelli, Food Service Helper

4.10 Volunteers

None

4.11 College Participants

None

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 The following staff has been appointed as a Teacher Aide for the Athletic Department (at their current regular hourly rate) effective October 18, 2021 for the 2021-2022 school year.
- 4.13.1 Gerald Graf

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- None (excused).

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
- None
- 6.1.1 Ms. Robertson moved, seconded by Mr. Turbeville, RESOLVED the Board approved the negative declaration pursuant to the New York State Environmental Quality Review Act for the Proposed Capital Project.

WHEREAS, the Brockport Central School District acting through its Board of Education (the “District”) has proposed the 2021 Capital Improvement Project including work summarized below to be completed at the campuses and locations identified: **Brockport High School:** site work includes parking lot milling, drainage repair, new concrete sidewalk at student drop-off area; improvement of baseball and softball field drainage, backstops, bleachers, extend fences from dugouts, softball field infield mix; exterior: repair concrete foundation, repoint masonry, replace/repair exterior doors and windows, repairs and improvements to walls, flooring, ceiling, lockers, doors, elevator, lighting fixtures public announcement and clock system repairs and improvements pool tile and liner replacement, and miscellaneous plumbing repairs; HVAC repairs or replacements, fire safety system repairs or improvements, and addition of accessible signage; **Oliver Middle School:** site work perimeter building drain, curb and sidewalk repairs, relocate shotput and discus areas, reconstruct retaining wall, concrete foundation and slab work; exterior: miscellaneous building envelop repairs, elevator replacement, electrical, lighting, and communication system improvements and repair; plumbing, and HVAC and fire safety system improvements and repair; **Fred Hill Elementary School:** no site work proposed, exterior: building foundation repair, brick and canopy repair, window replacements, stair repairs, wall, ceiling, floor, door, stair, elevator repair or replacement, electrical, lighting, and communication system repair or improvement, plumbing, HVAC, and fire safety system improvements and repair; **Barclay**

Elementary School: site work water main replacement, sidewalk replacement, flag and lighting, exterior: building foundation and wall repair, replacement of windows and doors, wall, floor, ceiling, door repair or replacement, lighting and communication system repair or replacement, plumbing; and HVAC, and fire safety system repairs or improvements; **Ginther Elementary School:** site work storm drainage, playground demolition, work on accessible sidewalk by playground, classroom addition; exterior: foundation and wall repair, chimney masonry repair, interior windows and doors repair wall, floor, ceiling, door repair or replacement; electrical, lighting, and communication system repair or improvement plumbing, HVAC, and fire safety system repairs or improvements; **Stadium:** no site work proposed; exterior: repair concession and stand wall; **Administrative Building:** no site work proposed; exterior: door threshold replacement; HVAC and fire safety system repair or improvements; **Maintenance Building:** site work drainage replacement, mill and repave parking lot, addition of an accessible sidewalk; concrete floor repair; ceiling repair, and Fire System improvements or repair; **Grounds Building:** no site work proposed; concrete floor repair; interior lighting, and HVAC, and fire safety system repair or improvements; **Transportation Operations Center:** site work and exterior roof drainage improvements, wall, floor, and fire safety system repair or improvements and interior work including lighting upgrades; **Bus Garage:** no site work proposed, exterior: brick and window repair, addition of an accessible ramp; concrete floor, floor drain, and door repair; Fire Safety system improvement or repair and other associated work and improvements at the above locations as more fully set out in 2021 Capital Improvement Project plans and associated information located at the District’s Administrative Offices (hereinafter collectively “the Project”); in addition, the above locations where Project work is proposed to be performed may be referred to as “the Project Site” or “the Site.”

WHEREAS, pursuant to the New York State Environmental Quality Review Act, Article 8 of the New York State Environmental Conservation Law and associated regulations including, 6 NYCRR § 617.1 et seq. (hereinafter collectively “SEQRA”), the District is required to undertake a review of potential environmental impacts associated with the Project, and the District has determined the Project constitutes an Unlisted action under SEQRA;

WHEREAS, pursuant to the requirements under SEQRA the District arranged to have a completed part I of the Short Environmental Assessment Form for the Project, as well as other information on the Project transmitted to each of the involved agencies together with the District’s notice of intent to act as lead agency for the SEQRA review of the Project. It has been more than thirty (30) days since the District arranged to transmit its notice of intent to act as lead agency to the involved agencies, and no involved agency has notified the District that it opposes the District acting as lead agency; as a result, pursuant to applicable regulations, the District has been installed as lead agency for the SEQRA review of the Project;

WHEREAS, pursuant to the required SEQRA review to be undertaken for the Project, the District commissioned its consultant to assist it by preparing a draft Short Environmental Assessment Form, including Parts 1, 2 and 3 of it (hereinafter the Short Environmental Assessment Form together with the completed and, pursuant to this resolution, adopted Parts 1, 2 and 3 for the Project may be referred to as the “EAF”), and the District has completed a coordinated review of the Project based on the Project plans as well as available information, including that information contained in the completed EAF and contained the record including as summarized herein;

WHEREAS, the District has considered the impact on the environment of each of the components of the Project as set forth in more detail below by undertaking a thorough review of conditions and issues associated with the development, construction and operation of the Project, including by reviewing a draft of the completed Short Environmental Assessment Form including reviewing the responses to same contained in Parts 1, 2 and 3 of it, and correspondence from interested and involved agencies, including correspondence received from the New York State Department of Transportation and from the Town of Sweden (as an interested agency) and by considering other material prepared for the Project, including the materials prepared by the District’s Architect/Engineer LaBella Associates D.P.C (“LaBella”) including the New York State Department of Environmental Conservation’s (“DEC”) EAF Mapper results for the Project Site, as well as by analyzing among other impacts and potential impacts; those to land, and impacts from and to stormwater and groundwater, as well as impacts and potential impacts to waterbodies, to wetlands or from documented floodplain areas as applicable, and

such impacts or potential impacts to community character, as well as impacts or potential impacts to historic, archaeological and other recognized and/or protected resources, as well as impacts or potential impacts from traffic, noise, and odors as well as considering impacts and potential impacts to air quality and public health, as well as impacts and potential impacts to threatened or endangered species, and impacts to energy and local utilities, and impacts or potential impacts from waste generation during construction, and considering other impacts and by reviewing information provided by its consultants and the District has carefully reviewed, finalized, and adopted a completed Short Environmental Assessment Form for the Project, including parts 1, 2 and 3 thereof, which have been executed;

WHEREAS, the District resolves based upon the information contained in the completed EAF and the attachments and additions to it, as well as based on the other information summarized above and herein comprising the record in this matter, including correspondence received from interested or involved agencies, and based upon the notice and determination of negative declaration made herein that the development, construction and operation of the Project will not result in any significant adverse impact to the environment for the following reasons:

Name of Action: Brockport Central School District - 2021 Capital Improvement Project

Applicant: Direct Action by the Brockport Central School District's Board of Education

Type of Action

(SEQRA Classification): Unlisted

Description of Action (Summary):

Project work is proposed to include: sidewalk replacements, a classroom addition, playground replacement, and renovations to the softball and baseball fields, as well as routine site and building improvements and renovations at all of the buildings on the campuses and sites identified with primarily repair or replace aged infrastructure and reconstruct learning spaces within existing school building footprint, exterior building improvements focus on foundations, roofs, exterior walls, doors, and windows while interior building improvements range from classroom renovations to wall repairs to HVAC upgrades; in addition approximately 7.7 acres of land disturbance as a result of the proposed site work on campuses and sites at issue as detailed more fully in the Project plans on file with the District's Administrative Office.

Location of Action (Project Work):

The location where the Project work is proposed to be undertaken at the following locations: Brockport High School, 700 Central School Drive Brockport, NY 14420; Oliver Middle School, 40 Allen Street Brockport, NY 14420; Fred Hill Elementary School, 500 Central School Drive Brockport, NY 14420; Barclay Elementary School, 400 Central School Drive Brockport, NY 14420; Ginther Elementary School, 300 Central School Drive Brockport, NY 14420; Stadium, 202 Central School Drive Brockport, NY 14420; Administrative Building, 100 Central School Drive Brockport, NY 14420; Maintenance Building, 200 Central School Drive Brockport, NY 14420; Grounds Building, 201 Central School Drive Brockport, NY 14420, Transportation Operations Center, 58 Owens Road Brockport, NY 14420; and Bus Garage, 800 Central School Drive, Brockport Central School District campus, Brockport NY 14420

NOW THEREFORE BE IT RESOLVED:

Upon a thorough review and due consideration by the District of the completed Short Environmental Assessment Form, including reviewing and adopting the completed answers to Parts 1, 2

and 3 of it, and in consideration of other information associated with completing the EAF, including the DEC EAF Mapper program results for the Project Site and other available documentation including that reviewed and developed by the District's Architect/Engineer LaBella, as well as reviewing any correspondence from interested and involved agencies, including from the New York State Department of Transportation and the Town of Sweden, which documents and information are contained in the record in this matter, the District makes the following findings:

1. The District has considered the Project pursuant to the parameters and criteria set forth in applicable law and regulations, including but not limited to those set forth in 6 NYCRR §§617.1 and 617.3.

2. The District has classified its review and approval of the Project as an unlisted action pursuant to the SEQRA regulations.

