



# **Brockport Central School District**

40 Allen Street, Brockport, New York 14420-2296

## **Mission Statement**

*We engage and empower each student to achieve excellence as a learner and citizen.*

## **Board Members**

Terry Ann Carbone (2024)

Jeffrey Harradine (2027)

David Howlett (2025)

Daniel Legault (2026)

Robert Lewis (2023)

Kathy Robertson (2024)

Michael Turbeville (2023)

# June 6, 2023

6 p.m.

## **Hill School Cafetorium**



# Brockport Central School District

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We, the Board of Education, promise to:

- Put students first
- Set clear goals and focus on task at hand
- Be respectful
- Recognize and value differences
- Engage in honest communication
- Honor and maintain confidentiality
- Speak with one voice
- Work hard and have fun

**June 6, 2023 (Amended)  
Public Hearing 5:30 p.m.  
Regular Meeting 6 p.m.  
Hill School Cafetorium**

**Code of Conduct Public Hearing – 5:30 p.m.**

**Regular Board Meeting – 6 p.m.**

**Call to Order  
Pledge to the Flag  
Fire Exits**

**Motion to Approve the Order of the Agenda**

**Approval of Minutes**

- May 16, 2023 - Regular Board Meeting Minutes
- May 16, 2023 - Annual Meeting & Election Minutes

**Board Presentations:**

- Book Presentation: *For Everyone*, by Jason Reynolds – Kathy Jaccarino, High School Librarian, K-12 Dept. Chair; Jen Cropo, High School Instructional Coach; and Mike Pincelli, High School Principal
- Tenure Reception (following 4. Personnel)

**Communications – Public Comments:**

Members of the audience wishing to speak must sign in no later than 5:55 p.m. A period of time, not to exceed 30 minutes, is set aside at regular meetings of the board for the purpose of hearing comments from interested individuals. Board of Education members will not engage in conversation or answer questions during this portion of the meeting.

- Each speaker is allowed up to five (5) minutes to present his/her remarks.
- Speakers must not give or defer their time slot to another person.
- All remarks must be addressed to the President of the Board, or the presiding officer. Please ensure remarks are respectful and dignified. Public comments must not single any individuals out by using names or identifiable information.





# Brockport Central School District

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## Board Reports:

Committee	Last Meeting	Next Meeting	Committee Member(s)
BOCES Board	April 19, 2023 6 p.m.	TBD	Mr. Gerald Maar (BCSD Liaison)
MCSBA Information Exchange	April 19, 2023 Noon	TBD	Member Robertson
MCSBA Board Leadership Meeting	May 3, 2023 5:45 p.m.	TBD	President Carbone
MCSBA Labor Relations Committee	May 3, 2023 Noon	TBD	Member Turbeville Superintendent Bruno
MCSBA Legislative Committee	May 3, 2023 Noon	TBD	President Carbone
MCSBA Executive Committee	April 26, 2023 5:45 p.m.	TBD	President Carbone Superintendent Bruno
Diversity, Equity, and Inclusion (DEI) Committee	April 26, 2023 4 p.m.	TBD	President Carbone Vice President Harradine Member Robertson Superintendent Bruno

### 1. New Business

- 1.1 Approval to hold the reorganization meeting for the 2023-24 school year on July 14, 2023.

### 2. Policy Development – first reading:

- 2.1 2023-24 District Code of Conduct
- 2.2 7420 Interscholastic Athletics/Philosophy of Athletics
- 2.3 8430 Independent Study
- 2.4 7226 Minimum Standard for Grades 9-12

### 3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- 3.3 Approval of CSE Recommendations (3.3.1-3.3.8)
  - 3.3.1 On May 5, 8, 10, 15, 16, and 18, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
  - 3.3.2 On April 24, 25, 26, May 8, 9, 10, 11, 15, 17, 23, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.3 On March 7, 24, 31, April 11, 13, 14, 21, 27, May 18, and 19, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
  - 3.3.4 On April 25, May 1, 4, and 11, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.5 On May 12, 15, and 30, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.6 On April 27, and May 1, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.7 On April 26, 27, May 9, 10, 12, 15, and 19, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
  - 3.3.8 On April 12, May 11, and 24, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.



# Brockport Central School District

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## 4. Personnel

### CERTIFIED

#### 4.1 Appointments

- 4.1.1 Kristin Barber, to be appointed as a one year Instructional Coach at Ginther School effective September 5, 2023 through June 30, 2024. Permanent certificate in Nursery, Kindergarten, Grades 1-6 and a professional certificate in Literacy Birth – Grade 6. Annual salary \$66,784.
- 4.1.2 Amber Nellett, to be appointed as a Music Teacher at Barclay School effective September 5, 2023. Initial certificate in Music. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$45,314.
- 4.1.3 Sophie DePalma, to be appointed as a Speech Teacher effective September 5, 2023 through June 30, 2024. Pending certificate in Speech and Language Disabilities. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$42,700.
- 4.1.4 Jamie Thomas, to be appointed as a part time (0.3 FTE) Physical Therapist effective September 11, 2023. Annual salary \$43,554 (prorated \$12,805). (pending fingerprint clearance)
- 4.1.5 Sarah Luteyn, to be appointed as a long-term substitute Literacy Teacher at Ginther School effective September 5, 2023 through June 30, 2024. Covid-19 certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Annual salary \$41,718.
- 4.1.6 Sarah Saverino, to be appointed as a long-term substitute Literacy Teacher at Ginther School effective September 5, 2023, through June 30, 2024. Professional certificates in Literacy Birth – Grade 6 and Childhood Education Grades 1-6. Annual salary \$43,554.
- 4.1.7 Amanda Eggleton, to be appointed as a School Social Worker at the High School effective September 5, 2023. Provisional certificate as a school social worker. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$46,220.
- 4.1.8 Jeffrey Taylor, to be appointed as a Special Education teacher at the High School effective September 5, 2023. Professional Certificates in Students with Disabilities Grades 7-12 and Social Studies Grades 7-12. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$55,224.

#### 4.2 Resignations

- 4.2.1 Sophie DePalma, to resign as a long-term substitute Speech Teacher at Barclay School pending approval as a Speech Teacher effective September 5, 2023.
- 4.2.2 Peggy Jenkins, Literacy Teacher at Ginther School to resign for the purpose of retirement effective July 1, 2023.
- 4.2.3 Kerry Gant, Social Studies Teacher at the High School to resign effective June 30, 2023.
- 4.2.4 Jared Strong, Science Teacher at the High School to resign effective June 30, 2023.

#### 4.3 Substitutes

- 4.3.1 Kelsey Williams
- 4.3.2 Rene Lyst
- 4.3.3 Kelsey Zehr



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4.3.4 Liam Fitzpatrick

## 4.4 Teacher Immersion Fellowship Program Participants

4.4.1 None

## 4.5 Leaves of Absence

4.5.1 Kristin Barber, to request a leave of absence as a Literacy Teacher at Ginther School effective September 5, 2023 though June 30, 2024, pending approval as an Instructional Coach at Ginther.

4.5.2 Emily Milazzo, to request an unpaid leave of absence as a Literacy Teacher at Ginther School effective September 5, 2023 through June 30, 2024.

## 4.6 Other

4.6.1 – 4.6.7 Tenure to Board for approval

	Name	Start of Probation	Eligible Date for Tenure	Tenure Area	Location
4.6.1	Marissa Cavalieri	7/8/2019	7/7/2023	Counselor	OMS
4.6.2	Lauren Combo	7/23/2019	7/22/2023	Assistant Principal	Hill
4.6.3	David Iacchetta	7/3/2019	7/2/2023	Assistant Principal	High
4.6.4	Meagan Lane	9/2/2020	9/1/2023	Special Education	High
4.6.5	Michael Pincelli	8/17/2020	8/16/2023	Principal	High
4.6.6	Gilliam Pompili	9/2/2020	9/1/2023	Music	Hill
4.6.7	Kendra Zaffuto	9/3/2019	9/2/2023	Reading	OMS

4.6.8 Creation of a 1.0 FTE Literacy Teacher.

4.6.9 Creation of a 0.8 FTE Business Teacher.

4.6.10 Creation of a 1.0 FTE Special Education Teacher.

4.6.11 KristiAnn Widrick, to be appointed as a substitute K-6 Literacy/Math Summer School Teacher effective July 17, 2023 through August 10, 2023 at \$42.00 per hour.

4.6.12 Brittany Moorhead, to be appointed as the Extended School Year Special Education Teacher effective July 10, 2023 through August 18, 2023 at \$42.00 per hour.

4.6.13 Nicole Taylor, to be appointed as the Extended School Year Occupational Therapist effective July 10, 2023 through August 18, 2023 at \$42.00 per hour.

4.6.14 Jeannine Limbeck, to be appointed as the K-6 Literacy/Math Summer School Principal for the summer 2023 session effective June 7, 2023 through August 10, 2023. Salary \$5,000.

## CLASSIFIED

### 4.7 Appointments

None

### 4.8 Resignations

4.8.1 Laura DiClemente, Teacher Aide, Hill School, resigning for the purpose of retirement effective June 23, 2023.

4.8.2 Mark Dunshie, Bus Driver, Transportation Department, resigning effective June 30, 2023.

### 4.9 Substitutes

4.9.1 Jenna Rivera, Summer Cleaner

4.9.2 Ethan Kenney, Security

4.9.3 Olivia Ferris, Summer Cleaner

4.9.4 Cole Davis, Student Cleaner

4.9.5 Kristina Irene, Student Cleaner



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## 4.10 Volunteers

- 4.10.1 David Collier
- 4.10.2 Brittanylee Forte
- 4.10.3 Kaylynn Greer
- 4.10.4 Patricia Hendrickson
- 4.10.5 Harry Love
- 4.10.6 Scott Maar
- 4.10.7 Dawn McGinnity
- 4.10.8 Kevin Mickle
- 4.10.9 Tayler Mitchell
- 4.10.10 Mandi Noah
- 4.10.11 Julie Prest
- 4.10.12 James Rowe
- 4.10.13 Randi Swan
- 4.10.14 Luke Townsend
- 4.10.15 Laurie Weir
- 4.10.16 Joshua Zinkievich
- 4.10.17 Samuel Bonisteel
- 4.10.18 Joan Harradine
- 4.10.19 Jessica Horn
- 4.10.20 Stephen Mesiti
- 4.10.21 Matthew Prest
- 4.10.22 Jodi Westurn

## 4.11 College Participants

None

## 4.12 Leaves of Absence

None

## 4.13 Other

4.13.1 – 4.13.14 The following staff have been appointed to the Summer School Program at Hill School (at their current regular hourly rate) effective July 13, 2023 through August 10, 2023.

- 4.13.1 Nicole Cring (Regular Clerical)
- 4.13.2 Catherine Metz (Substitute Clerical)
- 4.13.3 Jennifer Wilson (Substitute Clerical)
- 4.13.4 Kristina Dodd (Regular Teacher Aide)
- 4.13.5 Tanya Grugnale (Regular Teacher Aide)
- 4.13.6 BonnieLou Haymon (Regular Teacher Aide)
- 4.13.7 Angela Abram (Regular Teacher Aide)
- 4.13.8 Courtney Hill (Regular Teacher Aide)
- 4.13.9 Janice Brandt (Regular Teacher Aide).
- 4.13.10 Mackenzie Edlund (Regular Teacher Aide)
- 4.13.11 Catherine Raleigh (Substitute Teacher Aide)
- 4.13.12 Laura Strong (Substitute Teacher Aide)
- 4.13.13 Carson Daly (Substitute Teacher Aide)
- 4.13.14 Anna Wojtas (Substitute Teacher Aide)
- 4.13.15 Beth Hoyt (Regular Teacher Aide)
- 4.13.16 Lisa Kennedy, Extended School Year Teacher Aide (current regular hourly rate)



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## 5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
- 5.2 PTSA Donation of \$1,000 to provide financial support to the OMS and High School for PBIS
- 5.3 BEST Foundation donation of \$1,500 to provide financial support for the PBIS Speaker
- 5.4 Financial Statement of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and the High School for April 2023
- 5.5 Treasurer's Report – April 2023
- 5.6 Financial Report – April 2023
- 5.7 Custodial Supplies Bid 2023-2024
- 5.8 Physical Education Bid 2023-2024
- 5.9 Interscholastic Athletic Bid 2023-2024

## 6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

## 7. Human Resources

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

## 8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- 8.2 Approval of the terms and conditions for the Executive Director of Operations

## 9. Board Operations

- 9.1 2022-23 Board of Education Meeting Schedule
- 9.2 2023-24 Budget Development Calendar
- 9.3 2022-23 MCSBA Calendar

## 10. Old Business

- 10.1 Amended 2022-23 Board meeting schedule
- 10.2 Amended 2023-24 Board meeting schedule

## 11. Other Items of Business

None

## 12. Round Table

## 13. Executive Session

- 13.1 It is anticipated that the Board will enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

## 14. Adjournment

**Next Board of Education Meeting:  
Tuesday, June 20, 2023, at \*5 p.m., Hill School Cafetorium**

**BROCKPORT CENTRAL SCHOOL  
BOARD OF EDUCATION  
May 16, 2023**

These are the minutes of the Regular Board Meeting held on May 16, 2023. The meeting was called to order at 7:01 p.m. by President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Daniel Legault, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction
- Jerilee Gulino, Assistant Superintendent for Human Resources
- Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
- Darrin Winkley, Assistant Superintendent for Business
- Jill Reichhart, Treasurer and Finance Director
- Deb Moyer, District Clerk

Excused:

- Jeffrey Harradine, Vice President
- David Howlett, Board Member

**ORDER OF THE AGENDA**

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 5-0.

**MINUTES**

Ms. Robertson moved, seconded by Mr. Legault, the Board of Education approved the April 18, 2023, Regular Board Meeting Minutes. The motion carried 5-0.

**BOARD PRESENTATIONS**

None

**COMMUNICATION – PUBLIC COMMENTS**

None

**BOARD REPORTS**

- MCSBA Labor Relations Committee, May 3: Ms. Carbone attended the meeting and shared discussion included parent rights and federal law.

**1. New Business**

None

**2. Policy Development**

None

### 3. Instructional Planning & Services

#### 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction

- Dr. Kluth provided an update on the Code of Conduct. A thorough review was made to ensure inclusive language and alignment. The Code of Conduct was presented at Policy Subcommittee and will be on the June 6 Board Agenda for the first reading. The public hearing will be held prior to the June 6 Board meeting.

#### 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction

- Ms. Carragher provided an update on the Special Olympics to be held in Spencerport on June 2. Many Brockport athletes will be participating. Ms. Carragher also shared the final game for Unified Basketball is May 18.

#### 3.3 Mr. Turbeville moved, seconded by Mr. Lewis, the Board approved Consent Items (CSE) 3.3.1-3.3.7. The motion carried 5-0.

- 3.3.1 On April 26, and May 8, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On April 11, 13, 19, 25, 26, 27, May 3, 5, and 9, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On March 7, 10, 17, 23, 24, April 13, 21, and 27, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On April 11, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On April 18, and 24, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On May 16, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On April 11, 12, 20, and 24, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

### 4. Personnel

Ms. Robertson moved, seconded by Mr. Lewis, the Board approved Personnel items 4.1-4.13 The motion carried 5-0.

#### CERTIFIED

##### 4.1 Appointments

- 4.1.1 James Wallington, to be appointed as a long-term substitute Spanish Teacher at Oliver Middle School retroactive to March 6, 2023 through June 30, 2023. Initial certificate in Social Studies grades 7-12. Annual salary \$40,800 (prorated \$15,708).
- 4.1.2 Tatyana Qadiri, to be appointed as a French Teacher at the high School effective September 5, 2023. Initial certificate in French grades 7-12. Probationary period September 5, 2023 through September 4, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$58,020.
- 4.1.3 Morgan Smith, to be appointed as an Elementary Teacher at Ginther School effective September 5, 2023. Initial certificate in Childhood Education grades 1-6 and pending certification in Early Childhood Education birth – grade 2. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$41,718.

##### 4.2 Resignations

- 4.2.1 Erin Minardo, High School Social Worker to resign effective June 30, 2023.