3. The District has carefully reviewed the completed Short Environmental Assessment Form including the responses provided to Parts 1, 2 and 3, which it has adopted pursuant to this resolution, as well as reviewing the DEC EAF Mapper program results for the Project Site, and it has reviewed and considered the other documents referenced previously, including, but not limited to information provided by the District's Architect/Engineer LaBella, and from the Project plans on file, and the correspondence received from interested and involved agencies as identified herein, including from the New York State Department of Transportation and the Town of Sweden (as an interested agency), and the District has reviewed potential impacts associated with the Project, including but not limited to; those to land and impacts from and to stormwater and groundwater, as well as impacts and potential impacts to waterbodies, wetlands, and to or from documented floodplain areas as applicable, and impacts to community character, as well as potential impacts to historic, archaeological and other recognized and/or protected resources, as well as impacts or potential impacts from traffic, noise, odors as well as impacts and potential impacts to air quality and public health, as well as impacts to threatened or endangered species, and impacts to energy and local utilities, and impacts or potential impacts from waste generation during construction as well as analyzing other potential impacts, as well as considering the criteria set forth in 6 NYCRR § 617.7(c) and it incorporates by reference the responses to the Short Environmental Assessment Form referenced herein (including as set forth in parts 1, 2 and 3 thereof) and made available by the District pursuant to the below. Based on the foregoing information and analysis, the District, through its Board of Education, has thoroughly reviewed the potential relevant areas of environmental concern and finds that the Project will not result in any significant adverse impact on the environment for the following reasons:

Impacts to Land including Agricultural Uses and to Community Character:

a) The Project will not have any significant adverse impact on land, as the location of the site work for the Project will take place at the High School, Elementary Schools, and Middle School, as well as at the Stadium, Administrative Building, Grounds Building and Transportation and Operations Center and includes renovations and upgrades and additions to sidewalks work outside structures, including playground and parking lot improvements (including at the Maintenance Building) replacement at the as well as other site work, as well as renovations to internal building components, including additions to such buildings and structures at the Elementary Schools, Middle School and the High School, including repairs and improvements to walls, flooring ceiling, lockers, elevators, stairs, HVAC and similar work including associated upgrades to lighting etc., and such work will take place on land that will have the same uses after completion of the Project as are in place now, including educational uses including athletic uses and transportation uses associated with such educational use. As a result, there will be no substantial change in use for the Project Site, as no new property is to be purchased for the work or any significant change in the footprint of structures already on the Project Site. Moreover, no

significant negative impact to community character will occur, including to any surrounding properties or the setting of the Project Site, because the Project Site is currently occupied by the same uses that will be in place after Project construction is completed, and there will be no material change in the setting on the Project Site which as discussed is devoted to educational use, including transportation and athletic uses associated with such educational use. As discussed in detail below, while the Project includes work that will include replacement of certain relatively minor features including playgrounds, sidewalks and similar features to be replaced or renovated, measures have been incorporated into the Project to avoid any undue impacts from the Project, including from operation of those facilities after the Project is completed. Further, there will be no impact to any agricultural uses, as there is no farming or other agricultural use being undertaken on the Project Site or in close proximity to it. As discussed further below, no significant adverse environmental impacts associated with the Project are anticipated as appropriate measures will be constructed as part of the Project, including addressing storm water, wetlands, archeological and other potential impacts during construction of it and during operation of the Project Site following construction.

Groundwater/Stormwater Impacts, Wetland Impacts and Impacts to Waterbodies and Floodplains:

b) The Project will not have any significant adverse environmental impact on water or from water, including surface (ground) water, and stormwater, and there will be no significant adverse impact to wetlands. The Project will not affect any protected water body, as Project work to be completed at the Fred W. Hill School will not impact any waterbody or stream on or on proximity to that campus as no site work will be undertaken at that campus. In addition, to the extent the EAF identifies impacts based on the relatively shallow groundwater located on campuses on which the Project work will be completed, measures will be implemented (if appropriate) during construction to avoid any impacts from such shallow groundwater, including erosion control and other similar measures to the extent applicable. Further, stormwater runoff including during Project construction will be minimized as appropriate pursuant to applicable law and standards. Specifically, the District's contractors shall comply with applicable permit requirements set forth in New York State Department of Environmental Conservation's State Pollutant Discharge Elimination System Permit program ("SPDES") as applicable to the Project Site (as such permit will be obtained to the extent required for construction) including as necessary, for construction and operations following construction, including implementing measures required under an applicable Stormwater Pollution Protection Plan (SWPPP) that shall be put in place under the SPDES permit to avoid undue impacts from stormwater, and avoid erosion impacts during construction of the Project (including the implementation of erosion control measures, such as temporary silt fencing, and as appropriate, stormwater management facility additions or improvements). Further, the Project will not have any impacts on federal or state wetlands, as Project work inside of structures will not impact such wetlands. Further, work completed outside of structures will not impact any wetlands or buffers to such wetlands. To the extent a federally mapped Riverine Wetland is identified on the southeastern portion or areas of the Project Site, Project construction will be undertaken so as to avoid any impacts to such wetlands or buffers and no Project components are to be constructed within them. As a result, the Project is not anticipated to have any significant negative impact on wetlands. In addition, the Project will not alter drainage flow or patterns in the area of the Project Site or on it, nor will it impact surface water runoff. To the extent there is any potential modification of soils that might affect flow, measures will be implemented during such construction to avoid impact to drainage on the Project Site.

Air Quality Impacts and Impacts on Health and Safety:

c) The Project will not result in any significant adverse impact to air quality from traffic or operations associated with the Project, including from construction vehicles during Project construction, as the District finds that there will be no significant negative impacts to air quality from the Project including from construction activities. Further, while construction of the Project may be undertaken in phases over some time period, any impact from the use or operation of construction vehicles is anticipated to be temporary, and not cause any significant adverse impacts including to current District operations. Further, the site improvements in the form of parking feature renovations, sidewalk renovations, and other renovations associated with the Project are not anticipated to result in significant increases in the number of vehicle trips to the Project Site, including from busses or other vehicles entering or leaving the Project Site (including at the locations where such parking improvements are proposed to be completed). The improvements and construction slated to be undertaken for the Project associated with parking improvements and other similar site work are not designed to facilitate a significant number of additional vehicles on those areas, but rather to provide upgrades to existing conditions at the Project Site. As such, there is no indication that there will be significant adverse impacts to air quality from any change to the volume of vehicle trips anticipated on or in proximity to the Project Site from the Project, including after the Project becomes operational. To the extent that a remediation site (known as an inactive hazardous waste site) has been identified as located to the west of the Project Site adjacent to the Transportation Operations Center (Site no. 828007), there is no indication that contaminants from such site will impact the Project or Project Site, as the referenced inactive hazardous waste site has been classified as a “N” site, meaning the New York State Department of Environmental Conservation has determined no further action on it is required at this time. No other inactive hazardous waste sites was identified. As such, the District finds that no impact to health or safety from the referenced inactive hazardous waste site due to construction or operation of the Project will occur. Specifically based on available information, no contaminants from the remediation site is anticipated to have significant negative impact on Project Site soils or groundwater as the result of Project construction or operation. In addition, no significant adverse impact to human health or welfare is anticipated, because among other things, available documentation from DEC indicates that such site has been the subject of investigation and based on that and other factors, such site should not impact the Project including the health and safety of Project Site occupants.

Impacts to Plants and Animals including to Threatened or Endangered Species:

d) The Project will not result in any significant adverse impact on plants or animals, including to threatened or endangered species, based on the District’s review of the determination by the District’s Architect/Engineer that no such impacts will occur based on pertinent information including from among other sources, the DEC’s EAF Mapper program for the Project Site.

Impacts of Aesthetic Resources:

e) The Project will not have any significant adverse impact on aesthetic resources given that the Project Site already houses the same kind of uses which are educational uses, including those associated with athletic and transportation activities and will have the same uses after the Project is completed. As a result, the Project will be consistent with the current use of the property and buildings encompassed by the Project Site for educational uses, including

transportation uses associated with the proposed parking lot renovations and sidewalk replacement and other Project work planned, as well as uses associated with extracurricular athletic activities associated with District curriculum and programs. Thus, it is not anticipated that the Project will have any adverse impact to aesthetic resources, including to the area in which the Project Site work will be undertaken.

Impacts to Historic and Archeological Resources:

f) The Project will not result in any significant adverse impact to historic or archaeological resources. To the extent the EAF Mapper identified an archeological site as being located on or in proximity to Project work, no significant adverse impact so such resources (historic/archeological) will occur, as the Project Site has been developed for an extended time period so that any disturbance associated with the Project will not impact the current setting, and it should be noted that there is nothing on record to indicate archeologic resources have previously been identified on the Project Site. Further, as the Middle School is listed on the National Register of Historic places, the Project work on the outside of that structure which is in general limited to retaining wall replacement and improvements to the concrete foundations and such will not have a significant adverse impact on historic resources. Further, to the extent areas around the Transportation Operations Center have been identified as archeologically sensitive, consultation has been and is being undertaken with the New York State Historic Preservation Office, and any appropriate steps to avoid impacts to such resources shall be undertaken so that no significant adverse impact to archeological resources is anticipated.

Impacts on Open Space and Recreation:

g) The Project will not have any significant adverse impact on existing open space and recreation. Because the Project will essentially upgrade certain elements of the locations of proposed site work (albeit on the same District campus) no adverse impact will result because such Project site will continue as a pre-existing educational use, including transportation associated with same. In addition, no potential significant adverse impact is anticipated to open space and recreation as any such use by the community will still be available and will not be impacted. Impacts on

Critical Environmental Areas:

h) The Project will not have any significant adverse impact on a Critical Environmental Area as designated pursuant to 6 NYCRR § 617.14(g) of the SEQRA regulations, as the District has been informed by its Architect/Engineer that no such areas are encompassed by the Project and the EAF Mapper results confirm same.

Impacts on Transportation (Traffic):

i) The Project will not have any significant adverse impact on transportation or to the existing traffic patterns and flow as the Project entails the use of the same site for uses which are already occurring there, and any site work associated with parking area, sidewalk or similar work will not alter any such patterns. Any renovations to parking and associated areas is being completed to improve transportation operations in such areas, but such construction is not being undertaken to facilitate significant increases in such traffic or parking or to increase the number of students, staff or others on or to the Project Site. As a result, development of the Project is not anticipated to result in any significant increases in bus traffic or other vehicular traffic and therefore the Project will not have any significant negative impact to Transportation.

Impacts Related to Noise and Odors and Impacts from other Project Operations:

j) The Project will not have any significant adverse impact from objectionable noise and odor. During Project construction some noise and potential odors from construction equipment are anticipated, but same are not anticipated to be of any significant duration at the time such work is being completed (i.e. it will be scheduled to avoid interruption of educational activities etc.). Further, such noise and odors associated with construction will be within the normal range of such noise and odor issues for construction projects of the size proposed under the Project, and such noise and odors will in general occur, if at all, during typical working hours 7:00 am to 6:00 pm. Accordingly, no significant adverse impacts to from noise, odor and light are anticipated.

Impacts on Local Utilities and Energy:

k) For the reasons set forth in the EAF, no significant adverse impact is expected on local utilities from the Project, including to such utilities after the Project becomes operational. Thus, no such significant adverse impacts are anticipated, based on water usage, energy or other utility usage associated with the Project.

NOW THEREFORE BE IT FURTHER RESOLVED:

Based on the foregoing, the District finds that the Project will not have any significant adverse impact on the environment in accordance with the New York State Environmental Quality Review Act, Article 8 of the New York Environmental Conservation Law and, in particular, pursuant to the criteria set forth at 6 NYCRR § 617.7(b)-(c) of the SEQRA regulations. The District thus issues this Negative Declaration pursuant to SEQRA and directs the following be undertaken and/or makes the following additional findings:

1. A Notice of Negative Declaration shall be filed and/or published to the extent required by the SEQRA regulations, and as the District may deem advisable. The findings and conclusions relating to the determination of significance contained within the Notice of Negative Declaration are hereby adopted and incorporated by reference into this Resolution as applicable, including the District adopting by reference the completed EAF (including parts 1, 2 and 3 of it). Further, each of the Whereas Clauses in this document is incorporated by reference as specific findings of this Resolution and shall have the same effect as the other findings herein.

2. This Resolution has been prepared in accordance with Article 8 of the New York Environmental Conservation Act by the City of Brockport Central School District Board of Education, with offices located at 40 Allen Street, Brockport, NY 14420.

3. The Brockport Central School District Board of Education and/or those persons whom it may designate or has designated for such purpose is authorized to file the Negative Declaration in accordance with the applicable provisions of the law and this resolution shall constitute a notice of Negative Declaration.

4. The requirements of SEQRA have been satisfied. This resolution and notice of negative declaration shall take effect immediately.

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
President Terry Ann Carbone	<u>X</u> _____	_____	_____
Vice President Jeffrey Harradine	<u>X</u> _____	_____	_____
Trustee David Howlett	<u>X</u> _____	_____	_____
Trustee Daniel Legault	_____	_____	<u>X</u> _____
Trustee Robert Lewis	<u>X</u> _____	_____	_____

Trustee Kathleen Robertson

X _____

Trustee Michael Turbeville

X _____

Accepted 6 _____

Denied 0 _____

The motion carried 6-0.

Dated: October 19, 2021

Brockport, New York

For further information contact: Darrin Winkley, Brockport Central School District Assistant Superintendent for Business, 40 Allen Street, Brockport, New York 14420-2296; phone: (585) 637-1820; email address: darrin.winkley@bcs1.org

A copy of this Negative Declaration resolution and any notices, as well as the documents on which it is based will be kept on file with the Brockport Central School District Administration Office located at 40 Allen Street, Brockport, New York 14420-2296 and shall be filed and provided to the agencies and individuals as required under applicable New York State law and as deemed appropriate by the Brockport Central School District Board of Education.

6.2 Ms. Robertson moved, seconded by Mr. Howlett, RESOLVED the Board approved a Special District meeting December 14, 2021.

WHEREAS, the Board of Education of Brockport Central School District approves a Special District Meeting on December 14, 2021, per attached resolution.

EXTRACT OF MINUTES OF MEETING OF THE BOARD OF EDUCATION
CALLING FOR PUBLICATION OF NOTICE REGARDING VOTE ON PROPOSITION

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. A special meeting of the qualified voters of the Brockport Central School District shall be held at the Technology and Training Center, 40 Allen Street, Building 800 in said District, on Tuesday, December 14, 2021, between the hours of 6:00 AM and 9:00 PM, for the purpose of voting on the proposition described in the notice of special meeting hereinafter set forth.

2. Said special meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF
BROCKPORT CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the Brockport Central School District shall be held at the Technology and Training Center, 40 Allen Street, Building 800 in said District, on Tuesday, December 14, 2021, between the hours of 6:00 AM and 9:00 PM The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the following resolution be adopted to wit:

Resolved that the Board of Education of the Brockport Central School District is hereby authorized to undertake certain capital improvements consisting of construction and reconstruction of existing school buildings and facilities, site improvements and the acquisition of certain original furnishings, equipment, and

apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$11,335,000; and to appropriate and expend from the existing capital reserve fund \$2,300,000 for such costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$9,035,000 shall be issued.

NOTICE IS HEREBY FURTHER GIVEN that the text of the aforesaid proposition may appear on the ballot labels in the following abbreviated form:

PROPOSITION

Shall the proposition set forth in the legal notice of this special voter meeting, authorizing construction, reconstruction and equipping of existing school buildings and facilities, site and incidental improvements, all at an estimated maximum aggregate cost of \$11,335,000; with the expenditure of \$2,300,000 from the existing capital reserve fund for such costs, the issuance of not to exceed \$9,035,000 of debt obligations of the School District therefor, and the levy of a tax in annual installments therefor, with such tax to be offset by state aid available therefor, all as more fully described in said notice, be approved?

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on October 19, 2021, has duly issued a negative declaration and has determined that the implementation of the unlisted action as proposed will not result in any significant adverse environmental impacts.

AND NOTICE IS ALSO GIVEN that applications for absentee ballots to vote on the proposition may be applied for at the office of the School District Clerk. Any such application must be received by the District Clerk at least seven days before the date of the aforesaid special district meeting if the ballot is to be mailed to the voter, or the day before such special district meeting if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued shall be available for public inspection in the office of the District Clerk during regular office hours on each of the five days prior to the day of the vote (excluding Saturday and Sunday). An absentee ballot must reach the office of the District Clerk not later than 5:00 p.m. on the day of such special district meeting.

DATED: October 19, 2021 Brockport, New York
Debra Moyer District Clerk
Brockport Central School District New York

3. At such meeting taxes to be levied by installments will be proposed providing for payment of such capital costs and providing for the financing costs therefor. Such taxes shall be levied upon all the taxable property of the District, shall be levied in annual installments and shall be of such amounts and levied in such years as may be determined by the Board of Education.

4. The District Clerk or the Clerk's designee is hereby directed to publish a copy of said notice of special meeting in two newspapers having general circulation within the School District in the manner prescribed by law for publication of notice of the annual meeting of the School District.

5. This resolution shall take effect immediately upon its adoption.

Duly put to a vote as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
President Terry Ann Carbone	<u>X</u>	<u> </u>	<u> </u>

Vice President Jeffrey Harradine	<u>X</u> _____	_____	_____
Trustee David Howlett	<u>X</u> _____	_____	_____
Trustee Daniel Legault	_____	_____	<u>X</u> _____
Trustee Robert Lewis	<u>X</u> _____	_____	_____
Trustee Kathleen Robertson	<u>X</u> _____	_____	_____
Trustee Michael Turbeville	<u>X</u> _____	_____	_____

The motion carried 6-0.

6.3 Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED the Board of Education approve election inspectors.

RESOLVED, WHEREAS the Special District Meeting will be held on the 14th day of December 2021 between the hours of 6:00 a.m. and 9:00 p.m., in the Brockport Central School District Technology and Training Center, 40 Allen Street, Brockport, New York and

WHEREAS it is desired to provide for a permanent chairman and inspectors of said School District Election: NOW THEREFORE BE IT FURTHER RESOLVED, by the Board of Education of Brockport Central School District, as follows:

Section 1 – Debra Moyer, a duly qualified voter of said school district, is hereby appointed as the Permanent Chairman of the Special District Meeting referred to in the preambles hereof.

Section 2 – Monroe County Board of Elections Certified Inspectors and/or Brockport Central School District employees are hereby appointed as Inspectors of Election at said Special District Meeting so that there shall be at least two Inspectors for each voting machine to be used.

Section 3 - Each Monroe County Board of Elections Certified Inspector and/or Brockport Central School District employee, shall be entitled to compensation for this activity. The Clerk of said school district is hereby authorized and directed to give written notice of appointment to the persons herein respectively appointed as Permanent Chairman, Inspectors, and assistant clerks of said Special District Meeting.

Section 4 – Lisa Proctor is hereby designated as chief election inspector.

Section 5 – The following named qualified voters of said School District are hereby appointed as assistant clerks of said Special District Meeting:

Colleen Mattison and Erika Wood

RESOLVED, that this resolution shall take effect immediately. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>AYES</u>	<u>NAYS</u>	<u>ABSENT</u>
President Terry Ann Carbone	<u>X</u> _____	_____	_____
Vice President Jeffrey Harradine	<u>X</u> _____	_____	_____

Trustee David Howlett	<u>X</u>	_____	_____
Trustee Daniel Legault	_____	_____	<u>X</u>
Trustee Robert Lewis	<u>X</u>	_____	_____
Trustee Kathleen Robertson	<u>X</u>	_____	_____
Trustee Michael Turbeville	<u>X</u>	_____	_____

The motion carried 6-0.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None (excused)
- 7.2 Mr. Lewis moved, seconded by Mr. Turbeville, RESOLVED to approve revised substitute bus driver rates. The motion carried 6-0.