**4.3 Substitutes**

- 4.3.1 Peter Lawrence, Substitute Director of Transportation, \$500 per day, effective July 1, 2023 through June 30, 2024.
- 4.3.2 Michelle Harriger
- 4.3.3 Morgan LaDue
- 4.3.4 Gregory Caryk
- 4.3.5 ~~Macey Harrell, Contracted Building Substitute, \$135/day~~
- 4.3.6 Macey Harrell
- 4.3.7 Sam Sevor, Contracted Building Substitute, \$135/day
- 4.3.8 Ryan Billington, Contracted Building Substitute, \$135/day

**4.4 Teacher Immersion Fellowship Program Participants**

- 4.4.1 None

**4.5 Leaves of Absence**

- 4.5.1 Kaitlin Dennis, LTS Kindergarten Teacher at Ginther School, effective May 2, 2023 through May 14, 2023.
- 4.5.2 Deena Trapasso, Ela Teacher at Oliver Middle School, to request an unpaid leave of absence effective May 22, 2023 through June 23, 2023.

**4.6 Other**

- 4.6.1 Kayla Reese, to be appointed as a substitute K-6 Literacy/Math Summer School Teacher effective July 17, 2023 through August 10, 2023 @ \$42.00 per hour.
- 4.6.2 MichaelAnne Pentz, to be appointed as a substitute K-6 Literacy/Math Summer School Teacher effective July 17, 2023 through August 10, 2023 @ \$42.00 per hour.
- 4.6.3 Alissa Mitchell, Mentor Teacher, \$200 (prorated May – June)
- 4.6.4 Silvia Wharram. Mentor Teacher, \$200 (prorated May – June)
- 4.6.5 Creation of a 1.0 FTE Speech Teacher effective September 5, 2023.
- 4.6.6 Upon the recommendation of the Superintendent, the Board of Education hereby abolishes a 1.0 FTE position in the tenure area of Assistant to the Superintendent for Secondary Instruction effective June 26, 2023.
- 4.6.7 Creation of a 1.0 FTE Assistant Superintendent for Instruction.

**CLASSIFIED****4.7 Appointments**

- 4.7.1 Robin Wheeler, to be appointed as a probationary Bus Attendant in the Transportation Department effective May 26, 2023. Rate is set at \$14.50 per hour. Probationary period begins on May 26, 2023 and ends on October 25, 2023.
- 4.7.2 Heather Smith, to be appointed as a probationary Data Analyst Trainee in the Office of Instruction effective May 30, 2023. Rate is set at \$24.00 per hour. Probationary period begins on May 30, 2023 and ends on May 29, 2024.

**4.8 Resignations**

- 4.8.1 Deanna Baker, Teacher Aide, Barclay School, resigning for the purpose of retirement, effective August 29, 2023.
- 4.8.2 Nicole Misner, Food Service Helper, Barclay School, resigning effective May 12, 2023.
- 4.8.3 Felicia Hunter, Payroll Clerk, Business Office, resigning for the purpose of retirement, effective May 31, 2023.
- 4.8.4 Robin Wheeler, School Aide/Cafeteria Monitor, High School, resigning effective May 25, 2023, pending board approval to the position of Bus Attendant.

**4.9 Substitutes**

- 4.9.1 Alexander Stoker, Summer Cleaner
- 4.9.2 Bradley Moody, Bus Driver
- 4.9.3 David Proctor, Courier / Driver Messenger



**4.10 Volunteers**

- 4.10.1 Jaclyn Barker
- 4.10.2 Aaron Bauch
- 4.10.3 Erica Brabant
- 4.10.4 Katie Calabria
- 4.10.5 Gregory Caryk
- 4.10.6 Rachel Chatley
- 4.10.7 Krystal Crane
- 4.10.8 Daniel Crumb
- 4.10.9 Emily Desrocher
- 4.10.10 Randy Dumas
- 4.10.11 Alicia Fink
- 4.10.12 Della Fisher
- 4.10.13 James Griffiths
- 4.10.14 Samantha Hanzlik
- 4.10.15 Thomas Heagerty
- 4.10.16 John Hylton
- 4.10.17 Karen Johnson
- 4.10.18 Anna Mitchell
- 4.10.19 Christina Musclow
- 4.10.20 Patrick Pittman
- 4.10.21 Nicholas Ross
- 4.10.22 Sandra Schicker
- 4.10.23 Michael Sebastian
- 4.10.24 Steven Sepaniak
- 4.10.25 Amanda Smock
- 4.10.26 Jordan Spencer

**4.11 College Participants**

None

**4.12 Leaves of Absence**

- 4.12.1 UPDATE -- Barbara D'Ambra, Bus Attendant, effective February 8, 2023 through ~~the tentative date of May 8, 2023~~ **the remainder of the 2022-2023 school year.**
- 4.12.2 Catherine Raleigh, Teacher Aide, effective April 27, 2023 through June 5, 2023.
- 4.12.3 Geraldine Denny, Bus Driver, effective April 26, 2023 through June 22, 2023.

**4.13 Other**

- 4.13.1 UPDATE – Kelley Myers, change from Provisional appointment to Probationary appointment as an Office Clerk III, effective May 17, 2023. Probationary period begins on May 17, 2023 and ends on May 16, 2024

**5. Financial**

- 5.1 Verbal – Jill Reichhart, Director of Finance
  - None

**6. Physical Plant, Safety & Security, Transportation and Support Services**

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
  - Mr. Winkley congratulated bus mechanics for achieving 100% success rate on bus inspections over the last year (goal is 90%).

**7. Human Resources**

- 7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources
- Ms. Gulino shared information on two proposed high school staffing additions. Mr. Bruno added that there will be an increase in the minimum number of credits at the high school. The addition of more business classes is being considered to meet the needs of students (i.e., financial literacy).

**8. Report of the Superintendent of Schools**

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno provided an update on the summer administrative retreat where grading and homework will be reviewed.
  - Mr. Bruno shared the OMS American History Trip went off smoothly.
- 8.2 Mr. Lewis moved, seconded by Mr. Legault, RESOLVED, that the Board of Education approves the written transportation agreement between the Superintendent of Schools and a parent of a student in the District. The motion carried 5-0.

**9. Board Operations**

- 9.1 2022-23 Board of Education Meeting Schedule
- 9.2 2023-24 Budget Development Calendar
- 9.3 2022-23 MCSBA Calendar

**10. Old Business**

None

**11. Other Items of Business**

None

**12. Round Table**

None

**13. Adjournment**

- 13.1 Mr. Turbeville moved, seconded by Mr. Legault, the Board adjourned the meeting at 7:22 p.m. The motion carried 5-0.

Prepared by:

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Debra Moyer, District Clerk

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Date

**ANNUAL MEETING & ELECTION  
BROCKPORT CENTRAL SCHOOL DISTRICT  
May 16, 2023**

**TUESDAY**

The Annual Meeting and Election was opened by Election Chair Christian Hansen at 6:00 a.m. in the Technology and Training Center.

**ELECTION OFFICIALS CERTIFICATION**

District Clerk, Debra Moyer, certified the appointment of election officials.

Ms. Moyer certified that in accordance with New York State Education Law, the Board of Education has appointed election officials to conduct said election.

The following appointments have been made: Debra Moyer, Chief Election Official, Election Inspectors are as follows:

Monroe County Board of Elections Certified Inspectors and/or  
Brockport Central School District employees

**ELECTION ANNOUNCEMENT**

The Chair announced that “momentarily all school district residents who meet voting requirements set under Education Law will be eligible to vote.”

“Voting will be on:

- **Proposition #1, The Budget**, for the Brockport Central School District in the amount of **\$92,400,067**
- **Proposition #2, Bus Purchase Capital Reserve Fund**, in the amount of **\$7,300,000**
- **Proposition #3, Building Capital Reserve Fund**, in the amount of **\$14,700,000**
- And for the election of **two (2) members of the Board of Education for five-year terms.**

**OPENING THE POLLS**

At exactly 6:00 a.m., E.S.T., the Election Chair announced: “the polls are now open for voting and shall remain open until 9:00 p.m. this day.”

**CLOSING THE POLLS**

At 9:00 p.m., the Election Chair announced: “All eligible voters in the voting area who are entitled to vote and who desire to vote should get into the voting line now.”

After eligible voters have voted, and no earlier than 9:00 p.m., the Chair declared: “the polls are now closed.”

The polls were closed at exactly: 9:00 p.m.

The Election Inspectors were then asked to prepare a Statement of Canvass of the votes cast.

**ANNOUNCEMENT OF THE VOTING RESULTS**

Christian Hansen, read the Statement of Canvass:

**Board Candidates (3)**

<b>Michael A. Turbeville</b>	<b><u>769</u></b>
<b>Robert J. Lewis</b>	<b><u>617</u></b>
<b>Benjamin Reed</b>	<b><u>533</u></b>

**Write-in Votes**

<b>Danielle Colon</b>	<b><u>1</u></b>
<b>Gordon Lutsch</b>	<b><u>1</u></b>
<b>Joanne Scheid</b>	<b><u>1</u></b>
<b>Paul Stepanek</b>	<b><u>1</u></b>
<b>Dave Stroup</b>	<b><u>1</u></b>

		<b><u>YES</u></b>	<b><u>NO</u></b>
<b>PROPOSITION</b>	<b>#1</b>	<b><u>737</u></b>	<b><u>352</u></b>
<b>PROPOSITION</b>	<b>#2</b>	<b><u>748</u></b>	<b><u>340</u></b>
<b>PROPOSITION</b>	<b>#3</b>	<b><u>760</u></b>	<b><u>327</u></b>

**TOTAL VOTERS** **1048** (excluding absentee votes)

**ABSENTEE BALLOTS** **44**

**TOTAL VOTES CAST** **1092**

**APPROVAL OF STATEMENT OF CANVAS**

The Chair asked for a motion to approve the Statement of Canvass:

On motion by Mr. Howlett and seconded by Mr. Harradine with approximately 20 people in attendance, the motion was approved. ALL IN FAVOR 5 OPPOSED 0 (Mr. Legault and Ms. Robertson excused)

**ADJOURNMENT**

Mr. Hansen thanked everyone for their interest and assistance with this meeting and declared the Annual Meeting adjourned.

Respectfully submitted,

Tammy Clarke  
Deputy District Clerk

# PRESENTATIONS TO THE BOARD



# ONE SCHOOL ONE BOOK

BHS 2023

Jason Reynolds  
For Every

One

EVERY ONE

JASON  
REYNOLDS

A poem. A nod. A nothing t



FOR  
EVERY ONE  
JASON  
REYNOLDS

A poem. A nod. A nothing to los

WHY ONE SCHOOL ONE BOOK?  
WHY JASON REYNOLDS?

# JASON REYNOLDS



Newbery Honor

Caldecott Honor

Coretta Scott King  
Award

Printz Honor

National Book Award

2020-2022 National  
Ambassador for  
Young People's  
Literature

2023 Margaret A.  
Edwards Lifetime  
Achievement  
Award



# TIMELINE

June 2023 (post approval): Develop activities to accompany reading and webpage to house resources

June 2023: Distribute books to faculty and staff, consider ways to build capacity over the summer

September 2023: Distribute books to students

September 2023: Host virtual visit with author to kick-off event

September - November 2023: Students and staff read and participate in various activities

November 2023: virtual author visit

# COMMUNICATIONS



# 1.0 NEW BUSINESS



Sean C. Bruno  
Superintendent

**SUBJECT: Establish date for Reorganization Meeting for the 2023-24 School Year**

WHEREAS, Education Law Section 1707 requires that school districts hold their annual organizational meetings on the first Tuesday in July; and

WHEREAS, if a board of education chooses not to hold the reorganization meeting on the first Tuesday of July the statute allows a board of education, by way of resolution, to hold the annual reorganization meeting at any time during the first fifteen days in July; and WHEREAS, the first Tuesday in July 2023 is July 4, 2023; and

WHEREAS, the Board of Education has determined that it would be in its best interest to hold the reorganization meeting on Friday, July 14, 2023 at 5 P.M.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education does hereby resolve to hold its reorganization meeting for the 2023-24 school year on Friday, July 14, 2023 at 5 p.m. in the District Office Board Room at 40 Allen Street, Brockport, New York 14420 (Building 100); and

BE IT FURTHER RESOLVED that the District Clerk shall provide public notice of the date of the annual reorganization meeting.

Recommendation: Motion by .....Seconded by.....

RESOLVED, that the Board of Education approve July 14, 2023 at 5 p.m. for the 2023-24 Reorganization meeting.

## 2.0 POLICY



## District Mission Statement

***"We engage and empower each student to achieve excellence as a learner and a citizen"***

The District is committed to providing students with a learning environment where all students can be successful, and all students are valued and respected for their individual qualities and characteristics.

Our vision is aspirational: "We aspire to be a leading, innovative, high-performing school district that graduates each student prepared for college or a career."

The District has identified its core beliefs, which will help us to achieve our mission and vision:

**Students First:** Our students are our first priority.

**Character:** We value integrity, diversity, and respect for all.

**High Expectations:** We believe all students can learn and hold high expectations for ourselves and our students.

**Teaching & Learning:** Effective teaching and a rigorous curriculum are the foundation for high quality learning.

**Work Ethic:** We work hard and take pride in all that we do.

**Health & Safety:** We all have an obligation to promote a healthy, safe, and secure environment.

**Community:** Student, family and community engagement is critical for our success.

### Equal Opportunity Statement

The Brockport Central School District offers employment and educational opportunities, including career and technical educational opportunities, without regard to age, color, disability, ethnicity, marital status, national origin, race, religion, sex, gender identity and expression, sexual orientation or veteran status or other status protected by law.

Inquiries regarding compliance with Section 504 may be addressed to Ms. Lynn Carragher, Assistant to the Superintendent for Inclusive Education, 40 Allen Street, Brockport, NY, 14420. Telephone: (585) 637-1856.

Inquiries regarding compliance with Title IX, or any other basis prohibited by state or federal non-discrimination laws, may be addressed to Ms. Jerilee Gulino, Assistant Superintendent for Human Resources,

### Compliance Procedures

**Alternate formats:** Whenever possible, this handbook may be translated as needed or an interpreter made available upon request. This document can also be reproduced in large print.

**Electronic access:** This document can be viewed at the BCSD website [www.bcs1.org](http://www.bcs1.org)

**Compliance:** This plan meets the requirements of the Project SAVE legislation (Education Law section 2801) and section 100.2(l) of the New York State Commissioner of Education Regulations.

**Original:** May 2002



**Board Approved:**

Replace with BOE Meeting date COC was approved June 2004, August 2004, July 2005, May 2006, July 2008, July 2011, August 2013, July 2014, July 2015, July 2016, June 2017, July 2018, July 2019, July 2020, August 2021, June 2022

~~Dear Brockport students, parents/guardians and essential partners,~~

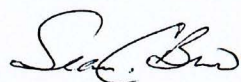
Each year the Brockport Central School District reviews its Code of Conduct to **ensure** ~~verify~~ we are in compliance with federal, state and local regulations. This document has been updated for the ~~2022~~2023-23-24 academic year to reflect required changes and incorporates feedback from the Brockport Board of Education, staff, students and families.

The goal of the Code of Conduct is to guide individuals toward an understanding of the District's standards and procedures to ensure the safety of students, school personnel, parents and visitors to our campus. While this document identifies consequences for unacceptable behavior, it also highlights a student's rights and responsibilities to help create a supporting and positive school climate.

I encourage you to review the Code of Conduct with your child to better understand school rules and **expectations** ~~requirements~~. Please contact us if you have any questions, concerns or feedback.

We look forward to working with you and your child. Together we can create a safe and secure environment where each student can learn and grow.

Sincerely,



Sean C. Bruno  
*Superintendent of Schools*





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Jill Reichhart

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## Computer Networks and Student Devices

Reference: Board Policy 7300 (Student Use of Personal Technology)

**STUDENTS HAVE THE RIGHT TO** use designated computer resources owned by the Brockport Central School District for educational purposes. Students may use electronic devices as long as they do not interfere with instruction or other school activities and are otherwise in accordance with Board Policies and school rules.

New technologies are shifting the ways that information may be accessed, communicated and transferred. Those changes also offer the opportunity to enhance instruction and student learning.