Substitute Bus Driver	\$20/hour
Substitute Bus Driver that works >500 hours	\$22/hour
BCSD Retiree Bus Driver with less than 20 years	\$23/hour
BCSD Retiree with more than 20 years	\$25

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno shared that it is wonderful being back full time and students are making progress academically and participating in clubs, athletics, performing arts.
 - He thanked all involved in the Food Link pop up food pantry. The next dates are Nov. 16 and Dec. 14.
 - The High School Drama Club presents: Twelve Angry Jurors, October 29 and 30. There are no seating limits as long as everyone is masked.
 - Mr. Bruno provided an update on the intermunicipal agreement where the County will help cover COVID-related expenses.
 - Planning is underway to help make the high school drop off flow more smoothly.
 - NYS is providing a list of potential bus drivers from our area and surrounding communities.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
- 9.2 2022-23 Budget Development Calendar
- 9.3 2021-22 MCSBA Calendar

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Members of the Board shared their appreciation for everyone's hardwork during these challenging times
- Mr. Howlett thanked community members for attending the Board meeting.
- Ms. Carbone thanked the PTSA for their volunteer work and also read a student-made card from the PTSA for Board Recognition Week.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 7:01 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0.

Ms. Robertson moved, seconded by Mr. Lewis, the Board entered into executive session at 7:10 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 8:11 p.m. The motion carried 6-0.

Regular Session

Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED that the Board of Education, having heard an appeal from a student discipline determination made by the Superintendent of Schools, and following due deliberation, hereby upholds the determination of the Superintendent. The motion carried 6-0.

14. Adjournment

- 14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:12 p.m. The motion carried 6-0.

Prepared by:

Debra S. Moyer, District Clerk

Date

PRESENTATIONS TO THE BOARD



COMMUNICATIONS



1.0 NEW BUSINESS



2.0 POLICY



Adoption Date: 7/19/1994, Revised: 6/20/2000; 12/18/2012, 11/5/13; 4/25/17
3000 - COMMUNITY RELATIONS

SCHOOL COMMUNITY RELATIONS

3170 RESEARCH WITHIN THE DISTRICT

The ~~School~~ Brockport Central School District recognizes the ~~need and potential~~ value of research in developing, validating and standardizing programs and strategies in education. Staff members are encouraged to participate in and cooperate with such projects. To ensure that the research is conducted with integrity and the results are appropriately disseminated, all research and experimental projects using either educators, students, or materials within the District must be approved prior to their beginning by the Assistant to the Superintendent for Secondary Instruction. Written informed consent of ~~the~~ a parents/guardians of a students is required for those students who are to be involved in research within the District.

Research projects must also protect individual rights, including the right to privacy of all members of the District. Specific identification of students is prohibited and identification of the District as a whole requires the approval of all those involved and the Superintendent.

Program evaluations based on empirical data will be reported to the Assistant to the Superintendent for Secondary Instruction, the Superintendent of Schools and the Board of Education.

Policy References:

3160 - Relations with education Research and Service Centers

Policy Cross References:

» [3160 - RELATIONS WITH EDUCATION RESEARCH AND SERVICE CENTERS](#)

Adoption Date: 12/7/2004, Revised: 4/1/2014; 4/25/17
3000 - COMMUNITY RELATIONS

SCHOOL COMMUNITY RELATIONS

3180 DISTRICT WEBSITE ~~AND WEB PAGES~~

All content maintained on the Brockport Central School District website shall adhere to the Code of Conduct.

The Superintendent of Schools shall promulgate and administer an Acceptable Use Policy which shall provide standards for acceptable use and compliance with all legal, privacy, and safety concerns relevant to the District website.

General Criteria

~~The availability of Internet access in the School District provides an opportunity for staff and students to access information and contribute to the School District's presence on the World Wide Web. The District/school/classroom websites must relate to curriculum or instructional matters, school authorized activities, or general information of interest to the public pertaining to the District or its schools. Staff and students are prohibited from publishing personal home pages or links to personal home pages as part of the District/school/classroom Web Page(s). Similarly, no individual or outside organization will be permitted to publish personal Web Pages as part of the District/school/classroom Web Page(s).~~

~~Personnel designing information for the Web Pages must familiarize themselves with and adhere to District standards and procedures. Failure to follow District standards or responsibilities may result in disciplinary sanctions in accordance with law and/or the applicable collective bargaining agreement.~~

~~The District will ensure that any and all notifications and documents required by law, regulation, or District policy to be posted on its website will be so published.~~

a) ~~Content Standards~~

~~Approval for creating a Web Page must be obtained from the Website Manager or his/her designee(s). If at any time, the Website Manager/designee(s) believes the proposed material does not meet the standards approved by the District, it will not be published on the Web. Decisions regarding access to active Web Pages for editing content or organization will be the responsibility of the Website Manager/designee(s).~~

~~b) A Web Page must be sponsored by a member of the District faculty, staff or administration who will be responsible for its content, design, currency and maintenance. The sponsor is responsible for ensuring that those constructing and maintaining the Web Page have the necessary technical training and that they fully understand and adhere to District policies and regulations.~~

~~c) Staff or student work should be published only as it relates to a school/classroom authorized project or other school related activity, and in compliance with any and all relevant laws, rules, and regulations.~~

~~d) The review of a Student Web Page (if considered a school sponsored student publication) shall be subject to prior District review as would any other school sponsored student publication.~~

~~e) An authorized teacher who is publishing the final Web Page(s) for himself/herself or for a student will edit and test the Page(s) for accuracy of links and check for conformance with District standards and practices.~~

~~f) Commercial advertising or marketing on the District/school/classroom Web Page(s) (or the use of school-affiliated Web Pages for the pursuit of personal or financial gain) shall be prohibited unless otherwise authorized in accordance with law and/or regulation. Decisions regarding website advertising must be consistent with existing District policies and practices on this matter. School-affiliated Web Pages may mention outside organizations only in the context of school programs that have a direct relationship to those organizations (e.g., sponsorship of an activity, student community service project).~~

~~g) Web Pages may include faculty or staff names; however, other personal information about employees including, but not limited to, home telephone numbers, addresses, email addresses, or other identifying information such as names of family members may be published only with the employee's written permission.~~

~~h) All Web Pages must conform to the standards for appropriate use found in the District's Acceptable Use Policy(ies) and accompanying Regulations regarding standards of acceptable use; examples of inappropriate behavior; and compliance with applicable laws, privacy, and safety concerns.~~

~~All staff and/or students authorized to publish material on the District/school/classroom Web Page(s) shall acknowledge receipt of the District's Web Page Standards and agree to comply with same prior to posting any material on the Web.~~

Oversight

~~The Superintendent of Schools or his/her designee shall have the authority to approve or deny the posting of any proposed Web Pages on school-affiliated websites based upon compliance with the terms and conditions set forth in this policy as well as applicable District practices and procedures.~~

Digital Millennium Copyright Act (DMCA), 17 USC Sections 101 et seq., 512

and 1201 et seq.

Family Educational Rights and Privacy Act of 1974, 20 USC Section 1232(g)

34 CFR Parts 99 and 201

Policy References:

#7241 -- Student Directory Information

#7411 -- Censorship of School-Sponsored Student Publications and Activities

#8350 -- Use of Copyrighted Materials

Policy Cross References:

» [7380 - BCS-ACCEPTABLE USE POLICY](#)

Adoption Date: 2/25/2020

3000 - COMMUNITY RELATIONS

SCHOOL COMMUNITY RELATIONS

3190 USE OF THERAPY DOGS IN SCHOOL

The Brockport Central School District supports the appropriate use of implementation of a therapy dogs pilot program for the social and emotional benefit of its students. ~~This pilot program will begin at the High School with the 2020-21 school year, be reviewed throughout the year, and a determination will be made to continue or discontinue the program by July 2021.~~

Therapy dogs in the school setting shall be recommended by the Building Principal to the Superintendent of Schools for approval by the Board of Education on an annual basis. The following information will be submitted by the handler prior to approval by the Board of Education:

- The proof of registration as a therapy dog handler with the individual therapy dog to be used from a professional organization such as Therapy Dogs International, or other such organization.
- Proof from a licensed veterinarian that the therapy dog is in good health and has been immunized against diseases common to dogs. ~~Such~~ All vaccinations shall be kept current and up to date at all times.
- Proof of licensure from the local dog licensing authority.
- Copy of an insurance policy that provides liability coverage for the work of the handler and therapy dog while the two are on school district property.

Use of the Therapy Dog in School

The District supports the use of therapy dogs for the benefit of its students subject to the conditions of this policy. Benefits from working or visiting with a therapy dog include reduced stress, improved physical and emotional well-being, lower blood pressure, decreased anxiety, improve self-esteem and normalization of the environment, increasing the likelihood of successful academic achievement by the student. Examples of activities that students may engage in with a therapy dog include petting and/or hugging the dog, speaking to the dog, giving the dog simple commands that the dog is training to respond to, and reading to the dog.

Animal assisted therapy can be a goal-driven intervention, which is directed and/or delivered by a health, human, or education service professional and is meant to improve physical, social, emotional and/or cognitive function of an individual. Animal assisted therapy can also enhance existing academic and social emotional support programs for one or more students.

A therapy dog is a dog that has been individually trained evaluated and registered with his/her handler to provide animal assisted activities, animal assisted therapy and animal assisted interactions within a school or other facility. Therapy dogs are not the same as “emotional support animals” nor are they “service animals” as that term is defined under the Americans with Disabilities Act. The handler is an individual school district staff member who has been individually trained, evaluated, and registered with the therapy dog to provide animal assisted activities, animal assisted therapy, and animal assisted interactions within a school or other facility.

The handler shall assume full responsibility for the therapy dog’s care, behavior, and suitability for interacting with students and others in the school while the therapy dog is on school district property.