Along with access to devices and the Internet comes the availability of materials that may not be considered appropriate in the classroom. Brockport Central School District uses an Internet filtering program to protect students from accessing materials that may not be considered appropriate in the classroom. Ultimately, school staff, parents and guardians of minors are responsible for setting and conveying the standards for students to follow when using media and information sources. Brockport Central School District supports and respects each family's right to decide whether or not to allow their child to access the Internet.

If the Internet is used by the teacher for direct classroom instruction and is under the teacher's control, the Acceptable Use Policy (AUP) is not necessary. Students using the

Internet independently of the teacher must have an AUP on file.

### Rules and Responsibilities

**STUDENTS ARE RESPONSIBLE FOR** good behavior on school computer networks just as they are in a classroom or school hallway. General school rules for behavior and communications apply as outlined in the building student handbooks and the District Code of Conduct.

Internet access is provided for students to conduct research and communicate with others in relation to school work. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required. Access is a privilege, not a right. Therefore, based upon the acceptable use guidelines outlined in this document, the District may deny access at any time and revoke or suspend specific user access based on violations of the rules and standards contained in this policy. The use of network resources must be in support of the academic expectations of Brockport Central Schools. Use of other organizations' networks or computing resources must comply with rules appropriate for that network.

Transmission of any material in violation of U.S. or state regulations including copyrighted, threatening, or obscene materials is prohibited. Use for commercial activities by for-profit organizations, product promotion, political lobbying, or illegal activities is strictly prohibited.



The user is **expected** to abide by the following network rules of etiquette. The user will:

- a) Engage in positive digital citizenship.
- b) Be respectful and polite and will not write or send abusive messages.
- c) Use appropriate language (swearing, use of vulgarities or any other inappropriate language is prohibited).
- d) Not transmit obscene materials or receive offensive messages or pictures from any source.
- e) Not reveal the personal address or phone number of themselves or others.
- f) Not communicate any credit card number, bank account number or any other financial information.
- g) Not assume that all electronic messages are private. People who operate the system do have access to all mail. Inappropriate messages can result in suspension of privileges.
- h) Not send messages inflammatory or derogatory toward any race, religion, culture, ethnic group, gender **or** sexual orientation **or other protected characteristics**.
- i) Not tamper with or copy school-owned software or load personal software onto school-owned computers.
- j) Not download non-educational software from the Internet.
- k) Not use the network in a way that would disrupt the use of the network by other users.
- l) Not commit acts of vandalism. Any malicious attempt to harm or destroy data of another user will not be tolerated. Any questionable action will result in the cancellation of user privileges.
- m) Not use school computers for unauthorized purposes.
- n) Confine printing to school-related materials.
- o) Not post personal web pages as part of the District's web site. All web pages for classes or extracurricular groups must be approved and in compliance with Board Policy #3180 District Web Site/Web Pages.
- p) **Not Ssh**are their passwords or utilize another user's password.
- q) Not damage hardware or permanently alter the physical appearance of district issued devices.

### **Other Personal Electronic Devices**

Personal electronic devices (including but not limited to, cell/smart phones, tablets and personal computers) can greatly enhance an individual's safety, productivity, learning or entertainment. It is the responsibility of the user to use electronic devices in a responsible manner that does not disrupt the rights of others or in any way infringe upon the educational environment.



## Dignity for All Students Act

Reference: Board Policy 7500

---

**YOU HAVE THE RIGHT TO** learn in a safe, inclusive, environment free of emotional, physical or cyber bullying, harassment or bias.

**YOU HAVE A RESPONSIBILITY TO** contribute to an inclusive school environment that is conducive for learning and is a place that feels safe and respectful for all. If it is safe to intervene as a helpful bystander (“upstander”) and/or report instances of bullying, harassment, hazing, etc. use the Bullying Reporting Form.

---

The Board of Education is committed to providing an educational and working environment that promotes respect, dignity and equality. The Board of Education recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student’s ability to learn and achieve high academic standards, and a school’s ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. These behaviors interfere with the mission of the District to educate its students and disrupt the operation of the schools. Such behavior affects not only the students who are the targets, but also those individuals who participate in and witness such acts.

Therefore, in accordance with the Dignity for All Students Act, Education Law, Article 2, the District will strive to create an environment free of harassment, bullying and discrimination and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District’s educational mission.

The District condemns and prohibits all forms of harassment, bullying and discrimination of **students, including such conducts** based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender **or sex or other protected category** by school employees or students on school property and at school-sponsored activities and events that take place at locations off school property. All administrators, faculty, staff, parents/caregivers, families, volunteers and students are expected to not tolerate harassment, hazing and bullying and to model behavior that is respectful and civil.

In addition, any act of harassment, bullying **and/or** discrimination outside of school sponsored events, which can reasonably be expected to materially and substantially disrupt the educational process may be subject to discipline. Off campus misconduct that endangers the health and safety of students or staff within the school, or can reasonably be expected to



impact the educational process is also prohibited and will be addressed by the District. Examples of such misconduct include, but are not limited to cyberbullying.

- a)
- b)
- c)
- d)

Therefore, discrimination, harassment, hazing or bullying that takes place at locations outside of school grounds which can reasonably be expected to materially and substantially interfere with the requirements of appropriate conduct and order in the operation of the school or impinge on the rights of other students may be subject to disciplinary consequences.

### **Dignity Act Coordinator**

At least one employee at every school shall be designated as the Dignity Act Coordinator. All Dignity Act Coordinators will be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity or expression) and **sex and other protected status**. The Board of Education shall appoint all Dignity Act Coordinators and share the names and contact information with all school personnel, students and parents/ persons in parental relation.

If a Dignity Act Coordinator vacates their position, another school employee shall immediately be designated for an interim appointment as Coordinator, pending approval from the Board of Education, within thirty days of the date the position was vacated. In the event a Coordinator is unable to perform the duties of the position for an extended period of time, another school employee shall immediately be designated for an interim appointment as Coordinator, pending return of the previous Coordinator to the position.

### **Dignity Act Coordinators**

**District-wide**

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Human Resources



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**Training**

Training will be provided each school year for all District employees in conjunction with existing professional development training to raise staff awareness and sensitivity of harassment and discrimination directed at students that are committed by students or school employees on school property or at a school function. Training will include ways to promote a supportive school environment that is free from harassment, bullying and discrimination, emphasize positive relationships and demonstrate prevention and intervention techniques to assist employees in recognizing and responding to harassment, bullying and discrimination, as well as **ensuring** verifying the safety of the victims.

Instruction in Pre-Kindergarten through Grade 12 shall include a component on civility, citizenship and character education. Such component shall instruct students on the principles of honesty, tolerance, personal responsibility, respect for others, observance of laws and rules, courtesy, dignity and other traits which will enhance the quality of their experiences in, and contributions to, the community.



Such component shall include instruction of safe, responsible use of the Internet and electronic communications. For the purposes of this policy, “tolerance,” “respect for others” and “dignity” shall include awareness and sensitivity to harassment, bullying, discrimination and civility in the relations of people of different races, weights, national origins, ethnic groups, religions, religious practices, mental or physical abilities, sexual orientations, genders, **and** sexes and other wise.

Rules against harassment, bullying and discrimination will be included in the Code of Conduct, publicized district-wide and disseminated to all staff and parents. An age-appropriate summary shall be distributed to all students at a school assembly at the beginning of each school year.

### **Reports and Investigations of Harassment, Bullying and Discrimination**

Although it can be difficult to come forward when faced with bullying, hazing or harassment, the District cannot effectively address inappropriate behaviors if incidents are not reported. Students who have been bullied, parents/caregivers whose children have been bullied or other students or staff members who observe bullying behavior are encouraged and expected to make a verbal and/or written complaint to any school personnel in accordance with the guidelines and training provided. The District will investigate complaints of harassment and discrimination, either formal or informal, and take prompt corrective measures, as necessary. Complaints will be investigated in accordance with applicable policies and regulations. If, after an appropriate investigation, the District finds that this policy has been violated, corrective action will be taken in accordance with district policies and regulations, the Code of Conduct and all appropriate federal or state laws.

The District will annually report verified material incidents of discrimination and harassment to the State Education Department as part of the School Safety and Educational Climate (SSEC) Reporting System.

**Disciplinary Consequences and Remediation** While the primary focus of this policy is prevention, acts of bullying, harassment or hazing may still occur and must be addressed. These acts may be student to student, and/or staff to student. (DASA does not protect staff to staff interactions.) After completing an investigation into acts of bullying, harassment or hazing, appropriate disciplinary action may be taken by the administration in accordance with the District’s Code of Conduct. If the behavior rises to the level of criminal activity, law enforcement will be contacted.

Consequences for a student who commits an act of bullying, harassment and/or hazing shall be unique to the individual incident and will vary in method and severity according to the nature of the behavior, the developmental age of the student and the student’s disciplinary history. All discipline will be consistent with the District’s Code of Conduct.

### **Prohibition of Retaliatory Behavior**

All complainants and those who participate in the investigation of a

complaint in accordance with state law and district policies, who have acted reasonably and good faith, have the right to be free from retaliation of any kind.



Any person who has reasonable cause to suspect that a student has been subjected to harassment, bullying and discrimination by an employee or student, on school grounds or at a school function, who acts reasonably and in good faith and reports such information to school officials or law enforcement authorities, shall have immunity from any civil liability that may arise from making such report. The Board prohibits any retaliatory behavior directed at complainants, victims, witnesses and/or any other individuals who participated in the investigation of a complaint of discrimination or harassment.

### **Dissemination, Monitoring, Review and Reporting**

The policy shall be posted on the District's website. The District has adopted a reporting

form that may be used to report any complaints regarding bullying, harassment or hazing under this policy. This form is accessible on the District's website and will be incorporated in the District's administrative regulations.

Each year, as part of the annual review of the Code of Conduct, this policy will be reviewed to assess its effectiveness and compliance with state and federal law. If changes are needed, revisions will be recommended to the Board for its consideration and approval.

The District will annually report all verified material incidents of discrimination and harassment to the State Education Department as part of the uniform School Safety and Educational Climate (SSEC) data report.



## Discipline Code

The following items are examples of violations of the discipline code for student behavior and will be addressed with disciplinary consequences **and possible** civil or criminal sanctions. The number in the parenthesis after certain items corresponds to the New York State Education Department's School and Safety Educational Climate (SSEC).

### 1. **Insubordination** (*examples include, but are not limited to*):

- 1.01 Failing to comply with lawful directions of a teacher, administrator or other school/district employee
- 1.02 Failure to comply with any school or district rule, regulation or policy
- 1.03 Being tardy to class without permission
- 1.04 Failure to attend class
- 1.05 Tardy to school
- 1.06 Leaving class without permission
- 1.07 Leaving school or school grounds without permission
- 1.08 Inappropriate attire/failure to comply with dress code
- 1.09 Failure to comply with Personal Electronic Device **expectations** ~~requirements~~

### 2. **Disorderly Conduct** (*examples include, but are not limited to*):

- 2.01 Inappropriate Language
- 2.02 Disturbing any lawful assembly or meeting
- 2.03 Misuse of Internet and other technologies as defined by Computer Network for Education Policy (or Violation of the Acceptable Use Policy)
- 2.03a Misuse of personal devices include the unlawful photographing and recording of students and staff or using/distributing another person's image without permission
- 2.04 Any willful and unsanctioned act that disrupts the normal operation of the school community
- 2.05 Destruction of Property
- 2.06 Vandalism
- 2.07 Forgery/Plagiarism
- 2.08 Cheating
- 2.09 Theft
- 2.10 Gambling
- 2.11 Lying to a staff member or school official
- 2.12 Any conduct violating federal, state or local law, rule or regulation, or district policy including, but not limited to, the District's policy on maintenance and enforcement of public order on school property
- 2.13 Public Space Misbehavior (Including but not limited to accessing school property for a purpose other than its intended purpose.)



2.14 Using a non-threatening item in a threatening posture to intentionally simulate a violent action.

**3. Endangering Health, Welfare, Safety or Morals of Self/Others** (examples include, but are not limited to):

- 3.01a Creating a hazardous or physically offensive condition (e.g., horse play, rough housing) without injury
- 3.01b Creating a hazardous or physically offensive condition (e.g., horse play, rough housing) that results in physical injury
- 3.02a Altercation – Verbal
- 3.02b Altercation – Physical
- ~~3.03a Assault with physical injury (3a)~~
- ~~3.03b Assault with serious physical injury (3b)~~
- 3.04a Threats/Extortion – Excluding Cyberbullying (5a)
- 3.04b Threats/Extortion – Including Cyberbullying (5b)
- 3.05 Inciting other students to intimidate or to act with physical violence upon any other person
- 3.06 Promoting violence through verbal or electronic means
- 3.07 Selling, distributing, using or possessing tobacco, vaping e-cigarettes or a look-alike device
- 3.08 Selling, distributing, using or possessing alcohol (9)
- 3.09 Selling, distributing, using or possessing drugs including related paraphernalia, or of substances they believe to be or portray to be drugs, or substances that “act like” or mimic being under the influence of drugs or the inappropriate use, distribution or sale of prescription drugs (8)
- 3.10a All forms of verbal harassment/bullying including using profane, vulgar or abusive language against cultural, religious and ethnic groups and including that which promote homophobia, sexism or racism – Excluding Cyberbullying (5a) (DASA)
- 3.10b All forms of verbal harassment/bullying including using profane, vulgar or abusive language against cultural, religious and ethnic groups and including that which promote homophobia, sexism or racism – Cyberbullying (5b) (DASA)
- 3.11a All forms of physical harassment/bullying against cultural, religious and ethnic groups, and including that which promote homophobia, sexism or racism – excluding Cyberbullying (5a) (DASA)
- 3.11b All forms of physical harassment/bullying against cultural, religious and ethnic groups and including that which promote homophobia, sexism or racism – Cyberbullying (5b) (DASA)
- 3.12a Verbal Sexual Harassment – excluding Cyberbullying (5a) (DASA)
- 3.12b Verbal Sexual Harassment – Cyberbullying (5b) (DASA)
- 3.13 Physical Sexual Harassment (5a) (DASA)



~~3.14a Sexual Offenses – Forced (2a)~~

~~3.14b Sexual Offenses – Other (2b)~~

3.15 Selling, distributing, possessing or accessing obscene materials

3.16 Unsafe driving

3.17 Bomb threat, even if later determined to be a hoax (6)

3.18 False alarm (7)

3.19 Hazing

3.20 Arson – The act of deliberately setting fire to property

~~3.21a Selling, distributing, using or possessing weapons, destructive devices or other dangerous instruments; routine security checks (4a)~~

~~3.21b Selling, distributing, using or possessing weapons, destructive devices or other dangerous instruments; weapons possessed under other circumstances (4b)~~

3.22 Gang-related activity, including soliciting others for gang membership

3.23 Using hate speech through verbal, written or electronic means

**3.24 Knowingly and intentionally damages or destroys the personal property of a teacher, administrator, other district employee, or any employee**

**3.25 knowingly and intentionally damages or destroys school property (based upon the severity of the damage).**

#### **4. NEW SECTION Violent Behaviors (School Violence Index)**

3.03a Assault with physical injury (3a)

3.03b Assault with serious physical injury (3b)

3.14a Sexual Offenses – Forced (2a)

3.14b Sexual Offenses – Other (2b)

3.21a Selling, distributing, using or possessing weapons, destructive devices or other dangerous instruments; routine security checks (4a)

3.21b Selling, distributing, using or possessing weapons, destructive devices or other dangerous instruments; weapons possessed under other circumstances (4b)

### **Discipline Procedures**

The Superintendent and/or designate, including all building administrators and directors, are responsible for identifying student behavior in conflict with the responsibilities of the Student Conduct Code. To **ensure safeguard** the health, welfare and safety of all students, administrators will take measures that *may* include:

- Investigation of the incident(s) or infraction(s)
- Determine responsibility level(s)



- Restorative Practices; Assist students in repairing relationships and/or making amends for their behavior
- Apply appropriate disciplinary measures

These measures may also include receiving counseling/advising, participation in 1-1 mediation or group mediation, reading assignment and reflective paper on a relevant topic, making a verbal or written apology, entering into a behavioral agreement, providing community service to the school, cleaning up or restitution for damages. These consequences increase the student's awareness of their personal responsibility and develop empathy for the affected person(s). Restorative justice measures often require agreement of the offender and/or the harmed person(s) and may be used alongside traditional disciplinary measures when the student is amenable to participating in this process.

Teachers may also impose certain forms of disciplinary action and restorative justice, including the removal of a student causing substantial disruption from their classroom. Principals may impose all of these forms of disciplinary action, except for suspension from Commencement, long-term suspension (more than five days) and permanent suspension from school.

Except in extreme situations, the Principal, Assistant Principal or teacher may require that a student in violation of their responsibilities attend a conference before disciplinary action is decided. A conference intended for the purpose of considering suspension may also be held. Depending upon the nature of the offense, other persons involved, including parents, may be asked to attend the conference. In general, teachers and principals will keep parents advised of discipline problems with their children before they reach a serious stage.

A consequence is the result or direct effect of an action. There is a range of consequences that administrators and teachers may utilize as a result of a student's action. The range of disciplinary consequences include, but is not limited to:

- Verbal or written warnings
- Reprimand
- Verbal or written notification to parent/guardian
- Time-out or cool-off room in accordance with policy and legal requirements.
- Detention, staying after school, lunch detention
- Loss of privileges, such as losing recess and/or intramurals
- Cleaning up
- Payment of damages and/or repairing damages
- Removal or ban from:
  - Classroom
  - Other privileges, including, but not limited to, computer network use
  - Co-curricular, social or extracurricular activities
  - Athletic participation
- **Suspension, to include:**



- In-school suspension
- Short-term Out of School Suspension (up to 5 full days) with alternative instruction
- Long-term suspension from school (more than 5 full school days) with alternative instruction
- Short-term, long-term or expulsion from transportation
- Permanent suspension (expulsion) from school
- **In addition to the above listed consequences, additional administrative action may include a referral to:**
  - PINS (Person in Need of Supervision) proceeding, for repeated, incorrigible behavior
  - Law Enforcement
  - Presentment Agency or other Social Services
  - Mental Health, Drug and/or Alcohol Counseling

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### STANDARDIZED CONSEQUENCES

Violations may warrant more than the minimum consequences stated here. Project SAVE legislation requires that each district state the absolute minimum of consequences for violent behaviors and then “build” from that baseline. Standardized consequences for elementary students will be adjusted by the principal as developmentally appropriate to the age of the child.

**Disruptive acts:** minimum one full school day of out-of-school suspension for a student who engages in behavior including but not limited to the following :

- ~~Commits an act of violence against another student or any person lawfully or unlawfully upon district property (based upon the severity of the injury)~~
- ~~Knowingly and intentionally damages-Damages~~ or destroys the personal property of a teacher, administrator, other district employee, or any person
- ~~Knowingly and intentionally damages-Damages~~ or destroys school property (based upon the severity of the damage).
- An act that is substantially disruptive to the educational process, such that managing

the disruption interferes with or diminishes the authority of school personnel.

**Violent acts:** minimum five full school days out-of-school suspension for a student who engages in behavior including but not limited to the following :

- Commits an act of violence against another student or any person lawfully or unlawfully on district property and/or district sponsored activities (based upon the severity of the injury).
- Possesses or displays a gun, knife, explosive or incendiary bomb or other dangerous weapon
- Threatens to use, as a weapon, any instrument that appears capable of causing physical injury or death



The Superintendent and/or designee must refer any student under the age of sixteen who has brought a weapon to school to the Presentment Agency (County Attorney's Office) for a juvenile delinquency proceeding. The Superintendent or designee must refer any student 16 years of age or older, or a student 14 or 15 years of age who qualified for juvenile offender status, who has brought a weapon to school, to appropriate law enforcement.

***For additional information, see the Procedures for Discipline of Students with Disabilities section.***

### **Alcohol and Other Drug Violations**

Violations of policy regarding alcohol, drugs, drug paraphernalia and/or prescription drugs generally may carry the following consequences:

- Suspension from school for five days
- Suspension from extra-curricular activities including athletics for 14 days
- Notification of parent/guardian
- Notification of law enforcement
- Superintendent's Hearing

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*The District will assist students involved with alcohol or other substances in choosing healthier and more productive behaviors and will provide information about third-party service providers to help students with substance abuse problems.*

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## Dress Code

### Student Dress Code for All Students K-12

The responsibility for the dress and appearance of students shall rest with the individual and parent/guardian. While dress is a matter of personal choice, teachers, administrators, and District personnel ~~should~~ must model and reinforce student understanding of appropriate dress.

An individual's dress and appearance should be safe, appropriate, and not interfere with the education process (e.g., wearing sneakers for Physical Education class and not wearing open-toed shoes on the playground, etc.). Note: Some classes, may require wearing appropriate protective gear, protective clothing, and removal of jewelry for safety purposes.

Students ~~should~~ must not wear items:

- perceived to be obscene, vulgar, libelous, or offensive to others because of race, color, religion, creed, national origin, gender, gender expression, gender identity, sexual orientation, body image, disability, or other protected category;
- that promote or endorse weapons, alcohol, tobacco, smoking, legal or illegal drugs or substances violence or violent acts, or the use of the aforementioned;
- that expose body parts or undergarments, ~~or are provocative~~;
- on their heads (grades K-5), except for medical, religious, or cultural purposes;
- that cover their face, except for medical, religious or cultural purposes; and
- that are a tripping hazard.

This does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that a student shall not be prevented from attending school, riding a bus, attending a school function on or off District property, so long as their dress and appearance meet the requirements.





## **Drug, Alcohol and Tobacco Use**

Reference: Board Policy 7320 (Alcohol, Tobacco, Drugs and Other Substances)

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**STUDENTS HAVE THE RIGHT TO** a safe and drug-free school environment.

**STUDENTS HAVE A RESPONSIBILITY** to contribute to a safe environment and give their best effort without compromising either by using alcohol or drugs. Students also have a responsibility to think about the impact of substances that they put in their body and to be aware of the impact.

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No student shall use, possess, sell or distribute alcohol and/or other substances on school grounds, at school- sponsored events or on a bus. No student shall use or possess drug paraphernalia or be under the influence of drugs or alcohol on school grounds or at school- sponsored events.

The term “alcohol and/or other substances” includes, but is not limited to, alcohol, nicotine, inhalants, vaping, marijuana, other illegal drugs, look-alikes and any of the substances commonly referred to as “designer drugs.” The inappropriate use, possession, sale or distribution of prescription and over-the-counter drugs is also prohibited.

Students who violate this policy will be suspended immediately from school in accordance with Education Law and Code of Conduct.

### **What happens when students are suspected of using (or being under the influence of) alcohol or other substances?**

During the school day, the student is sent to an administrator’s office and for the health, welfare and safety of the student and others, the following actions *may* include:

- An administrator speaks with and assesses the student
- Reasonable suspicion search of person(s) and belongings including vehicle(s)
- The school nurse speaks with and assesses the student
- Parents/guardians are notified
- Local law enforcement is contacted
- Local emergency personnel are contacted

If it is determined the student has consumed alcohol, drugs or other impermissible substances, when parents/guardians are notified, they must pick up the student. It may be determined by medical personnel that transport by ambulance or law enforcement may be necessary.

At school events or on school grounds after school hours, an administrator attending the event will determine if alcohol, drugs or other impermissible substance use is involved. If so, the administrator notifies the parent/guardian and local law enforcement if deemed necessary.



### **What if the person involved with alcohol or drugs is not a student?**

All people are prohibited from school grounds or school-sponsored events if they exhibit behavior, conduct or personal characteristics that indicate they used or consumed alcohol and/or other impermissible substances or if they sell, distribute or possess alcohol and/or other impermissible substances.

### **Does the District offer any help to those involved with alcohol or substance use?**

The District will assist students and staff involved with alcohol or other substances. The District offers the following supports for students including but not limited to, Genesee Valley Mental Health Services, Social Workers, Delphi Prevention Counselor, and the Brockport Mental Health Team. A program entitled the Student Assistance Program (SAP). This program for students brings together school, community, family and the youth in a working partnership. They offer assistance to students currently experiencing problems or those at risk for problems. The SAP is designed to help students succeed in the school setting and break down barriers to learning, allowing students to successfully complete their education.

### **What about prescription and over-the-counter medicine?**

Prescription and over the counter medications that need to be administered during school hours must be accompanied by written authorization from parent/guardian and the child's attending physician. Parents or caregivers must deliver the medication to the nurse's office.

### **Alcohol and other drug violations:**

Violations of policy regarding alcohol, drugs, drug paraphernalia, "look alike"

### **Tobacco Use**

The Brockport Central School District is a tobacco-free environment. The District recognizes its responsibility to promote the health, welfare and safety of students, staff and others on school property and at school sponsored activities.

No person is permitted to use, possess, sell, or distribute tobacco products (including but not limited to cigarettes, e-cigarettes, cigars, any smoking device, vaping, pipes, bidis, clove cigarettes, dip, chew, snus, snuff and any other spit or smoking tobacco product) in any way, at any time, including non-school hours, on District property, grounds or in District vehicles. In addition, no student shall use, possess, sell or distribute tobacco products at school sponsored events.

drugs and/or prescription drugs generally carry the following consequences:

- Suspension from school for a minimum of five days
- Notification of parent/guardian
- May include notification of law enforcement.



Tobacco advertising is not allowed on school property, grounds, at any school sponsored off-campus event or in any school sponsored publications.

Students and/or staff found in violation of this policy may be given the opportunity to participate in tobacco prevention and cessation programs.

Signs communicating this policy are prominently posted and properly maintained in all building entrances, grounds and vehicles. The Brockport Central School District annually notifies students, parents/guardians and staff of the tobacco-free policy.

## Educational Records

Reference: Board Policy 7240 (Student Records: Access and Challenge)

### 1. General

The District maintains certain records on each of its students. In general, these records contain progress reports, attendance records, grades, intelligence quotient assessment results, tests, achievement scores, medical records, athletic records, disciplinary records and other forms of academic evaluation of students by educators. Psychological and psychiatric reports are confidential and are kept in separate files.



FERPA and provisions in the No Child Left Behind Act (NCLB) give the 18-year-old student and both parents/guardians of younger students (unless prohibited by state law, court order or binding legal agreement) the right to:

- Inspect and review any and all official records, files and other data directly related to the student
- Receive a list of individuals having access to these records
- Ask for an explanation of any item in the records
- Ask for an amendment to any record on the grounds that it is inaccurate, misleading or in violation of the privacy of the student and provide the basis for such belief
- Obtain a hearing if the school determines not to make the amendment
- The District may disclose education records without prior consent in other circumstances permitted by FERPA and NCLB



## 2. Disclosure

Records of each student are kept confidential with certain exceptions including, but not limited to, under court orders, for health and safety emergencies under the law and when certain persons need to know for the furtherance of the student's education, such as a meeting of the Committee on Special Education.

However, the District may release, without prior consent, "directory information" for each student, which includes the student's:

- name, address, telephone number
- date and place of birth, age
- school currently attending
- grade level
- participation in officially recognized activities and sports
- height, if the student is a member of an athletic team
- dates of attendance
- degrees and awards received
- most recent previous educational institution attended
- weight, if the student is a member of an athletic team

Under FERPA and the NCLB regulations regarding information disclosed to military recruiters, opportunity shall be given annually for parents/guardians or eligible students to notify the school principal that some or all of this information is not to be released without prior consent. This letter is mailed to families in August of each year.

Parents/guardians or students objecting to the release of some or all of this information without prior consent must "opt-out." They may opt-out by annually notifying the building principal in writing by the last school day of September, identifying the types of directory information to be withheld from release. The annual notification must be received by the building principal by close of business on September 30, unless September 30 falls on a weekend or holiday, in which case the deadline will be extended to the close of business of the next school day.

### Equal Educational Opportunity Rights

All students shall have equal educational opportunities regardless of actual or perceived race, gender, color, creed, religion, national origin, age, disability, economic status, sexual orientation, gender identity and expression, marital status and/or other legally protected classification, status or characteristic. The District will allow access to activities as is required by local, state or federal law, except as otherwise provided by law or regulation. This District policy follows the requirements of Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and Tompkins County Local Law Chapter 92-5, The Dignity for All Students Act and other applicable laws.



## Essential Partners

Essential partners shall be role models of respectful behavior as they interact with all students. The roles of essential partners are further elaborated in this section.

### C. A-Teachers shall:

1. maintain appropriate student behavior and a climate of mutual respect and dignity in their classrooms and throughout their schools at all times. Classrooms and schools should be so managed that at all times the objectives of training for self-discipline, individual responsibility and favorable climate for learning will be realized;
2. contact and involve the parents/guardians as soon as possible in the resolution of a problem;
3. detain students after school for a conference and assistance when appropriate. Such a detention may be scheduled for the day following the infraction so that the teacher can inform the parents/guardians and arrangements can be made for transportation;
4. know school policies and rules and enforce them in a fair and consistent manner;
5. exhaust all possibilities and resources available to them for a solution when a discipline problem occurs. This means that, in most cases, there will be at least one or more private conferences between the teacher, the student and the parents/guardians to attempt to resolve the problem. If this is unsuccessful, teachers need to seek further assistance from the administration and/or counseling staff of the school;
6. provide instructional materials for suspended students upon request and for students with an approved medical excuse from classes; and
7. work with students to understand their behavior and to reinforce appropriate behavior.

### B. Counselors, Psychologists, Social Workers and Mental Health Staff shall:

1. work with teachers and administrators to involve the parents/guardians in the resolution of a problem;
2. work as part of a multidisciplinary team with parents/guardians and students to develop Response to Intervention Plans designed to help students to be more successful in school; and
3. provide short-term individual and group counseling and/or make appropriate referrals to outside agencies.
4. work with teachers, administrators, other staff members, parents/guardians and students to attempt to elicit the root cause of inappropriate behavior and collaboratively develop plans to address both the symptoms and root causes of discipline problems.
5. facilitate parent conferences;
- 4.6. \_\_\_\_\_

### C. Athletic Coaches shall:

1. maintain appropriate student behavior and a climate of mutual respect and dignity on and off the field and throughout their schools at all times. Athletics should be so managed that at all times the objectives of training for self-discipline, individual responsibility and favorable climate for learning will be realized;
2. contact and involve the parents/guardians as soon as possible in the resolution of a problem;

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3. know school policies and rules and enforce them in a fair and consistent manner;
4. exhaust all possibilities and resources available to them for a solution when a discipline problem occurs. This means that, in most cases, there will be at least one or more private conferences between, the student and the parents/guardians to attempt to resolve the problem. If this is unsuccessful, athletic coaches need to seek further assistance from the Director of Athletics and/or administration.
5. work with students to understand their behavior and to reinforce appropriate behavior.

**D. Administrators shall:**

1. promote a safe, orderly and stimulating school environment, supporting active teaching and learning;
2. enforce the laws, policies, this Code of Conduct and regulations to **ensure** verify appropriate student behavior and a conducive educational climate;
3. contact and involve parents/guardians in the resolution of a problem; **related to their child;**
4. facilitate parent conferences;
5. work with students to improve their behavior and, when appropriate, refer them to the appropriate support personnel for additional assistance; and
6. work with teachers, counselors, other staff members, parents/guardians and students to attempt to elicit the root cause of inappropriate behavior and collaboratively develop plans to address both the symptoms and root causes of discipline problems.

**DE. Other School Staff shall:**

1. ~~deal~~ Interact with all students in alignment with the District’s Core Beliefs (see inside front cover);
  2. uphold the Code of Conduct; and
  3. report violations to school authorities.
3. 3.4 Employees shall act as role models for students at all times, on or off school property.

**EF. Parents/Guardians shall:**

1. confer and collaborate with district personnel in working toward solutions to problems;
2. know the District Code of Conduct and expect compliance from their children; and
3. seek out-of-school help (medical, counseling and parenting) when necessary.

**Visitors to the Schools**

All visitors are required to report to the main office upon arrival at school and state their business. Visitations to classrooms for any purpose require permission in advance from the building ~~principal~~ principal. The ~~building~~ building ~~principal~~ principal may deny requests to visit if the purpose of the visit is deemed inappropriate, disruptive or interferes with staff or student supervision.