The handler shall be solely responsible for the supervision and humane care of the therapy dog, including any feeding, exercising, and cleaning up after the therapy dog while the therapy dog is in the school building or on school property. The handler shall not leave the therapy dog unsupervised or alone on school property at any time. The district bears no financial responsibility for the required therapy dog training, care or feeding of the animal.

The Building Principal shall notify parents and staff on an annual basis regarding the presence of therapy dogs in the school building.

Therapy Dog Standards and Procedures

Registration: The therapy dog shall have registration from an organization that requires an evaluation of the therapy dog and handler such as Therapy Dogs International (TDI), and shall remain current and in good standing at all times.

Health and Vaccination: The handler shall submit proof from a licensed veterinarian that the therapy dog is in good health and has been immunized against diseases common to dogs. Such vaccinations shall be kept current and up to date at all times.

Licensing: The handler shall submit proof of licensure from the local dog licensing authority.

Insurance: The employee must submit a copy of an insurance policy that provides liability coverage for the work of the handler and therapy dog while the two are on school district property. The District’s insurance will operate as a secondary insurer thus the dog may not be of a breed which is unacceptable to the District’s insurance plan.

Identification: The handler and therapy dog shall wear appropriate identification issued by the school district.

Health and Safety: The Board of Education shall ensure that the therapy dog does not pose a health and safety risk to any student, employee, or other person at school and that the therapy dog is brought to the school district only when properly groomed, bathed, free of illness or injury and of the temperament appropriate for working with children and others in the schools.

Control: The handler shall ensure that the therapy dog wears a collar or harness and a leash no longer

than four feet and shall maintain control of the therapy dog by holding the leash at all times that the therapy dog is on school district property, including during breaks, unless holding such leash would interfere with the therapy dog's safe, effective performance of its work or tasks. However, the handler shall maintain control of the therapy dog at all times and shall not tether the therapy dog to any individual or object.

Authorized Area(s): The handler shall ensure that the therapy dog has access to only such areas of the school building or properties that have been authorized by school district administrators.

Allergies and Aversions: The handler shall remove the therapy dog to a separate area, as designated by the school administrator, in such instances where any student or school employee who suffers dog allergies or aversion is present in an office, hallway, or classroom.

Damages and Injuries: The Board of Education shall not assume responsibility and/or liability for any damage to school property or injury to district staff, students, or others in the school caused by the therapy dog, except to the extent independently required by law. Any liability imposed on the handler will be covered by the handler's insurance policy which the handler shall purchase as described above.

Exclusion or Removal from School District Property: A therapy dog may be excluded from school district property if a school administrator determines that: (1) The handler does not have control of the therapy dog; (2) The therapy dog is not housebroken; (3) The therapy dog presents a direct and immediate threat to others in the school; or (4) The therapy dog's presence otherwise interferes with the educational program. The handler shall immediately remove his/her therapy dog from school property when instructed to do so by a school administrator.

Bite Policy: The Brockport Central School District has a zero-bite policy. A bite is defined as the bruising or breaking of the skin. A therapy dog that is determined to have bitten a person on school grounds or while engaged in therapy work will be permanently barred from working in the Brockport School District.

Adoption Date: 7/19/1994, Revised: 6/20/2000; 2/28/17
3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC

3210 VISITORS TO THE SCHOOL

~~The Board of Education recognizes the public nature of district schools and grounds, and as much as possible, attempts to make them available for public use. Nonetheless, the safety and security of our children and staff, and recognition that school facilities must primarily be reserved for the educational needs of our students, require that district policies and practices place some limits on public access to schools and grounds.~~

~~The Brockport Central School District welcomes encourages parents, guardians and community members to visit our schools where such visits contribute to the educational, social, or emotional development of students. and believes that there are many potential benefits which can result from increased interaction with the public. At the same time, the district has a legitimate interest in avoiding disruption to the educational process, protecting the safety and welfare of students and staff, and protecting the district's facilities and equipment.~~

~~To enhance the safety of everyone, the District utilizes an electronic visitor management system. Visitors are required to present a valid form of photo identification that is electronically checked against a national sex offender database. Once cleared, the system produces a temporary visitor badge that must remain visible throughout the visit.~~

~~Therefore, aAll visitors shall be required to enter each school buildings through the main entrances only, report to the main office or designated reception area upon arrival at a school, state their business, and adhere to all entry requirements and visitation guidelines of that building.~~

~~Visitations to classrooms will be scheduled with the building principal in order to allow teachers the opportunity to arrange their schedules to accommodate such requests. Reasonable requests will not be denied.~~

Policy References: Education Law Section 2801

Penal Law Sections 140.10 and 240.35

Adoption Date: 3/23/1978, Revised: 7/19/1994; 6/20/00; 2/28/17
3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC
3220 PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board of Education shall be conducted in public, and the public has the right to attend and observe all such meetings. In addition, Ppublic ~~comment~~expression at such meetings shall be encouraged and a specific portion of the agenda shall provide for this privilege of the floor. The Board reserves the right to determine the manner, time and/or place for discussion on particular subjects. All speakers must follow the protocol/guidelines established -set forth by the Board for this purpose. At its discretion, the Board may invite visitors to its meetings to participate in the Board's discussion of matters on the agenda.

The Board of Education reserves the right to enter into executive session as specified in Policy #1730 — Executive Sessions.

Adoption Date: 7/19/1994, Revised: 12/19/1995; 6/20/00; 3/7/17
3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC

3231 COMPLAINTS ABOUT POLICIES

Complaints about ~~School District~~Board of Education policies ~~should~~shall be directed to the Superintendent of Schools or their designee, who shall forward complaints to the Board ~~of Education~~. ~~Whenever possible~~Complaints should be in writing ~~and should~~, stating the specific ~~objections to the specific policy(ies)~~nature of the complaint.

The Superintendent or their designee shall review any complaint and ~~conduct whatever study or investigation they he/she deems investigate as~~ appropriate. The ~~Superintendent or designee shall then submit the~~ complaint and ~~their~~the Superintendent's ~~his/her~~ recommendation shall be submitted to the Board ~~of Education~~. ~~The Board shall then review the policy, amend or repeal the policy for consideration~~. Whenever, ~~if~~ appropriate, ~~and the Board shall~~ notify the complainant of ~~the~~any action taken.

Adoption Date: 12/16/1971, Revised: 8/26/1975; 7/19/94; 6/20/00; 11/5/13; 3/7/17
3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC

3240 DISTRIBUTION OF PROMOTIONAL MATERIALS TO STUDENTS/ADVERTISING IN THE SCHOOLS

Distribution of Promotional Materials to Students

Requests are often made to the Brockport Central School District regarding distribution ~~or posting of leaflets, flyers, etc of promotional materials. Flyers from~~ Unapproved materials from outside organizations are not to be sent home with students. ~~In order to assure that the students are not used to exploit any private enterprise, a~~ All approved flyers materials, once approved, will shall be posted online ~~to the Virtual Backpack. These items will also be emailed to those who subscribe to “Virtual Backpack E-News”.~~

~~As a condition of approval, all materials from outside organizations to be distributed to the children or posted in schools other than those originating within the school must comply with all applicable administrative District regulations and have be prior approval granted by the Superintendent of Schools or Building Principal and/or building principal/designee.~~

Advertising in the Schools

~~Neither District the facilities, the staff, nor the or students of the School District shall be employed in any shall not be used to manner for advertising or otherwise promoting the interests for of any commercial, political, or other non-school agency, individual or organization, except that:~~

- a) Schools may cooperate in furthering the work of any non-profit, community-wide, social service agency, provided that such cooperation does not restrict or impair the educational program of the schools or conflict with Section 19.6 of the Rules of the Board of Regents;
- b) The schools may use films or other educational materials bearing only simple mention of the producing firm;
- c) The Superintendent of Schools may, ~~at his/her discretion, announce or~~ authorize to be the ~~announcement of;~~ any lecture or other community activity of particular educational merit; or
- d) The schools may, upon approval of the Superintendent ~~of Schools~~ and the Board of Education, cooperate with any agency in promoting activities in the general public interest that are non-partisan and non-controversial, and that promote the education and other best interests of the students.

~~No materials of a commercial nature shall be distributed through the children in attendance in the Brockport Central Schools except as authorized by law or the Commissioner's Regulations.~~

Policy References:

New York State Constitution

Article 8, Section 1

8 New York Code of Rules and Regulations (NYCRR) Section 19.6

Policy References:

New York State Constitution

Article 8, Section 1

8 New York Code of Rules and Regulations (NYCRR) Section 19.6

Adoption Date: 7/19/1994, Revised: 6/20/2000; 3/7/17
3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC
3250 PARENT-TEACHER-STUDENT ASSOCIATION

The Board of Education ~~recognizes that the goal of the~~supports the Parent-Teacher-Student Association ~~and its goal is~~ to

develop a united effort between educators and the general public to secure for every child the highest achievement in physical, academic and social education. ~~Therefore~~

~~The Board encourages;~~ staff members, ~~and~~ parents ~~and students~~ ~~are encouraged~~ to join the Parent-Teacher-Student Association and to participate actively in its programs.

Adoption Date: 11/23/1982, Revised: 7/19/1994; 6/20/00; 6/5/01; 9/17/02; 4/25/06; 3/7/17; 3/17/2020
3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC

3260 BOOSTER ORGANIZATIONS CLUBS

Booster clubs are organizations ~~which are~~ created and directed by adults in the community who wish to ~~offer support to~~ special areas of interest including, but not limited to, academic and athletic programs.

In recognizing the value of these organizations, the Board of Education establishes the following guidelines ~~within for which~~ booster clubs ~~associated with of~~ the Brockport Central School ~~District will~~ function.