Student visitors from other schools, unless they have a specific reason and prior approval of the Superintendent or designee, are not permitted to enter school buildings. New students accompanied by parents/guardians and escorted by staff are always welcome.

Visits to school buildings are to be in accordance with Board policy and this Code of Conduct. A violation of the visitation policy



and/or the Code of Conduct will be prosecuted pursuant to New York State law.

### **Electronic Visitor Management System**

The District utilizes an electronic visitor management system (EVMS) in order to ensure verify the safety and welfare of its students, staff and guests. When any visitor, including parents and volunteers, wishes to enter any school building during school hours, a valid state or government issued photo ID, such as a valid driver's license, must be presented. Prior

to entry permission, the EVMS will check visitors against known sexual offender databases. After scanning the visitor's ID, the EVMS will print a visitor's badge that must be worn throughout the ~~duration~~ duration of the visit. Visitors ~~should~~ must return this badge at the end of their visit so that they may be checked out of the building in a timely fashion. Visitors who refuse to produce IDs or fail the check of sexual offender databases, may be asked either to wait in the school building lobby or to leave school premises.

### **Public Conduct at School Functions on or off School Property**

The District is committed to providing an orderly, respectful environment that is conducive to learning. To create and maintain this kind of an environment, it is necessary to regulate public conduct on school property and at school functions. For purposes of this section of the code, "public" shall mean all persons when on school property or attending a school function including students, parents/guardians and/or district personnel.

The restrictions on public conduct on school property and at school functions contained in this code are not intended to limit freedom of speech or peaceful assembly. The District recognizes that free inquiry and free expression are indispensable to the objectives of the District. The purpose of this code is to maintain public order and prevent abuse of the rights of others.

All persons on school property or attending a school function shall conduct themselves in a respectful and orderly manner. In addition, all persons on school property or attending a school function are expected required to be properly attired for the purpose they are on school property.

#### **D. A. Prohibited Conduct**

No person, either alone or with others, shall;

1. intentionally injure any person or threaten to do so;
2. intentionally damage or destroy district property or the personal property of a teacher, administrator other district employee or any person lawfully on school property, including graffiti or arson;
3. disrupt the orderly conduct of classes, school programs or other school activities;
4. distribute or wear materials on school grounds or at school functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others or are disruptive to the school program;
5. intimidate, harass or discriminate against any person on the basis of a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, age, gender or sex, or otherwise;
6. enter any portion of the school premises without authorization via a secured entrance/exit or remain in any building or facility after it is normally closed;
7. obstruct the free movement of any person in any place to which this code applies;



8. violate the traffic laws, parking regulations or other restrictions on vehicles;
9. possess, consume, sell, distribute or exchange alcoholic substances (including powdered alcohol), controlled or illegal substances or related paraphernalia or be under the influence of either an alcoholic or illegal substance on school property or at a school function. "Illegal substances" include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, heroin, amphetamines, steroids, look-alike drugs, synthetic marijuana and all substances that produce a marijuana-like high including herbal incense and bath salts and any substances commonly referred to as "designer drugs;"
10. smoke cigarettes, cigars, e-cigarettes, vaporizers or use other forms of tobacco;
11. possess or use weapons in or on school property or at a school function, except in the case of law enforcement officers or except as specifically authorized by the District;
12. loiter on or about school property;
13. gamble on school property or at school functions;
14. refuse to comply with any reasonable order of identifiable district officials performing their duties;
15. willfully incite others to commit any of the acts prohibited by this code; or
16. violate any federal or state statute, local ordinance or Board policy while on school property or while at a school function.

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### **C. Enforcement**

The building principal and/or designee shall generally be responsible for enforcing the conduct required by this Code. When the building principal or designee sees an individual engaged in prohibited conduct which, in their judgment, does not pose any immediate threat of injury to persons or property, the principal or designee shall tell the individual that the conduct is prohibited and attempt to persuade the



individual to stop. The principal or designee shall also warn the individual of the consequences for failing to stop. If the person refuses to stop engaging in the prohibited conduct, or if the person's conduct poses an immediate threat of injury to persons or property, the principal or designee shall have the individual removed immediately from school property or the school function. If necessary, local law enforcement authorities will be contacted to assist in removing the person. In accordance with the Dignity for All Students Act, the District will take necessary steps to address matters related to discrimination and/or harassment of students.

Should you have questions/concerns related to suspected discrimination and/or harassment of students or wish to make a report, please contact the respective principal who serves as the Dignity Act Coordinator for that building **or the District-wide Dignity Act Coordinator**. The District may initiate disciplinary action against any student or staff member, as appropriate, with the "Penalties" section above. In addition, the District reserves its right to pursue a civil or criminal legal action against any person violating the Code.



## Grievance Procedures for Students

Students have a right to dispute the actions of a staff member or of the District in regard to their individual rights. The District intends to resolve the matter at the earliest possible stage while **ensuring** verifying that the rights and integrity of all concerned are protected.

Students who feel one or more of their individual rights have been violated may follow established procedures to address their concerns. Generally, the first place to seek information is from a teacher, a school counselor, school social worker or principal. Students who feel they have not received a satisfactory resolution at this level may seek a solution through formal procedures (e.g., the Student Grievance Procedure). Students and parents/guardians may also have recourse to the Commissioner of Education, certain federal and other state agencies and/or a court of law. Parents/guardians may be involved at any level of a grievance and have the same rights as the student.

### Definitions

Grievance: A claim by any student based on any event affecting his or her rights including equal opportunity rights, which will be handled according to this procedure. (Claims of harassment will be handled by the Harassment Reporting and Response Procedures.)

Student Advocate: Any adult of the student's choice who agrees to see that the student's rights are protected throughout the grievance process. Students may have an advocate present at all steps of the grievance procedure. (The Superintendent's Hearing process follows a different procedure.)

Parents/Guardians: Either or both parents, legal guardian(s) or person(s) in parental relation to the aggrieved student.

### The aggrieved student has the right to:

- State the grievance orally and/or in writing;
- Be notified of the progress of the case at each step of the way;
- Ask questions of witnesses who present testimony at the **hearing level**;
- Be furnished copies of official records that may be kept of the proceedings.

### Time Limits

A student must start a grievance within **10 school days** of the time they know of, or should have known of, the act or condition that is the subject of the grievance. A student may start a grievance at Step 1, either individually or by asking for assistance from an advocate of the student's choice.



## Grievance Procedure Steps

### Step 1:

The aggrieved student (with an advocate, if desired) should discuss the situation with the staff member involved. If the student is not satisfied with the response, they may move to Step 2 within two school days of this meeting.

### Step 2:

The student should discuss the matter with their school counselor or the assistant principal or principal. The counselor or administrator will respond to this discussion within two school days unless all parties have agreed upon a specific request for more time. If the student is not satisfied with this response, the student may move to Step 3 within five school days of receipt of the decision.

### Step 3:

The student should file a written appeal with the principal. This must include the student's name, a statement of the particular problem, the identity of the people involved, the time, place and circumstances of the events or conditions that led to the grievance and a statement of the action the student wants in order to correct the situation.

Within five school days of receipt of this written appeal, the principal or representative will hold a hearing conference with the student and others involved. Within two school days of the conclusion of this hearing conference the principal will provide a decision in writing to the student. If the student is not satisfied with this response, they may move to Step 4 within five school days of receipt of the decision.

### Step 4:

The student should file a written appeal with the Superintendent or designee. This written appeal should follow the same form as for Step 3. The Superintendent will consider the written appeal, the record of the matter created in the prior steps and any other information required at the Superintendent's discretion and shall render a written determination to the student within 10 school days. The Superintendent's decision (except in cases of suspension from school and cases of Equal Opportunity grievances) is final.

### Step 5:

In cases regarding equal education opportunity, if the student still feels aggrieved, they may carry the appeal in writing to the Board within 30 school days.





## **Gun-Free and Weapons-Free Schools**

Reference: Board Policy 7360 (Weapons in School and the Gun-Free Schools Act)

No student may bring in or possess any "firearm" or "weapon" on district property, on a school bus or district vehicle, in district buildings, or at district sponsored activities or settings under the control or supervision of the District, regardless of location. Any student who has been found guilty of bringing in or possessing a firearm or weapon in violation of this policy will be disciplined in a manner consistent with state and federal law and the District's Code of Conduct. Such discipline may include a mandatory suspension for a period of not less than one calendar year for a student who is determined to have violated the Federal Gun-Free Schools Act and its implementing provisions in the New York State Education Law, provided that the Superintendent may modify the suspension requirement on a case-by-case basis.

Students who violate this policy will be referred by the Superintendent to either a presentment agency (the agency or authority responsible for presenting a juvenile delinquency proceeding) or to appropriate law enforcement officials as dictated by law.

For the purposes of this policy, the term "weapon" will be as defined in 18 USC 930(g)(2). For the purposes of this policy, the term "firearm" will be as defined in 18 USC 921(a).

This policy does not diminish the authority of the Board of Education to offer courses in instruction in the safe use of firearms pursuant to Education Law Section 809-a.

## **Weapons and the Superintendent's Actions**

Reference: Board Policy 7360 (Weapons in School and the Gun-Free Schools Act)

Pursuant to the Federal Gun-Free Schools Act of 1994, any student found guilty at a Superintendent's Hearing of bringing a firearm onto school property or of having a firearm in their possession on school property, will be subject to at least a one-year suspension from school, subject to review on a case-by-case basis by the Superintendent.

The Superintendent or designee must refer any student under the age of sixteen who has brought a weapon to school to the Presentment Agency (County Attorney's Office) for a juvenile delinquency proceeding. The Superintendent or designee must refer any student sixteen years of age or older, or a student fourteen or fifteen years of age who qualified for juvenile offender status, who has brought a weapon to school, to appropriate law enforcement officials.



## Out of School Suspension (Short-Term)

Reference: Board Policy 7314 (Suspension of Students)

The Superintendent and principals (or in the absence of a principal, acting principals) have the authority to order a suspension of students from school for up to five days. In doing so, they must give the student oral or written notice of the charges against him or her and give the student an opportunity to present their side of the case. However, students whose presence poses a danger to persons or property may be immediately removed from the school.

When the Superintendent or the principal (the "suspending authority") proposes to suspend a student for five school days or less, the suspending authority shall provide the student with **notice** of the charged misconduct. If the student denies the misconduct, the suspending authority shall provide an **explanation** of the basis for the suspension.

When suspension of a student for a period of five school days or less is proposed, administration shall also immediately notify the parent/guardian in writing that the student may be suspended from school. Written notice shall be provided by personal delivery, express mail delivery, **email** or equivalent means reasonably calculated to assure receipt of such notice within twenty-four hours of the decision to propose suspension at the last known address or addresses of the parent(s)/guardian. Where possible, notification shall also be provided by telephone if the school has been provided with a telephone number(s) for the purpose of contacting parent/guardian.

The notice shall provide a description of the incident(s) for which suspension is proposed and shall inform the student and the parent/person in parental relation of their right to request an immediate informal conference with the principal in accordance with the provisions of Education Law Section 3214(3)(b). Both the notice and the informal conference shall be in the dominant language or mode of communication used by the parents/persons in parental relation. At the informal conference, the student and/or parent/person in parental relation shall be authorized to present the student's version of the event and to ask questions of the complaining witnesses.

The notice and opportunity for informal conference shall take place **prior to** suspension of the student unless the student's presence in the school poses a continuing danger to persons or property or an ongoing threat of disruption to the academic process, in which case the notice and opportunity for an informal conference shall take place as soon after the suspension as is reasonably practical.

When a student has been suspended and is of compulsory attendance age, immediate steps shall be taken to provide alternative instruction which is of an equivalent nature to that provided in the student's regularly scheduled classes.

Teachers shall immediately report or refer a violent student to the principal or Superintendent for a violation of the District's Code of Conduct.



The principal or designee may require a restorative conversation meeting with the student prior to reinstatement following out-of-school suspension.

## **Out of School Suspension (Long-Term) and Expulsion**

Reference: Board Policy 7314 (Suspension of Students)

The Superintendent has the authority to suspend a student from school for more than five days. Principals may recommend such disciplinary action to the Superintendent by submitting a written history of the case and the reasons for the recommendation.

No student may be suspended from school for more than five days unless the student and their parents/guardians have been afforded the opportunity for a fair hearing, upon reasonable notice, where the student has the right to be represented by counsel, to present witnesses and other evidence on their behalf and to question adverse witnesses. Long-term school suspension hearings will be conducted in accordance with the provisions of the New York State Education Law, Section 3214(3), and the notice of such hearings should advise the student of the rights afforded him or her pursuant to this law.

The hearing ordinarily must take place within the initial five-day suspension period. If the hearing cannot reasonably occur during the initial five-day suspension period, then the hearing can occur at a later date, if the parent/guardian writes a letter agreeing for their child to remain out of school until the hearing can be scheduled at a mutually agreeable time. **The principal or assistant principal is considered the “investigating officer” for the hearing. This is an impartial hearing that entitles each student to due process.**

Individuals who testify are to be administered an oath requiring them to acknowledge that they must tell the truth, under penalty of perjury and/or further school disciplinary consequences. Testimony of the “facts of the case” is taken and recorded on an audio recording device.

There are two phases to a hearing. The first phase determines, based upon the evidence, whether the behavior actually occurred. The second phase determines the consequences, if actual guilt is determined. At this point in the hearing (consequence phase), the student’s previous disciplinary records are entered and the student and others have the opportunity to speak on the student’s behalf.

If the student is a special education student, a manifestation determination hearing (see “Discipline and Students with Disabilities”) takes place between the two phases.

After the hearing, the hearing officer makes a recommendation to the Superintendent. The Superintendent reviews the facts and renders a final written determination. The family will be contacted by phone **and/or email** will receive written notice -of the Superintendent’s determination.



Infractions of the drug-free and weapons-free policies warrant an immediate five days out-of-school suspension and referral to a Superintendent's Hearing. Any other referrals to the Superintendent for disciplinary action must be preceded by a five-day out-of-school suspension.

Following the hearing, the Superintendent will determine the length of the school suspension, if any, and if the Superintendent determines that the facts and circumstances justify such action, the student may be expelled (permanently suspended).

When the school suspension is based, in whole or in part, upon the student's possession of any firearm, rifle, shotgun, dagger, dangerous knife, dirk, razor, stiletto or any of the instruments specified in Penal Law Section 265.01(1), the hearing officer or Superintendent will be allowed to consider the weapon as evidence, notwithstanding a determination by a court that the recovery of the weapon was the result of an unlawful search or seizure.

A student suspended from school for more than five consecutive school days may be reinstated by the Superintendent or the Superintendent's designee after the stipulations and consequences resulting from the Superintendent's Hearing have been met and documented. The principal or designee may require a restorative meeting with the student prior to reinstatement following out-of-school suspension.

When a student has been suspended and is of compulsory attendance age, or if the student has an individualized education program or a Section 504 Plan, immediate steps shall be taken to provide alternative instruction which is of an equivalent nature to that provided in the student's regularly scheduled classes.



## Search, Seizure and Student Privacy Rights

Reference: Board Policy 7330 (Searches, Interrogations and Investigations)

Searches must be reasonable in scope and a level of intrusiveness commensurate with the seriousness of the infraction of school rules or violation of the law for which evidence is sought.

A student, their belongings, and/or vehicle may be searched and prohibited items seized on district grounds, a school bus or at a District sponsored event by an authorized district official only with reasonable suspicion that the student has engaged in, or is engaging in, activity which is in violation of the law and/or Code of Conduct.





## Students' Rights and Responsibilities

Administrators, teachers and staff of the Brockport Central School District support our students in becoming successful citizens. We acknowledge your right as a learner to an education and recognize your responsibility to respectfully contribute to our school community and global society.