- 1) Booster clubs, upon inception, shall file ~~with the Board of Education~~ a request for recognition, including a statement of their purpose and function with the Board.
- 2) Booster groups must follow ~~established~~ Board policies iesy for facility utilization, presentation of gifts, and fund-raising.
- 3) Students will not be members of any booster group.
- 4) Recognizing the finite resources of our District, booster organizations will operate in concert with one another, and no one organization will take precedence over the others.
- 5) Booster organizations shall not, ~~under any circumstances,~~ charge or collect funds on the ~~District's~~ behalf directly from students or their families in support of specific ~~curricular~~ events or needs. Any booster financial support of ~~curricular~~ activities for a stated purpose shall be made in the form of a gift to the Board ~~of Education~~. The Board ~~of Education~~ reserves the right to accept or reject such gifts.
- 6) ~~Teachers, administrators and/or staff members, District employees,~~ while engaging in official duties ~~as a coach, extra-classroom activity advisor, teacher or administrator,~~ shall not be a member of a booster association that provides support to those activities ~~to which the employee is being paid by the district~~. For example: A coach for the football team, which is supported by public funds, shall not be a member of the football booster association whose main purpose is to raise private funds to support the football program.

Violations ~~to of~~ any District policy or regulation may result in the dissolution of the booster club or ~~organization~~ as well as revocation of the permission to use the school name or facilities for the ~~club or~~ organization.

Policy References:

Civil Rights Law Section 40-c

Prohibits discrimination on the basis of race, creed, color, national origin, sex, marital status, sexual orientation or disability.

Adoption Date: 10/28/1980, Revised: 6/19/1990; 9/04/90; 7/19/94; 5/02/95; 6/20/00; 7/10/01; 9/17/02; 1/20/04; 12/5/06; 3/7/17; 11/20/18

3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC

3280 USE OF FACILITIES

~~Exclusive custody, control and supervision of District buildings and District~~The buildings and property of the Brockport Central School District is vested by law in the Board of Education, and ~~are~~shall, in the first instance, ~~to~~ be made available for the regular program and allied activities of the school program. When not in use for these purposes, the Board ~~of Education authorizes~~ will allow the use of ~~District buildings and property these facilities~~ by other groups within the ~~Brockport Central School~~ District, when such use does not conflict with the regular school program, and subject to the limitations of ~~Section 414 of the Education Law~~ applicable law, Board policies, the Code of Conduct, and any rules established for use by the Superintendent of Schools.

~~Accordingly, it shall be the policy of the Board to encourage the greatest possible use of District facilities for community wide activities of a civic, social, or fraternal nature.~~ Groups wishing to use District facilities ~~buildings or property~~ must secure prior written approval from the Superintendent or ~~his/her~~their designee. ~~All community use of District facilities shall be conditioned on conformance to applicable federal, state, and local law, the Board's policies, the District Code of Conduct, and, all other rules established for such use. Users will be responsible for reviewing and acknowledging such policies upon completing the facilities usage form.~~

For the avoidance of doubt, strict compliance with the Board's restrictions on alcohol, tobacco and drug use is an absolute condition for all community use of District facilities.

Equipment Associated with the Use of the Facility

Except when used in connection with or when rented under provisions of Education Law Section 414, District-owned materials or equipment may be used by students, District employees, and/or members of the community for education-related purposes only. Private and/or personal use of District-owned materials and equipment is strictly prohibited.

The Board will permit District materials and equipment to be loaned to students when the material and equipment ~~is~~ are to be used in connection with their studies or extracurricular activities, and loaned to District employees when such use is related to their employment. ~~;~~

~~Community members may be allowed to use District owned materials and equipment only for educational purposes that relate to school operations.~~ At the discretion of the appropriate administrator, District personnel will be assigned to operate District-owned equipment for community organizations, and the cost of such service shall be borne by the organization.

Accountability and control over District-owned materials and equipment loaned to students, employees, or community members will be the responsibility of the Assistant Superintendent for Business or

designee.

Specific Requirements Relating to ~~Boy Scouts and other~~ Title 36 Patriotic Youth Groups

To the extent the District receives funds made available through the United States Department of Education and maintains a "designated open forum" or a "limited public forum," as those terms are defined in federal regulation, it will not deny any group officially affiliated with ~~the Boy Scouts of America or any other~~ patriotic youth group listed in Title 36 of the United States Code equal access or a fair opportunity to meet. Likewise, the District will not discriminate against any such group that requests to conduct a meeting within the District's designated open forum or limited public forum, including denying such access or opportunity or discriminating for reasons based on the group's membership or leadership criteria or oath of allegiance to God and country.

The District will provide groups officially affiliated with ~~the Boy Scouts of America or other~~ Title 36 patriotic youth group access to facilities and the ability to communicate using school-related means of communication on terms that are no less favorable than the most favorable terms provided to other outside youth or community groups.

The District is not required to sponsor any group officially affiliated with ~~Boy Scouts or any other~~ Title 36 patriotic youth group.

Priority of Use

~~In granting permission for use of District facilities, the Superintendent or his/her designee shall give precedence to District or District-sponsored programs over non-District activities, and to programs for District students over programs for adults.~~

Admission Fees

Admission fees may only be charged for use by organizations that are educational or charitable in nature, veterans of the military services of the United States, or volunteer firefighters, but only with the prior approval from the Superintendent or ~~his/her~~their designee.

Non-Discrimination

All community use of District facilities shall be non-exclusive and shall be open to the general public. No organization making use of District facilities shall discriminate on the basis of race, creed, color, country of national origin, religion, sex, sexual orientation, age, marital status, ~~or~~ disability, or any other protected classification.

Organization Property

Storage of organization property shall be preapproved, and said property shall be removed promptly after the event. The District assumes no responsibility for organization property used or stored on the premises.

District Personnel

At the discretion of the District, custodians, security guards, grounds staff, food service staff, technicians and/or event supervisors shall be assigned to provide services related to an organization's use of District facilities. Organizations may also be required to participate in training pertinent to their use of District facilities. The cost of such services shall be borne by the organization.

A county-licensed person shall oversee food preparation and service at all events. District kitchen facilities shall not be used by any District or community groups except where under the supervision of a member of the food service staff. ~~School~~-District technicians will be required for the use of lighting ~~and/or~~ sound equipment. Where ~~such~~ school personnel are required to be on hand, the organization will be charged a standard rate for their services. It is expected that groups requesting use of any school facility may be required to undertake an orientation with a school designee.

District Pool

The operation of the District swimming pool shall, at all times, be under the direct supervision of personnel having the proper New York State and American Red Cross certification.

Purchasing Agent

The District may not act as purchasing agent for any consumable supplies or equipment used by community organizations.

Insurance

The District requires organizations using school facilities to provide proof of insurance coverage for the event. The District requires that a minimum insurance binder of \$1,000,000 be on file naming the ~~Brockport Central School~~-District as additional insured and as the certificate holder before any outside group can use District facilities.

Fees for Use of District Facilities

a) Room Rental - Non-profit community groups ~~identified in Board Policy~~ do not pay for room rentals, except for a special event. Room rentals are based upon size of the facility (utility costs) and equipment available for use (lights, are equipment, etc.).

The schedule is provided below:

1. Classrooms - \$20/day
2. LGI - \$25/hour, \$100/day
3. Auditoriums/Cafeteriums - \$100/hour, \$400/day, \$200 deposit required for auditorium
4. Gyms - \$50/hour, \$200/day
5. Pool - \$50/hour, \$400/day
6. Cafeteria - \$100/day; Cafeteria w/kitchen - \$125/day

b) Field Rental - A two-tiered schedule that reflects field maintenance and preparation costs is listed below:

1. Premium Fields - rate is higher to reflect maintenance costs
 - (a) Track - \$50/hr
 - (b) Stadium Field - \$400/hour* (Community/Rec group \$50/game-practice)
 - (c) Varsity Baseball Field - \$50/day
 - (d) Varsity Softball Field - \$50/day
2. Secondary Fields - all other District fields: \$25/day

c) Staff - Groups are required to pay for staffing only if their event requires additional dedicated staff. Rates are per employee.

1. Auditorium Technician (staff) \$30/hour
2. Cook/Kitchen Manager (staff) \$35/hour

3. Custodial and Cleaning (staff) \$30/hour
4. Grounds (staff) \$30/hour
5. Security (staff) \$30/hour
6. Field/Event Supervision \$30/hour
7. Lighting Crew (student)
8. Preparation and clean up fees (lining of fields/grooming/cleaning services, etc.) \$30/hour

~~Fee changes will take effect on January 1, 2019, with the exception of facility use requests that have been granted, which will be subject to the prior facility usage fees charged on or after July 1, 2019 will be at the revised rates.~~

Withdrawal of Privilege

The Board reserves the right to withdraw the privilege of using District facilities from any organization which violate ~~Board Policies~~[this policy](#).

Policy References:

Education Law Section 414

Policy Cross References:

- » 3282 - STAFF USE OF SCHOOL FACILITIES/INTERNAL USE
- » 3410 - CODE OF CONDUCT ON SCHOOL PROPERTY
- » 5640 - SMOKING/TOBACCO USE
- » 7310 - SCHOOL CONDUCT AND DISCIPLINE
- » 7320 - ALCOHOL, TOBACCO, DRUGS, AND OTHER SUBSTANCES (STUDENTS)

Adoption Date: 6/19/1990, Revised: 9/4/1990; 7/19/94; 6/20/00; 2/27/01; 12/1/09; 3/7/17

3000 - COMMUNITY RELATIONS

PARTICIPATION BY THE PUBLIC

3282 STAFF USE OF SCHOOL FACILITIES/INTERNAL USE

The use of school facilities by students and staff does not require Board of Education approval or an insurance certificate. Such use is only appropriate where the use represents a normal extension of an employee's employment with the District. All staff members requesting the use of school facilities after school hours must complete, and have approved, a facility usage form thirty (30) days prior to such use.

Staff who wish to have access to their classrooms outside of regular school hours or when custodial/cleaning staff are not on duty are not required to complete a facilities--use form but should notify security of their presence to ensure the safety of staff while on district premises.

Under no circumstances will an internal use application be filed for outside groups.

Any effort to circumvent the Board approval process or the insurance requirement for outside groups by the inappropriate filing of an internal use application for an outside group may result in disciplinary action being taken against the employee who filed the application.

3.0 INSTRUCTION PLANNING AND SERVICES



TO: Sean Bruno

FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick

RE: Placements for Students with Disabilities

DATE: October 29, 2021

For November 02, 2021 Board of Education Meeting

- 3.3.1 On September 30, and October 8, 2021, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On September 14, and, October 4, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On October 13, and 15, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.4 On October 13 and 21, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On October 8, and 19, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On October 8, 12, 13, and 14, 2021, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On October 15, and 21, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	CMA BOE Date	CMA Committee	Recommended School	Student Alt ID#	Expected	CMA Reason	Decision/Status	CR Disability
09/30/2021	11/02/2021	CSE	OMS	210663	07	Requested Review	Classified	Visual Impairment
10/08/2021	11/02/2021	CSE	Mary Cariola Children's Center	212730	Kdg.	Amendment - Agreement No Meeting	Classified	Multiple Disabilities
09/14/2021	11/02/2021	SubCSE	Student is Parentally Placed in a Nonpublic School	211302	03	Requested Review	Classified PP Within District Dual Enrollment	Other Health Impairment
10/04/2021	11/02/2021	SubCSE	Student is Parentally Placed in a Nonpublic School	560096	10	Requested Review	Classified PP Within District Dual Enrollment	Autism
10/13/2021	11/2/2021	SubCSE	Ginther	560494	Kdg.	Transfer Student-Agreement No Meeting	classified	Speech or Language Impairment
10/15/2021	11/02/2021	SubCSE	Ginther	559371	Kdg.	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
10/13/2021	11/02/2021	SubCSE	Barclay	559956	03	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
10/21/2021	11/02/2021	SubCSE	Barclay	559394	01	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment
10/08/2021	11/02/2021	SubCSE	Hill	560376	05	Requested Review	Classified	Other Health Impairment
10/08/2021	11/02/2021	SubCSE	Hill	560296	05	Reevaluation Review	Classified	Learning Disability
10/08/2021	11/02/2021	SubCSE	Hill	560302	04	Requested Review	Classified	Speech or Language Impairment

CMA Date	CMA BOE Date	CMA Committee	Recommended School	Student Alt ID#	Expected	CMA Reason	Decision/Status	CR Disability
10/19/2021	11/2/2021	SubCSE	Hill	212691	4	Transfer Student-Agreement No Meeting	Classified	Other Health Impairment
10/08/2021	11/02/2021	SubCSE	OMS	560282	06	Requested Review	Classified	Other Health Impairment
10/08/2021	11/02/2021	SubCSE	OMS	560440	06	Requested Review	Classified	Other Health Impairment
10/12/2021	11/02/2021	SubCSE	OMS	999621	06	Amendment - Agreement No Meeting	Classified	Other Health Impairment
10/13/2021	11/02/2021	SubCSE	OMS	560443	06	Requested Review	Classified	Speech or Language Impairment
10/13/2021	11/02/2021	SubCSE	OMS	560420	06	Requested Review	Classified	Other Health Impairment
10/14/2021	11/2/2021	SubCSE	OMS	560495		Transfer Student-Agreement No Meeting	classified	Other Health Impairment
10/14/2021	11/02/2021	SubCSE	OMS		07	Requested Review	Classified	Other Health Impairment
10/14/2021	11/02/2021	SubCSE	OMS	998243	07	Amendment - Agreement No Meeting	Classified	Autism
10/15/2021	11/02/2021	SubCSE	BHS		12	Amendment - Agreement No Meeting	Classified	Learning Disability
10/15/2021	11/02/2021	SubCSE	BHS	212072	10	Amendment - Agreement No Meeting	Classified	Speech or Language Impairment

CMA Date	CMA BOE Date	CMA Committee	Recommended School	Student Alt ID#	Expected	CMA Reason	Decision/Status	CR Disability
10/21/2021	11/02/2021	SubCSE	BHS		11	Amendment - Agreement No Meeting	Classified	Learning Disability
10/21/2021	11/02/2021	SubCSE	BHS	997820	09	Amendment - Agreement No Meeting	Classified	Multiple Disabilities

4.0 CERTIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

November 2, 2021

PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools
Board Meeting of November 2, 2021

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

4.1 Appointments

- 4.1.1 **UPDATE** Sara Wolcott, to be appointed as a long term substitute English Teacher at the high school effective August 31, 2021 through ~~November 19, 2021~~ **January 14, 2022**. Initial certificates in English language arts grades 7-12 and English language arts extension grades 5-6. Annual salary rate of \$37,100. (prorated ~~\$10,388~~ **\$17,505**)
- 4.1.2 Erin Minardo, to be appointed as a school social worker at the high school effective November 3, 2021. Provisional certificate as a school social worker. Probationary period November 3, 2021 through November 2, 2025. This expiration date is tentative and conditional only. In order to be eligible for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$ 38,900. (prorated \$32,267)

4.2 Resignations

- 4.2.1 Jillian Velekkakan, High School Social Worker, resigning effective November 24, 2021.
- 4.2.2 Katelyn Ancker, Middle School Social Worker, resigning effective November 24, 2021, pending Greece Central School District Board approval.

4.3 Substitutes

- 4.3.1 Tiara McElligott
- 4.3.2 Kyle Tirone

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Jennifer Hoenk, Mentor Teacher, \$845. (prorated October 19, 2021 - June 30, 2022)
- 4.6.2 – 4.6.14 The following teachers to be appointed as a AIS Sunrise Math Teacher at Hill School effective November 3, 2021 through June 10, 2022, at a rate of \$53.00 per hour.
- 4.6.2 Melinda Drisdorn
- 4.6.3 Sharon Shannon
- 4.6.4 Corey Johnson
- 4.6.5 Amy Stoker
- 4.6.6 Matt Alvut
- 4.6.7 Michelle Purcell

- 4.6.8 Karen Bourg
- 4.6.9 Lisa Byrne-Emerson
- 4.6.10 Anne Parker
- 4.6.11 Kelly Kinslow
- 4.6.12 Shelby Cintron
- 4.6.13 Anne Oechsle
- 4.6.14 Jill Corner
- 4.6.15 Melissa Norment, substitute AIS Sunrise Teacher, effective November 15, 2021 through June 10, 2022, at a rate of \$53.00 per hour.
- 4.6.16 Rebecca Rossier, substitute AIS Sunrise Teacher, effective November 3, 2021 through June 10, 2022, at a rate of \$53.00 per hour.
- 4.6.17 Ryan McDonell, extra teaching assignment (0.1 FTE) effective November 3, 2021 through June 30, 2022 \$6,629.90.
- 4.6.18 Greg Stahl, Varsity Hockey Coach, Level B - Off Step 4, \$5,323.
- 4.6.19 James Gullen, Hockey Assistant, Level D - Off Step 2, \$3,742.
- 4.6.20 Craig Coon, Science Olympiad Advisor, Level K –Step 5, \$816 (Prorated \$644.64 Nov- June)

4.0 CLASSIFIED PERSONNEL



BROCKPORT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
NOVEMBER 2, 2021

PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools
Board Meeting of November 2, 2021

Sean C. Bruno
Superintendent of Schools

Jerilee DiLalla
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

4.7 Appointments

- 4.7.1 Ariana Allen, to be appointed as a probationary Cleaner at Ginther and Barclay Schools effective November 18, 2021. Rate is set at \$14.86 per hour plus \$.30 shift differential per hour. Probationary period begins on November 18, 2021 and ends November 17, 2022.
- 4.7.2 Courtney Carson, to be appointed as a provisional Office Clerk II (11 Months) at the high school effective December 6, 2021. Rate is set at \$15.80 per hour. Probationary period is to be determined.

4.8 Resignations

- 4.8.1 Rhea Gossling, Teacher Aide, High School, resigning effective October 29, 2021.
- 4.8.2 Allan Hoy, Custodian, Oliver Middle School, resigning for the purpose of retirement, effective December 30, 2021.
- 4.8.3 Karen Bechtold, Bus Driver, Transportation Department, resigning, effective October 24, 2021.
- 4.8.4 Richard Ayres, Bus Driver, Transportation Department, resigning for the purpose of retirement, effective October 31, 2021.
- 4.8.5 Karly Bennett, Food Service Helper, High School, terminated effective October 22, 2021.
- 4.8.6 Zachary Grasso, Teacher Aide, Middle School, resigning effective November 29, 2021.
- 4.8.7 Roger Meiers, Custodian, Ginther School, to resign for the purpose of retirement, effective December 30, 2021.

4.9 Substitutes

- 4.9.1 Richard Ayers, Bus Driver
- 4.9.2 Michael Banuchi, School Aide
- 4.9.3 Karen Bechtold, Bus Driver
- 4.9.4 Deborah Ferries, Cleaner

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 McKenna Miller, Student Teacher, (Jackie Kelley-Howard)
- 4.11.2 Mackenzie Carter, Student Teacher, (Kelly Young)
- 4.11.3 Nicole Klein, Student Teacher, (AnnMarie Hagen)
- 4.11.4 Peter Rifenburg, Student Teacher, (Thomas Rispoli)
- 4.11.5 Gwendolyn Quail, Student Teacher, (Kerry Gant)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Lindsay Pajek has been appointed as a Teacher Aide (Cheerleading) for the Athletic Department (at their current regular hourly rate) effective retroactive to September 27, 2021 for the 2021-2022 school year.
- 4.13.2 Peyton Young has been appointed as a Teacher Aide (Unified Bowling) for the Athletic Department (at the current regular substitute rate) effective retroactive to October 25, 2021 for the 2021-2022 school year.
- 4.13.3 Samantha Rogers has been appointed as a Teacher Aide (Unified Bowling) for the Athletic Department (at the current regular substitute rate) effective retroactive to October 25, 2021 for the 2021-2022 school year.
- 4.13.4 Betsy Foos, Office Clerk III going from 11-months to 12-months effective January 1, 2022.
- 4.13.5 Anthony DiNatale, Bus Operations Supervisor going from 11-months to 12-months effective January 1, 2022.
- 4.13.6 Chelsea Farrand, Bus Operations Supervisor going from 11-months to 12-months effective January 1, 2022.