### Rights

- You have the **right** to have established rules and policies available and clearly explained to you and to have these applied in a fair and consistent manner.
- You have the **right** to identify and express your gender identity freely without fear of being harassed, bullied, excluded or treated in a biased fashion.
- You have the **right** to expect all students and staff to be vocal advocates should they witness you not being treated respectfully or safely.
- You have the **right** to attend school.
- You have the **right** to have an enriching and appropriately challenging educational experience that recognizes and supports your individual learning needs, personality and talents.
- You have the **right** to learn in a safe, inclusive environment free of bullying (emotional, physical, cyber bullying, harassment or bias).
- You have the **right** to attend sanctioned school sponsored activities or events.
- You have the **right** to dress according to your own individual sense of style and personality (in accordance with the established Student Dress Code).
- You have the **right** to be taught by highly committed, communicative and caring professional educators and to have objectives and expectations clearly explained for all aspects of the school's curriculum including, but not limited to, grading policies and assignment due dates.
- You have the **right** to have your personal identity respected including your family culture, language and values.
- You have the **right** to seek and expect guidance and support for your academic and emotional needs.

### Responsibilities

- You have a **responsibility** to learn about issues of difference and commit to fostering an inclusive school culture.
- You have the **responsibility** to treat others in a respectful and inclusive manner.
- You have a **responsibility** to speak-up and act when you see or are aware of injustice or inappropriate behavior toward others or the school.
- You have a **responsibility** to attend school unless you are legally excused and to be in class on time, fully prepared to engage as an active learner.
- You have a **responsibility** to be familiar with and abide by all District policies, rules and regulations dealing with student conduct expectations.
- You have a **responsibility** to give your best effort in all your academic and co-curricular pursuits and strive toward the highest level of achievement.



- You have a **responsibility** to develop the skills that allow you to appropriately advocate for your learning needs.
- You have the **responsibility** to solicit help in mediating and solving problems.
- You have a **responsibility** to dress appropriately for school and related functions (in accordance with the established Student Dress Code).
- You have the **responsibility** to conduct yourself as a respectful representative of the Brockport Central School District when attending and participating in any school-sponsored activity or event and to do so to the highest standard of decorum.
- You have a **responsibility** to contribute to ensuring the school environment is conducive for learning and is a place that feels safe and respectful for all.



### **Discipline of Students with Disabilities:**

The Board of Education recognizes that it may be necessary to suspend, remove or otherwise discipline students with disabilities who violate the district’s student code of conduct, and/or to temporarily remove a student with disabilities from his or her current placement because maintaining the student in that placement is substantially likely to result in injury to the student or to others. The Board also recognizes that students with disabilities deemed eligible for special education services under the IDEA and Article 89 of New York’s Education Law, and those students who receive Section 504 accommodations per a Section 504 Accommodation Plan, enjoy certain procedural protections that school authorities must observe when they decide to suspend or remove them. Under certain conditions those protections extend, as well, to students not currently deemed to be a student with a disability but determined to be a student presumed to have a disability for discipline purposes. Therefore, the Board is committed to ensuring that the district follows suspension and removal procedures that are consistent with those protections. The code of conduct for students is intended to afford students with disabilities and students presumed to have a disability for discipline purposes the express rights they enjoy under applicable law and regulations.

#### **Authority of School Personnel to Suspend or Remove Students with Disabilities**

For the purposes of this section of the Code of Conduct, the following definitions apply:

a) A student with a disability means a student who falls within one of the classifications set forth in the Individuals with Disabilities Education Act (IDEA) and Section 200.1(zz) of the Commissioner of Education regulations, and who, because of such classification, needs special education or related services. This also includes students who qualify as a student with a disability pursuant to Section 504 of the Rehabilitation Act, and who, because of such qualification, need a Section 504 Plan.

a)b) \_\_\_\_\_ A suspension means a suspension pursuant to NYS ED Law s/s 3214.

b)c) \_\_\_\_\_ A removal means a removal for disciplinary reasons from the student’s current educational placement other than a suspension and change in placement to an



interim alternative educational setting (IAES) ordered by an impartial hearing officer because the student poses a risk of harm to himself/herself or to others.

e)d) \_\_\_\_\_ An IAES means a temporary educational placement for a period of forty-five (45) school days, other than the student's current placement at the time the behavior precipitating the IAES placement occurred. Although in another setting, the student is to continue to receive those services and modifications, including those described on the student's current individualized education program (IEP) that will enable the student to meet the goals set out in such IEP, and include services and modifications to address the behavior which precipitated the IAES placement that are designated to prevent the behavior from recurring.

The Board of Education, Superintendent of Schools or a Building Principal with authority to suspend students under the Education Law may order the placement of a student with a disability into an IAES, another setting or suspension for a period not to exceed five consecutive school days and not to exceed the amount of time a non-disabled student would be subject to suspension for the same behavior, except when such short-term suspension will result in a change in placement as identified below.

~~The Superintendent may, directly or upon the recommendation of a designated hearing officer, order the placement of a student with a disability into an IAES, another setting or suspension for a period not to exceed ten consecutive school days inclusive of any period in which the student has been suspended or removed for the same behavior pursuant to the above paragraph, if the Superintendent determines that the student's behavior warrants the suspension. The Superintendent also may order additional suspensions of not more than ten consecutive school days in the same school year for separate incidents of misconduct, as long as the suspensions do not constitute a disciplinary change of placement.~~

~~In addition, the Superintendent may order the placement of a student with a disability into an IAES, another setting or suspension for a period in excess of ten consecutive school days if the manifestation team determines that the student's behavior was not a manifestation of the student's disability. In such an instance, the Superintendent may discipline the student in the same manner and for the same duration as a non-disabled student.~~

~~Furthermore, the Superintendent may, directly or upon the recommendation of a designated hearing officer, order the placement of a student with a disability to an IAES to be determined by the committee on special education for a period of up to 45 school days if the student either:~~

- ~~1. Carries or possesses a weapon to or at school, on school premises or to a school event, or~~
- ~~2. Knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school, on school premises or at a school event under the district's jurisdiction, or~~
- ~~3. Has inflicted serious bodily injury upon another person while at school, on school premises or at a school event under the district's jurisdiction.~~

~~The Superintendent may order the placement of a student with a disability to an IAES under such circumstances, whether or not the student's behavior is a manifestation of the student's disability. However, the committee on special education will determine the IAES.~~



The Superintendent may suspend a student with a disability up to 10 consecutive school days, inclusive of any period in which the student has been suspended or removed under subparagraph (1) above for the same behavior, if the Superintendent determines that the student has engaged in behavior that warrants a suspension and the suspension or removal does not exceed the amount of time non-disabled students would be subject to suspension for the same behavior. Such suspension cannot be determined to result in a change in placement as identified below. Students with disabilities who are suspended for more than five consecutive schools days pursuant to a finding of guilt at a Superintendent's hearing shall be entitled to a manifestation determination review ("MDR") at the second phase of that hearing. Should a manifestation be found at that MDR, the student is entitled to return to school immediately, even if the student has not served the full period of suspension.

The Superintendent or Principal may order additional suspensions of not more than five consecutive school days in the same school year for separate incidents of misconduct, as long as those removals do not constitute a change of placement.

When a student with a disability is found guilty at a long-term suspension hearing and the misconduct is determined to be a manifestation of the student's disability by the MDR team, the Superintendent may order the placement of a student with a disability in an IAES to be determined by the CSE for the same amount of time that a student without a disability would be subject to discipline, but not more than forty-five (45) days, if the student inflicts serious bodily injury, carries or possesses a weapon to school or to a school function, or the student knowingly possesses or uses illegal drugs or sells or solicits the same of a controlled substance while at school or a school function.

1. "Serious bodily injury" means bodily injury which involves a substantial risk of death, extreme physical pain, protracted and obvious disfigurement or protracted loss or impairment of the function of a bodily member, organ or mental faculty.
2. "Weapon" means the same as "dangerous weapon" under 18 U.S.C. § 930(g)(w) which include "a weapon, device, instrument, material or substance, animate or inanimate, that is used for, or is readily capable of causing death or serious bodily injury, except...[for] a pocket knife with a blade of less than 2 ½ inches in length."
3. "Controlled substance" means a drug or other substance identified in certain provisions of the federal Controlled Substances Act specified in both federal and state law and regulations applicable to this policy.
4. "Illegal drugs" means a controlled substance except for those legally possessed or used under the supervision of a licensed health-care professional or that is legally possessed or used under any other authority under the Controlled Substances Act of any other federal law.

Subject to specified conditions required by both federal and state law and regulations, an impartial hearing officer may order the placement of a student with a disability in an IAES setting for up to 45 days at a time, if maintaining the student in his/her current educational placement poses a risk of harm to the student or others. Placement in an IAES by an impartial hearing officer would require the District to first initiate an



impartial due process hearing. Placement in an IAES for an impartial hearing officer does not require student disciplinary proceedings.

### **Change of Placement Rule**

A disciplinary change in placement means a suspension or removal from a student's current educational placement that is either:

1. for more than 10 consecutive school days; or
2. for a period of 10 consecutive school days or less if the student is subjected to a series of suspensions or removals that constitute a pattern because they cumulate to more than 10 school days in a school year and because of such factors as the nature of the conduct/behavior that resulted in suspension or removal, the length of each suspension or removal, the total amount of time the student is removed and/or the proximity of the suspensions or removals to one another.

School personnel may not suspend or remove a student with disabilities if imposition of the suspension or removal would result in a disciplinary change in placement based on a pattern of suspension or removal (as described above, based on the nature of the conduct/behavior for each suspension/removal, the length of each suspension/removal, the total amount of time the student is removed, and the proximity of the suspensions or removals to one another) unless a manifestation determination review is first conducted and no manifestation is found according to the procedures below.

However, the District may impose a suspension or removal, which would otherwise result in a disciplinary change in placement, based on a pattern of suspensions or removals if the MDR has determined that the behavior was not a manifestation of the student's disability. Students whose behavior was determined to be a manifestation of their disability may be placed in an IAES by the Superintendent according to the requirements provided above when their behavior involves serious bodily injury, weapons, illegal drugs, or controlled substances. Students may also be placed in an IAES by an impartial hearing officer as a result of an impartial due process hearing according to the procedures provided above when the student's current educational placement poses a risk of harm to the student or others.

### **Procedures for the Suspension or Removal of Students with Disabilities by School Personnel**

In cases involving the suspension or removal of a student with a disability for a period of five consecutive school days or less, the student's parents or persons in parental relation to the student will be notified of the suspension and given an opportunity for an informal conference in accordance with the same procedures that apply to such short term suspensions of non-disabled students.

The suspension of students with disabilities for a period in excess of five school days will be subject to the same due process procedures applicable to non-disabled students, except that the student disciplinary hearing conducted by the Superintendent or a designated hearing officer



shall be divided into three phases: a guilt phase, a manifestation determination phase and a penalty phase. Upon a finding of guilt, the Superintendent or the designated hearing officer will await notification of the determination by the manifestation team as to whether the student's behavior was a manifestation of their disability. The penalty phase of the hearing may proceed after receipt of that notification. If the manifestation team determined that the behavior was not a manifestation of the student's disability, the student may be disciplined in the same manner as a non-disabled student, except that he or she will continue to receive services as set forth below. However, if the behavior was deemed a manifestation of the student's disability, the hearing will be dismissed, unless the behavior involved concerned weapons, illegal drugs or controlled substances, or the infliction of serious bodily injury, in which case the student may still be placed in an IAES.

### **~~Change of Placement Limitations on Authority of School Personnel to Suspend or Remove Students with Disabilities~~**

~~A disciplinary change in placement means a suspension or removal from a student's current educational placement that is either:~~

- ~~a) for more than ten (10) consecutive school days, or~~
- ~~b) for a period of ten (10) consecutive school days or less if the student is subjected to a series of suspensions or removals that constitute a pattern because they accumulate to more than ten (10) school days in a school year because of such factors as the length of each suspension or removal, the total amount of time the student is removed, the similarity of behavior resulting in the removals, and the proximity of suspensions or removals to one another.~~

~~The imposition of a suspension or removal by authorized school personnel may not result in a disciplinary change of placement of a student with a disability that is based on a pattern of suspensions or removals as set forth above unless:~~

- ~~1. The manifestation team determines that the student's behavior was not a manifestation of the student's disability, or~~
- ~~2. The student is removed to an IAES for behavior involving weapons, illegal drugs or controlled substances, or the infliction of serious bodily injury as set forth above~~

~~School personnel may not suspend or remove a student with a disability in excess of the amount of time that a non-disabled student would be suspended for the same behavior.~~

### **Parental Notification of a Disciplinary Change of Placement**

The district will provide the parents of a student with a disability notice of any decision to make a removal that constitutes a disciplinary change of placement because of a violation of the student code of conduct. Such notice will be accompanied by a copy of the procedural safeguards notice.

### **Authority of an Impartial Hearing Officer to Remove a Student with a Disability**

An impartial hearing officer may order the placement of a student with a disability to an IAES for up to 45 school days at a time if he or she determines that maintaining the current placement of



the student is substantially likely to result in injury to the student or to others. This authority applies whether or not the student's behavior is a manifestation of the student's disability

### **Manifestation Review**

A review of the relationship between a student's disability and the behavior subject to disciplinary action to determine if the conduct is a manifestation of the student's disability will be made by the manifestation team immediately, if possible, but in no case later than 10 school days after a decision is made by:

1. The Superintendent to change the placement of a student to an IAES;
2. An impartial hearing officer to place a student in an IAES; or
3. The Board, the Superintendent, or Building Principal to impose a suspension that constitutes a disciplinary change in placement.

The manifestation team must determine that the student's conduct was a manifestation of the student's disability if it concludes that the conduct in question was either:

1. Caused by or had a direct or substantial relationship to the student's disability, or
2. The direct result of the district's failure to implement the student's individualized education program.

The manifestation team must base its determination on a review of all relevant information in the student's file including the student's individualized education plan, any teacher observations, and any relevant information provided by the parents.

If the manifestation team determines that the student's conduct is a manifestation of the student's disability, the district will:

1. Conduct a functional behavioral assessment of the student and implement a behavioral intervention plan, unless the district had already done so prior to the behavior that resulted in the disciplinary change of placement occurred. However, if the student already has a behavioral intervention plan, the plan and its implementation will be reviewed and modified as necessary to address the behavior.
2. Return the student to the placement from which he or she was removed, unless the change in placement was to an IAES for conduct involving weapons, illegal drugs or controlled substances or the infliction of serious bodily injury, or the parents and the district agree to a change in placement as part of the modification of the behavioral intervention plan.

If the manifestation team determines that the conduct in question was the direct result of the district's failure to implement the student's individualized education program, the district will take immediate steps to remedy those deficiencies.

### **Services for Students with Disabilities during Periods of Suspension or Removal**



Students with disabilities who are suspended or removed from their current educational setting will continue to receive services as follows:

- ~~1. During suspensions or removals of up to 10 school days in a school year that do not constitute a disciplinary change in placement, the district will provide alternative instruction to students with disabilities of compulsory attendance age on the same basis as non-disabled students. Students with disabilities who are not of compulsory attendance age will receive services during such periods of suspension or removal only to the same extent as non-disabled students of the same age would if similarly suspended.~~
- ~~2. During subsequent suspensions or removals of up to 10 school days that in the aggregate total more than 10 school days in a school year but do not constitute a disciplinary change in placement, the district will provide students with disabilities services necessary to enable them to continue to participate in the general education curriculum and to progress toward meeting the goals set out in their respective individualized education program. When necessary, the Committee on Special Education or Section 504 Team will convene to determine the appropriate services to be provided during a suspension or removal.~~
- ~~3. Suspensions or removals in excess of 10 school days in a school year that constitute a disciplinary change in placement, including placement in an IAES for behavior involving weapons, illegal drugs or controlled substances, or the infliction of serious bodily injury, the district will provide students with disabilities services necessary to enable them to continue to participate in the general curriculum and to progress toward meeting the goals set out in their respective individualized education program. In such an instance, the committee on special education will determine the appropriate services to be provided.~~

### **Students Presumed to Have a Disability for Discipline Purposes**

The parent of a student who is facing disciplinary action but who was not identified as a student with a disability at the time of misconduct has the right to invoke any of the protections set forth in this policy in accordance with applicable law and regulations, if the district is deemed to have had knowledge that the student was a student with a disability before the behavior precipitating disciplinary action occurred and the student is therefore a student presumed to have a disability for discipline purposes.