5.0 FINANCIAL



6.0 PHYSICAL PLANT



7.0 HUMAN RESOURCES



8.0 SUPERINTENDENT REPORT



9.0 BOARD OPERATIONS





BROCKPORT CENTRAL SCHOOL
Brockport, NY 14420-2296

Board of Education
2021-2022 Meeting Schedule

Day	Date	Time/Location/Notes
Tuesday	July 6, 2021*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 20, 2021*	5 p.m. - District Office Board Room
Tuesday	August 3, 2021*	5 p.m. - District Office Board Room
Tuesday	August 17, 2021*	5 p.m. – Hill School Cafetorium
Tuesday	September 7, 2021	6 p.m. – Hill School Cafetorium
Tuesday	September 21, 2021	6 p.m. – Hill School Cafetorium
Tuesday	October 5, 2021	6 p.m. - District Office Board Room
Tuesday	October 19, 2021	6 p.m. - District Office Board Room
Tuesday	November 2, 2021	6 p.m. - District Office Board Room
Tuesday	November 16, 2021	6 p.m. - District Office Board Room
Tuesday	December 7, 2021	6 p.m. - District Office Board Room
Tuesday	December 21, 2021	6 p.m. - District Office Board Room
Tuesday	January 4, 2022	6 p.m. - District Office Board Room
Tuesday	January 18, 2022	6 p.m. - District Office Board Room
Tuesday	February 1, 2022	6 p.m. - District Office Board Room
Tuesday	February 15, 2022	6 p.m. - District Office Board Room
Tuesday	March 1, 2022	6 p.m. - District Office Board Room
Tuesday	March 15, 2022	6 p.m. - District Office Board Room
Tuesday	April 5, 2022	6 p.m. - District Office Board Room
Tuesday	April 26, 2022*	6 p.m. - District Office Board Room Off Schedule (Spring Recess)
Tuesday	May 3, 2022*	6 p.m. Board Meeting/Budget Public Hearing Hill School Cafetorium
Tuesday	May 17, 2022*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 7, 2022	6 p.m. - District Office Board Room
Tuesday	June 21, 2022	6 p.m. - District Office Board Room

Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk ().*

Note: Meeting location is subject to change. Updated information will be posted on the District's website at www.bcs1.org.

**BROCKPORT CENTRAL SCHOOL
BUDGET DEVELOPMENT CALENDAR
2022-2023 BUDGET**

Date	Activity
September 7, 2021	Regular Board Meeting
September 15, 2021	BUDGET COMMITTEE MEETING
September 21, 2021	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters and procedures – District-wide budget forms and guidelines are distributed.
October 5, 2021	Regular Board Meeting
October 13, 2021	BUDGET COMMITTEE MEETING
October 19, 2021	Regular Board Meeting
November 2, 2021	Regular Board Meeting
November 10, 2021	BUDGET COMMITTEE MEETING
November 16, 2021	Regular Board Meeting
December 7, 2021	Regular Board Meeting
December 15, 2021	BUDGET COMMITTEE MEETING
December 21, 2021	Regular Board Meeting
January 4, 2022	Regular Board Meeting
January 12, 2022	BUDGET COMMITTEE MEETING
January 18, 2022	Regular Board Meeting
January 26, 2022	BUDGET COMMITTEE MEETING
February 1, 2022	Regular Board Meeting – (Draft budget)
February 9, 2022	BUDGET COMMITTEE MEETING
February 15, 2022	Regular Board Meeting
March 1, 2022	Regular Board Meeting
March 9, 2022	BUDGET COMMITTEE MEETING
March 15, 2022	Regular Board Meeting – (presentation of proposed 2022-2023 budget)
March 23, 2022	BUDGET COMMITTEE MEETING (IF NEEDED)
April 5, 2022	Regular Board Meeting – (adopt 2022-2023 budget & publish first budget legal notice)
April 13, 2022	BUDGET COMMITTEE MEETING
April 18, 2022	Last day to file nominating petition for Board candidates
April 26, 2022	Regular Board Meeting
May 3, 2022	Regular Board Meeting – Budget Hearing at 7:00 p.m.
May 11, 2022	BUDGET COMMITTEE MEETING
May 17, 2022	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 7, 2022	Regular Board Meeting
June 15, 2022	BUDGET COMMITTEE MEETING
June 21, 2022	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room
8:45 – 11:00am**



MCSBA 2021 - 2022 CALENDAR

JULY 2021			
	5	MON	Holiday (Office Closed) Independence Day
	15	THUR	NYSSBA Summer Law Conference
*	27	TUES-8:00 am	Half day District Clerk's Conference

AUGUST 2021			
*	11	WED-Noon	Steering Committee
*	11	WED-5:45pm	Board Leadership Meeting

SEPTEMBER 2021			
	6	MON	Holiday (office closed) Labor Day
*	8	WED-Noon	Legislative Committee Meeting
*	8	WED-5:45pm	Board Leadership Meeting
	15	WED	Information Exchange Committee, Shadow Lake Golf Club
*	22	WED-Noon	Labor Relations Committee Meeting
	23	THUR-8:00am	MCSBA Fall Law Conference, Shadow Lake Golf Club
	26-28	SUN-TUES	NYSCOSS, Saratoga Springs, NY

OCTOBER 2021			
	1	FRI	NYSSBA Board Officer's Academy
*	6	WED-Noon	Legislative Committee Meeting
	6	WED-5:45pm	Executive Committee Meeting
	7	THURS	NYSSBA District Clerk Workshop
	11	MON	Columbus Day (Office Closed)
	13	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
*	16	SAT-7:30am	MCSBA Finance Conference
	18-22	MON-FRI	Board Member Recognition Week
*	20	WED-Noon	Labor Relations Committee Meeting
	24-26	THURS-SAT	NYSSBA Convention - NYC

NOVEMBER 2021			
	3	WED-Noon	Legislative Committee Meeting, Shadow Lake Golf Club
	3	WED-5:45 pm	Board Leadership Meeting, Shadow Lake Golf Club
	7	SUN	Daylight Savings Time
	10	WED-Noon	Information Exchange Committee Meeting, Shadow Lake Golf Club
	10	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	THURS	Veterans Day Holiday (office closed)
*	17	WED-Noon	Labor Relations Committee Meeting
*	18	THUR-8:30am	District Clerks Conference
	25-26	THUR-FRI	Thanksgiving Holiday (Office Closed)

DECEMBER 2021			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Executive Committee Meeting
	6	MON-7am	MCSBA One Day Advocacy Trip to Albany
	23-25	THURS-SAT	Christmas Holiday (Office Closed)
	30	FRI	New Year's Eve (office closed)

JANUARY 2022			
	1	SAT	Holiday - New Year's Day
*	5	WED-Noon	Legislative Committee Meeting
*	5	WED-5:45pm	Board Leadership Meeting
*	12	WED-Noon	Information Exchange Committee Meeting
	17	MON	Martin Luther King Holiday – Office closed
*	19	WED-Noon	Labor Relations Committee Meeting
*	26	WED-Noon	Steering Committee Meeting

FEBRUARY 2022			
*	2	WED - Noon	Legislative Committee Meeting
	2	Wed-5:45pm	Executive Committee Meeting
*	5	SAT-9:00 am	MCSBA Legislative Breakfast
*	9	WED-Noon	Information Exchange Committee Meeting
*	16	WED-Noon	Labor Relations Committee Meeting
	21	MON	Holiday (Office Closed) President's Day
	21-25	MON-FRI	Winter Recess

MARCH 2022			
*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-5:45pm	Board Leadership Meeting
	7-8	MON-10:30am	MCSBA Albany 2-day Advocacy Trip
*	9	WED-Noon	Information Exchange Committee
	13	SUN	Daylight Savings Time
*	16	WED-Noon	Labor Relations Committee Meeting
*	26	SAT	Prospective Candidate Seminar
*	30	WED-Noon	Steering Committee Meeting

APRIL 2022			
	2-4	SAT-MON	NSBA Annual Conference, San Diego, CA
*	6	WED-Noon	Legislative Committee Meeting
	6	WED -	Monroe 2-Orleans BOCES Annual Meeting
*	7	THURS	District Clerk Conference
	7	THURS	Monroe One BOCES Annual Meeting
*	13	WED-Noon	Information Exchange Committee Meeting
	15	FRI	Holiday (Office Closed) Good Friday
	18-22	MON-FRI	Spring Break
*	27	WED-Noon	Labor Relations Committee Meeting
	27	WED- 5:45pm	Executive Committee Meeting

MAY 2022			
*	4	WED-Noon	Legislative Committee Meeting
*	4	WED -5:45pm	Board Leadership Meeting
	17	TUES	BUDGET VOTE
	25	WED	MCSBA Annual Meeting
	30	MON	Holiday (Office Closed) Memorial Day

JUNE 2022			
*	11	SAT-7:30am	New Board Member Training

* Meeting held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)



10 OLD BUSINESS



11 OTHER ITEMS OF BUSINESS



12 EXECUTIVE SESSION



13 ADJOURNMENT