If it is claimed that the district had such knowledge, it will be the responsibility of the Superintendent, Building Principal or other authorized school official imposing the suspension or removal in question for determining whether the student is a student presumed to have a disability for discipline purposes. The district will be deemed to have had such knowledge if:

1. The student's parent expressed concern in writing to supervisory or administrative personnel, or to a teacher of the student that the student is in need of special education. Such expression may be oral if the parent does not know how to write or has a disability that prevents a written statement; or
2. The student's parent has requested an evaluation of the student; or
3. A teacher of the student or other school personnel has expressed specific concerns about a pattern of behavior demonstrated by the student, directly to the district's director of special education or other supervisory personnel.



Nonetheless, a student will not be considered a student presumed to have a disability for discipline purposes if notwithstanding the district's receipt of information supporting a claim that it had knowledge the student has a disability,

1. The student's parent has not allowed an evaluation of the student; or
2. The student's parent has refused services; or
3. The District conducted an evaluation of the student and determined that the student is not a student with a disability.

If there is no basis for knowledge that the student is a student with a disability prior to taking disciplinary measures against the student, the student may be subjected to the same disciplinary measures as any other non-disabled student who engaged in comparable behaviors. However, if the district receives a request for an individual evaluation while the student is subjected to a disciplinary removal, the district will conduct an expedited evaluation of the student in accordance with applicable law and regulations. Until the expedited evaluation is completed, the student shall remain in the educational placement determined by the district which can include suspension.

### **Expedited Due Process Hearings**

An expedited due process hearing shall be conducted in the manner specified by the Regulations of the Commissioner of Education incorporated into this policy, if:

1. The District requests such a hearing to obtain an order of an impartial hearing officer placing a student with a disability in an IAES where school personnel maintain that it is dangerous for the student to be in his/her current educational placement, or during the pendency of due process hearings where school personnel maintain that it is dangerous for the student to be in his/her current educational placement during such proceedings.
2. The parent requests such a hearing from a determination that the student's behavior was not a manifestation of the student's disability, or relating to any decision regarding placement, including but not limited to any decision to place the student in an IAES.
  - a. During the pendency of an expedited due process hearing or appeal regarding the placement of a student in an IAES for behavior involving weapons, illegal drugs or controlled substances, or on grounds of dangerousness, or regarding a determination that the behavior is not a manifestation of the student's disability for a student who has been placed in an IAES, the student shall remain in the IAES pending the decision of the impartial hearing officer or until expiration of the IAES placement, whichever occurs first, unless the parents and the District agree otherwise.



3. The District shall arrange for the expedited due process hearing according to the following time period, unless the parent and the District mutually agree in writing to waive the resolution meeting or agree to use mediation:
  - a. A resolution meeting shall occur within seven (7) days of receiving notice of the due process complaint.
  - b. The expedited due process hearing may proceed unless the matter has been resolved to the satisfaction of both parties within fifteen (15) days of receipt of the due process complaint.
  - c. The expedited due process hearing shall occur within twenty (20) school days of the date the complaint requesting the hearing is filed.
  - d. The impartial hearing officer shall make a determination within ten (10) school days after the hearing.

No extension to an expedited impartial hearing timeline may be granted.

~~The district will arrange for an expedited due process hearing upon receipt of or filing of a due process complaint notice for such a hearing by:-~~

- ~~1. The district to obtain an order of an impartial hearing officer placing a student with a disability in an IAES where school personnel maintain that it is dangerous for the student to be in his or her current educational placement;-~~
- ~~2. The district during the pendency of due process hearings where school personnel maintain that it is dangerous for the student to be in his or her current educational placement during such proceedings;-~~
- ~~3. The student's parent regarding a determination that the student's behavior was not a manifestation of the student's disability; or~~
- ~~4. The student's parent relating to any decision regarding placement, including but not limited to any decision to place the student in an IAES.-~~

~~The district will arrange for, and an impartial hearing officer will conduct, an expedited due process hearing in accordance with the procedures established in Commissioner's regulations. Those procedures include but are not limited to convening a resolution meeting, and initiating and completing the hearing within the timelines specified in those regulations.-~~

~~When an expedited due process hearing has been requested because of a disciplinary change in placement, a manifestation determination, or because the district believes that maintaining the student in the current placement is likely to result in injury to the student or others, the student will remain in the IAES pending the decision of the impartial hearing officer or until the expiration of the period of removal, whichever occurs first unless the student's parent and the district agree otherwise.~~



## Referral to Law Enforcement and Judicial Authorities


Consistent with its authority under applicable law and regulations, the district will report a crime committed by a student with a disability to appropriate law enforcement and judicial authorities. In such an instance, The Superintendent will ensure that copies of the special education and disciplinary records of the student are transmitted for consideration to the appropriate authorities to whom the crime is reported, to the extent that the transmission is permitted by the Family Educational Rights and Privacy Act (FERPA).


## Supporting a Positive School Climate

Students learn in a safe and healthy school community. Brockport Central School District proactively promotes a caring culture and nurturing environment for all teachers, staff and students through Positive Behavioral Interventions and Supports (PBIS). One of our core beliefs is “Student and academic success. We also believe student, family and community engagement is critical for our success. In response, we cultivate school, family and community partnerships to encourage student social-emotional health and academic achievement.

The Brockport Central School District PBIS Expectations across UPK-12 schools are:

- Be Respectful
- Be Responsible
- Be a Learner

 <b>PBIS Instructional Settings Matrix for Grades UPK-5</b>			
Our Essentials	Be Respectful	Be Responsible	Be a Learner
<b>Expectations within Instructional Settings</b>	<ul style="list-style-type: none"> <li>• Express thoughts clearly and listen to other's ideas</li> <li>• Demonstrate integrity, dignity, tolerance and common courtesy towards all</li> <li>• Complete work on time</li> <li>• Use materials as intended</li> </ul>	<ul style="list-style-type: none"> <li>• Be fully prepared</li> <li>• Follow established classroom routines</li> <li>• Attend to all obligations</li> <li>• Be safe</li> </ul>	<ul style="list-style-type: none"> <li>• Approach work with a positive attitude</li> <li>• Persevere through learning experiences</li> <li>• Put forth your best effort to create high quality work</li> <li>• Be open to changes and new ideas</li> </ul>

 <b>PBIS Instructional Settings Matrix for Grades 6-12</b>			
Our Essentials	Be Respectful	Be Responsible	Be a Learner
<b>Expectations within Instructional Settings</b>	<ul style="list-style-type: none"> <li>• Communicate effectively and professionally</li> <li>• Interact with others with integrity, dignity, tolerance, and common courtesy</li> <li>• Manage time and materials with fidelity</li> <li>• Treat property with care</li> </ul>	<ul style="list-style-type: none"> <li>• Be fully prepared</li> <li>• Follow established classroom routines</li> <li>• Attend to all obligations</li> <li>• Be safe</li> </ul>	<ul style="list-style-type: none"> <li>• Approach learning targets with tenacity and resilience</li> <li>• Persevere through learning experiences</li> <li>• Produce high quality work that illustrates best effort and personal growth</li> <li>• Demonstrate a flexible and reflective mindset</li> </ul>

Each school building has established a matrix of rules and routines for student behavior, based on our three universal **expectations requirements**. These matrixes can be found in classrooms, common areas and on school buses as visual reminders of our collective behavior **expectations requirements** for all adults and students.

We have a collective responsibility to keep each other safe and well. If at any time you feel the need to report an incident that you believe compromises the health, welfare, safety or morals of one or



more of our students or staff members, please contact the Brockport Central Safety Tip Line at [www.bcs1.org/tipline](http://www.bcs1.org/tipline) or 1 (877) 453-0006.

**Pillars:** As part of the PBIS framework, there are six pillars that are focused on character traits of our students that we want to emphasize and encourage. They are:

- Perseverance
- Communication
- Collaboration
- Thinkers
- Citizenship
- Self-Direction

### Types of Restorative Practices/Approaches:

#### District Goal:

To develop a community environment and build relationships within a community to repair harm when problems or conflict occurs.

#### Restorative Practices uses a three-step approach

1. **Repair:** focus on the incident that caused/causes harm and implement justice that requires repairing that harm;
2. **Encounter:** the best way to determine how to do that is to have the parties decide together;
3. **Transformation:** this can cause fundamental changes in people, relationships and community.



### Community Circles

A Community Building Circle, also known as a Peace Circle, is a structured process of communication that brings people together and helps participants connect with a mindful appreciation that honors the uniqueness of all those involved. Relationship building is the primary focus through sharing of personal stories and is the foundation of all Community Building Circles.

## Student Supports

- Peer Meditation
- Preventative and Post-Conflict Resolution
- Pro-Social Skills (friendship skills, social awareness, relationship-building, communication)
- Academic Behavior Skills (study/organization skills, self-management, responsible decision making)
- Problem-Solving Skills (conflict resolution, positive coping skills)





## Transportation

Reference: Board Policy 7340 (Bus Rules and Regulations)

The Brockport School Community secures safe, skilled bus drivers and bus monitors who are responsible for safely transporting students to and from school/school-sponsored events and for enforcing school bus expectations. School bus safety rules have been developed by the Brockport Central School District's Transportation Department to ~~ensure~~ provide for your child's safety when on

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**STUDENTS HAVE THE RIGHT TO** safe transportation to and from school.

**STUDENTS HAVE A RESPONSIBILITY TO** follow the transportation rules and expectations requirements that are in place for your safety and well-being while on the bus.

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the bus.

Any incident occurring on the school bus will be addressed through a coordination between the Department of Transportation and school administration. Head Bus Driver / Trips and Discipline can be reached at (585) 637-1882 regarding student behavior on the bus.

### School Bus Conduct: Suspension

If disciplinary actions taken by the driver and Safety Coordinator are unsuccessful, it may be necessary to suspend a student's riding privileges, dependent upon the severity of the infraction. Examples of infractions include:

- weapons (gun, knife, bat, etc.)
- possession and/or use of drugs and/or alcohol
- fighting
- harassment (physical, verbal, sexual)
- inappropriate language (foul, vulgar, swearing)
- endangering self or others

Some general guidelines are as follows:

- Repeated misbehavior and disregard for safe-riding rules and regulations, students may be suspended one to three days at the discretion of the Safety Coordinator.
- Students who continue to misbehave and display unacceptable behavior, despite a previous suspension, will may be suspended up to five days.
- Chronic misbehavior and continued disregard for safe riding rules and regulations, despite previous suspensions, may lead to a longer suspension and result in a Superintendent's Hearing.



- Suspension may be imposed by the Director of Transportation or their designee at any step, dependent upon the severity of the infraction.



## **Appendix I: Definitions (The following terms shall be defined as set forth below, except as otherwise defined by law or regulation.)**

**Board:** The Board of Education oversees and manages the community's public school system. It consists of seven trustees who are elected by the community.

**Bullying:** Bullying is any gesture or written, verbal, electronic, social, graphic, or physical act that is perceived as being dehumanizing, intimidating, hostile, humiliating, threatening or otherwise likely to evoke fear of physical harm or emotional distress. There are four types of bullying: physical, verbal, psychological and cyberbullying. Bullying may be motivated by (i) bias or prejudice based upon any actual or perceived characteristic, such as race, color, religion, religious practice, ancestry, national origin, weight, ethnic group, socio-economic status, gender, sexual orientation, gender identity or expression; (ii) a mental, physical, or sensory disability or impairment; or (iii) by any other distinguishing characteristic, or is based upon association with another person who has or is perceived to have any distinguishing characteristic.

**Conflicts:** Disagreements naturally occur during the course of everyday social interactions. This type of interaction is a normal part of social awareness and development and will be addressed accordingly.

**Delphi Partnership:** The Delphi school-based counseling program addresses students who may be "at risk" for substance abuse within the context of the school environment. Delphi counselors provide assessments, individual counseling, group counseling, evidence-based programs, and referrals at no cost.

**Dignity for All Students Act (DASA):** New York State's anti-bullying law. DASA states that all children have the right to attend school in a safe, welcoming and caring environment.

**Dignity for All Students Act (DASA) Coordinator:** At least one employee at each school is designated as the Dignity for All Students Act Coordinator. They are thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex. Education Law, Article 2. See <http://www.p12.nysed.gov/dignityact>

**Discrimination:** Discrimination is the act of denying rights, benefits, justice, equitable treatment or access to facilities available to others, to an individual or group of people because of the group, class or category to which that person belongs (as enumerated in the Definitions section under harassment, below).

**Disruptive Behavior:** An act that is substantially disruptive to the educational process, such that managing the disruption interrupts the educational process and/or an insubordinate action that interferes with or diminishes the authority of school personnel.



**Family Educational Rights and Privacy Act (FERPA):** A federal law that affords parents/guardians the right to have access to their children’s education records, the right to seek to have the records amended and the right to have some control over the disclosure of personally identifiable information from the education records.

**Harassment:** Harassment is the creation of a hostile environment by conduct or by threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student’s educational performance, opportunities or benefits, or mental, emotional, or physical well-being, or conduct, threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety.

Harassing behavior may be based on any characteristic including, but not limited to, a person’s actual or perceived:

- race
- color
- weight
- national origin
- ethnic group
- socio-economic status
- religion
- religious practice
- disability
- sex
- sexual orientation, or
- gender (including gender identity and expression\*).

**Hate Speech:** Engaging in conduct that endangers the safety, physical or mental health or welfare of others. Making a slur or statement about any individual or identifiable group of individuals which demeans them because of their race, sex, disability status, age, religion or other protected status and/or which has the foreseeable effect of exposing such persons or group of persons to threats, shame, humiliation, persecution or ostracism. Whether spoken, written, in notebooks, on walls, or on a computer or mobile device, etc., incidents of this type are unprotected speech and will not be tolerated.

**Hazing:** Hazing is an induction, initiation or membership process involving harassment which produces public humiliation, physical or emotional discomfort, bodily injury or public ridicule or creates a situation where public humiliation, physical or emotional discomfort, bodily injury or public ridicule is likely to occur.

**In-School Suspension (ISS):** Is the temporary removal of a student from the classroom(s) to a designated area in the school building where that student will receive a substantially equivalent, alternative education.

**Intervention:** Intervention by adults and students is an important step in preventing escalation and resolving issues at the earliest stages. Intervention will emphasize education and skill-building. Successful intervention may involve remediation.

Remedial responses to bullying, hazing, and harassment include measures designed to correct the problem behavior, prevent future occurrences of such behavior and to protect the target of such



behavior. Remediation may be targeted to the individual(s) involved in the bullying behavior or may include environmental approaches which are targeted to the building or District as a whole.

In addition, interventions will focus upon the safety of the target. Staff is expected, when aware of bullying, hazing and/or harassment, to either refer the student to designated resources for assistance or to intervene in accordance with this policy and regulation.

**Out of School Suspension (OSS):** The removal of a student from the school building for one or more days. The Principal may impose OSS for serious infractions of the rules of conduct for periods not to exceed five school days. Through a Superintendent's Hearing, the Superintendent may impose OSS for serious infractions of the rules of conduct for periods that can exceed five school days. The District will offer alternative instruction to students.

**Parent/Guardian:** A family member or members and/or the person(s) identified in parental relationship as defined by Educational Law, Section 3212, generally, the primary caregiver(s) of our students.

**Pillars:** As part of the PBIS framework, there are six pillars that are focused on character traits of our students that we want to emphasize and encourage. They are: Perseverance, Communication, Collaboration, Thinkers, Citizenship and Self-Direction.

**Positive Behavior Interventions and Supports (PBIS):** A proactive approach to establishing the behavioral supports and social culture that are needed for all students in a school to achieve social, emotional and academic success.

**Prevention:** The school setting provides an opportunity to teach children and emphasize among staff, that cooperation with and respect for others is a key value. A district-wide effort geared toward prevention is designed to not only avoid incidents of bullying, but to help students build more supportive relationships with one another by integrating the bullying prevention program into classroom instruction. Prevention includes the following:

- Training of staff
- Comprehensive school-wide educational component, including character education
- Appropriate supervision of students
- Clear and consistent expectations of behavior
- Use of appropriate interventions when inappropriate or prohibited conduct occurs

**Response to Intervention (RTI):** A process used by educators to help students who are struggling with a skill or lesson; every teacher will use behavior and academic interventions (a set of teaching procedures) with any student to help them succeed in the classroom/community.

**Restorative Practices:** Promotes inclusiveness, relationship-building and problem-solving, through such restorative methods as circles for teaching and conflict resolution for conferences that bring victims, offenders and their supporters together to address wrongdoing.



**Social and Emotional Learning (SEL):** A process through which children and adults understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships and make responsible decisions.

**Student Assistance Program (SAP):** A K-12 school-based, evidence-informed framework for prevention, early intervention, referral and support for students with needs that may prevent them from fully benefiting from their educational experience.

**Student Removal:** The act of a teacher to remove a student from the classroom who engages in a disruptive or violent act in accordance with both the statutory requirements of the District's Code of Conduct. In such cases, the student will be escorted to the designated area and be provided educational programming and activities. Teachers will also immediately report and refer instances of a violent act to the school Principal or Superintendent for violation of the Student Code of Conduct. The administration must then comply with the reporting requirements.

**Substantially Disruptive Behavior:** An act that is substantially disruptive to the educational process, such that managing the disruption interrupts the educational process and/or an insubordinate action that interferes with or diminishes the authority of school personnel.

**Superintendent:** The Chief Executive Officer of Schools or the Superintendent's designee.

**Superintendent's Hearing:** A hearing by which the Superintendent may suspend a student for longer than five school days. Parents/guardians who disagree with the Superintendent's decision may appeal to the Board of Education, which will make a decision based on the record of the Superintendent's Hearing. (Please see Superintendent's Hearing Appeal Process, Appendix IV.)

**Support Staff:** School psychologists, school social workers, school counselors, school nurses, occupational therapists, physical therapists, speech therapists, teaching assistants and teaching aides are all classified as support staff.

**Upstander:** An upstander is someone willing to stand up and act in defense of others. Further, it identifies people who take helpful steps to help others in instances of bullying, discrimination, harassment or other injustices. Depending on the situation, they help themselves or others by expressing opposition to the bullying and/or by providing emotional support to the target and/or by getting help for the target.

**Violent Act or Behavior:** An action that significantly damages any property, involves possession or use of a weapon or dangerous implement, and/or involves a display or threat made with what appears to be a weapon or dangerous implement capable of causing physical injury or death, or otherwise meets the definition of violent pupil under New York Education Law Section 3214.



**Violent Behavior:** Any behavior that endangers the safety, morals, health or welfare of others.

## Appendix II: Frequently Asked Questions

**Q: A Code of Conduct violation was committed against my child. When I asked the principal what the consequences were for the student who violated the Code of Conduct, the principal told me that they weren't allowed to share this information. Why?**

**A:** While it can be frustrating not to know the outcome of a disciplinary incident where your son or daughter was a victim, the school district is bound by FERPA (Family Educational Rights and Privacy Act) to only share information with families about their own children. This ensures privacy as individual student school records can only be shared with that individual student's family.

**Q: What is the Dignity for All Students Act (DASA)?**

**A:** New York State's Dignity for All Students Act seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment and bullying on school property, a school bus and/or at a school function. The Dignity Act was signed into law on September 13, 2010 and took effect on July 1, 2012. For



more information about the Dignity for All Students Act see [page 8 of](#) the Code of Conduct.

**Q: What happens if my child and I do not attend the Superintendent's Hearing?**

**A:** If a parent/guardian and/or student choose not to attend the Superintendent's Hearing, the hearing will proceed as scheduled.

**Q: What is a hearing officer?**

**A:** A hearing officer is a designated person hired by the District who conducts the hearing. The hearing officer's report is advisory only and the Superintendent may accept or reject all or any part of it.

**Q: If I move in or out of the District, do the discipline records follow?**

**A:** Yes, the District is required to forward all records, including discipline.

**Q: Will my child's discipline record keep them out of accelerated classes?**

**A:** Decisions for classes are based on grades, student motivation, teacher recommendation and not discipline.

**Q: Do police have the rights to enter a school?**

**A:** Yes; if a crime has been committed, if police have a warrant for an arrest or if police were invited.

**Q: Do schools have to read students the "Miranda Rights" before questioning a student?**

**A:** No



## Appendix III: School Safety and Educational Climate (SSEC) Glossary

(nysed.gov) The following definitions apply, unless otherwise prohibited by law.

### VIOLENT OR DISRUPTIVE INCIDENT RELATED TERMS (1)

Violent or disruptive incident: an incident that occurs on school property of the school district, board of cooperative educational services, charter school or county vocational education and extension board, and falls under one of these categories:

**1. Homicide:** Any intentional violent conduct that results in the death of another person.

#### **2. Sexual Offenses**

**2a. Forcible Sex Offenses:** Sex offenses involving forcible compulsion and completed or attempted sexual intercourse, oral sexual conduct, anal sexual conduct or aggravated sexual contact, with or without a weapon including, but not limited to, penetration with a foreign object, rape and sodomy; or resulting from forcibly touching or grabbing another student on a part of the body that is generally regarded as private, such as buttocks, breast and/or genitalia.

**2b. Other Sex Offenses:** Other non-consensual sex offenses involving inappropriate sexual contact, including, but not limited to, touching another student on a part of the body that is generally regarded as private, which includes, but is not limited to, the buttocks, breasts, and genitalia, removing another student's clothing to reveal underwear or private body parts, or brushing or rubbing against another person in a sexual manner. Other sex offenses shall also include, but is not limited to, conduct that may be consensual or involve a child who is incapable of consent by reason of disability or because they are under 17 years of age, provided that such term shall not include consensual sexual conduct involving only students, and/or non-students 18 years of age or under, unless at least one of the individuals participating in the conduct is at least four years older than the youngest individual participating in this conduct.

**3. Assault:** Engaging in behavior intentionally or recklessly that causes physical injury to another person, with or without a weapon, in violation of school district code of conduct and falls under one of these categories:

**3a. Physical Injury:** Means impairment of physical condition or substantial pain and includes, but is not limited to, black eyes, welts, abrasions, bruises, cuts not requiring stitches, swelling and headaches not related to a concussion.

**3b. Serious Physical Injury:** Means physical injury which creates a substantial risk of death or which causes death or serious and protracted disfigurement or protracted impairment of health or protracted loss or impairment of the function of any bodily organ and requires hospitalization or treatment in an emergency medical care facility outside of school including, but not limited to,



a bullet wound, fractured or broken bones or teeth, concussions, cuts requiring stitches and any other injury involving risk of death or disfigurement.

**4. Weapons Possession:** Possession of one or more weapons, except possession in a classroom or laboratory as part of an instructional program or in a school-related activity under the supervision of some teacher or other school personnel as authorized by school officials and falls under one of these categories:

**4a. Routine Security Checks:** Possession of one or more weapons (see list below) secured through routine security checks.

**Weapons:** means one or more of the following dangerous instruments:

- i. firearm, including, but not limited to, a rifle, shotgun, pistol, handgun, silencer, electronic dart gun, stun gun, machine gun, air gun, spring gun, BB gun or paint ball gun;
- ii. a switchblade knife, gravity knife, pilum ballistic knife, cane sword, dagger, stiletto, dirk, razor, box cutter, metal knuckle knife, utility knife or any other dangerous knife;
- iii. a billy club, blackjack, bludgeon, chukka stick or metal knuckles;
- iv. a sandbag or sandclub;
- v. a sling shot or slung shot;
- vi. a martial arts instrument including, but not limited to, a kung fu star, ninja star, nun-chuck or shirken;
- vii. an explosive including, but not limited to, a firecracker or other fireworks;
- viii. a deadly or dangerous chemical including, but not limited to, a strong acid or base, mace or pepper spray;
- ix. an imitation gun that cannot be easily distinguished from a real gun;
- x. loaded or blank cartridges or other ammunition; or
- xi. any other deadly or potentially dangerous object that is used with the intent to inflict injury or death.

**4b. Weapons possessed under other circumstances:** Possession of one or more weapons at a school function or on school property which are not discovered through a routine security check including, but not limited to, weapons found in possession of a student or within a locker.

**5a. Material Incident of Discrimination, Harassment and Bullying (excluding Cyberbullying):** A single verified incident or a series of related verified incidents where a student is subjected to harassment, bullying and/or discrimination by a student and/or employee on school property or at a school function.<sup>(2)</sup> In addition, such term shall include a verified incident or series of related incidents of harassment or bullying that occur off school property, as defined in Commissioner's regulation §100.2(kk)(1)(viii). Such conduct shall include, but is not limited to, threats, intimidation or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex. Commissioner's regulation 100.2(kk)(1)(viii) provides that harassment or bullying means the creation of a hostile environment by conduct or by threats, intimidation or abuse that either: (a) has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being, including conduct, threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause emotional harm; or (b) reasonably causes or would reasonably be expected to cause physical injury to a student or to cause a student to fear for his or her physical safety.



Such definition shall include acts of harassment or bullying that occur on school property, at a school function, or off school property where such act creates, or would foreseeably create, a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property. For the purposes of this definition, the term “threats, intimidation or abuse” shall include verbal and non-verbal actions.(3)

**Bullying** is defined as a form of unwanted, aggressive behavior that involves a real or perceived power imbalance and that is repeated, or has the potential to be repeated, over time.(4)

*\*Please note the following “elements of bullying” do not solely determine whether an incident is material.*

- **Imbalance of power:** An imbalance of power involves the use of physical strength, popularity or access to embarrassing information to hurt or control another person.
- **Repetition:** Bullying typically repeated, occurring more than once or having the potential to occur more than once.
- **Intent to Harm:** The person bullying has the goal to cause harm. Bullying is not accidental.

**Discrimination** not specifically defined in the Dignity Act. However, it would include any form of discrimination against students prohibited by state or federal law such as, the denial of equal treatment, admission, and/or access to programs, facilities, and services based on the person’s actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (including gender identity) or sex. It should be noted that Educational Law §3201 and 3201-a prohibits discrimination in the form of denial of admission into or exclusion from any public school on the basis of race, creed, color, national origin and sex.

**5b. Material Incident of Discrimination, Harassment, and Bullying (Cyberbullying):** is defined as harassment or bullying that occurs through any form of electronic communication (Ed. Law §11[8]) including, but not limited to, cell phones, computers, and tablets, or other communication tools, including social media sites, text messages, chat rooms and websites.(See definition of harassment or bullying as defined in 5a. and Commissioner’s regulation 100.2(kk)(1)(viii))

**6. Bomb Threat:** A telephoned, written or electronic message that a bomb, explosive, or chemical or biological weapon has been or will be placed on school property.

**7. False Alarm:** Causing a fire alarm or other disaster alarm to be activated knowing there is no danger, or through false reporting of a fire or disaster.



**8. Use, Possession or Sale of Drugs:** Illegally using, possessing, or being under the influence of a controlled substance or marijuana, on school property or at a school function, including having such substance on a person in a locker, vehicle or other personal space; selling or distributing a controlled substance or marijuana, on school property; finding a controlled substance or marijuana, on school property that is not in the possession of any person; provided that nothing herein shall be construed to apply to the lawful administration of a prescription drug on school property.

**9. Use, Possession or Sale of Alcohol:** Illegally using, possessing or being under the influence of alcohol on school property or at a school function. This includes possessing alcohol on a person, in a locker, a vehicle or other personal space; selling or distributing alcohol on school property or at a school function; and finding alcohol on school property that is not in the possession of any person.

## BIAS-RELATED TERMS [\(5\)](#)

**1. Biased-related conduct:** Behavior that is motivated by a target/victim's race, color, creed, national origin, gender (including gender identity), sexual orientation, age, marital or partnership status, family status, disability, alienage or citizenship status.

**2. Race:** The groups to which individuals belong, identify with, or belong in the eyes of the community. This includes traits historically associated with race, including, but not limited to, hair texture and protective hairstyles. Protective hairstyles shall include, but not be limited to, such hairstyles as braids, locks and twists. (Education Law §11[9] and [10]).

**3. Ethnic Group (Ethnicity):** An affiliation with a particular group, country or area of origin (distinct from citizenship or country of legal nationality), race, color, language, religion, customs of dress or eating, tribe or various combinations of these characteristics.

**4. National origin:** is an individual's country of birth, country of origin, or the country of origin of an individual's family or spouse.

**5. Color:** Complexion tint or skin pigmentation. Color discrimination can occur within the same racial or ethnic group.

**6. Religion:** Religious or spiritual belief of preference, regardless of whether this belief is represented by an organized group or affiliation having religious or spiritual tenets.

**7. Religious Practices:** Religious observances or practices that may include attending worship services, praying, wearing garb or symbols, displaying religious objects, adhering to certain dietary rules, proselytizing or other forms of religious expression and/or refraining from certain activities.

**9. Gender:** Means a person's actual or perceived sex and includes a person's gender identity or expression (Education Law §11[6]).[\(6\)](#)

**10. Sexual Orientation:** Means actual or perceived heterosexuality, homosexuality or bisexuality (Education Law §11[5]).



**11. Sex:** is the biological and physiological characteristics that define men and women.

**12. Other:** Can include, but is not limited to, physical characteristics age, socio-economic status, health condition, housing, domestic relationships, social/academic status, etc.

## OTHER RELATED TERMS

**1. Gang-Related:** When an incident involves one or more than one offender, known to be a member of an organized group, or gang, which is characterized by turf concerns, symbols, special dress and/or colors that engage students in delinquent or illegal activity.

**2. Group-Related:** An incident is group-related if it is several individuals that assemble for the purpose of engaging in or contributing to actions that occur during the incident.

**3. School Property:** Shall mean in or within any building, structure, athletic playing field, playground, parking lot, or land contained within the real property boundary line of a public elementary or secondary school; or in or on a school bus. (Education Law §11(1) and Vehicle and Traffic Law §142, 8 NYCRR 100.2(kk)(1)(i))

**4. School Function:** Means a school-sponsored or school-authorized extracurricular event or activity, regardless of where such activity takes place, including any event or activity that may take place in another state. (Education Law §11(2), 8 NYCRR 100.2(kk)(1)(ii))

**5. School Bus:** Means every motor vehicle owned by a public or governmental agency or private school and operated for the transportation of pupils, teachers, and other person acting in a supervisory capacity, to or from school or school activities (Education Law §11(1) and Vehicle and Traffic Law §142).

**6. Target:** Refers to a person who has been mistreated and/or injured, or the individual affected by the incident. The target can be identified as a student, staff or other.

**7. Victim:** See the definition of target.

**8. Other:** Refers to a target or offender who is unknown, or neither a student nor a staff member.

**9. Offender:** Refers to a person who has mistreated and/or injured another person or the individual who caused an incident. The offender can be identified as a student, staff (such as teacher or other school staff) or other (such as school safety officer, student intruder, visitor, unknown).

**10. Disciplinary or Referral Action:** For purposes of reporting, a consequence [\(7\)](#) assigned based on the violation of the school's code of conduct and reported under one of the following:

- **Counseling or Treatment Programs:** For purposes of reporting, referrals to counseling or treatment programs are formal multi-session interventions,



provided by certified or licensed professionals, aimed at reducing risk factors linked to the identified problem area(s) (i.e. drug/alcohol rehabilitation programs, anger management programs, etc.)

- **Teacher Removal:** is the removal of a disruptive pupil from the teacher's classroom pursuant to the provisions of Education Law §3214(3-a).
- **In-School Suspension:** is a removal from instruction and/or activities in the same setting as class/age peers as a disciplinary purpose, but remains under the direct supervision of school personnel.
- **Out-of-School Suspension:** a student is suspended from attending classes or being on school property. The student must receive his/her instruction during the period of suspension, in an alternate setting, separate from the school which his/her class/age peers attend.
- **Involuntary transfer to an Alternative Placement:** is the removal from instruction

within the same school building as class/age peers as a disciplinary measure, and assignment to an alternate setting to receive instructional services. This could also include alternate (i.e. condensed) hours.

- **Community Service:** when a school/district determines work that is assigned without pay to help a community.
- **Juvenile Justice or Criminal Justice System:** when the school is aware that a student, under the supervision of juvenile justice of the criminal justice system, engages in an incident that may rise to the level of a criminal offense, the school reports the incident to the juvenile justice system for intervention.
- **Law Enforcement:** when a student engages in an incident that occurs on school grounds, during school-related events, or while on school transportation, and the incident may rise to the level of a criminal offense, the school reports the incident to any law enforcement agency or official, according to law enforcement procedures.

**11. School-related arrests:** Refers to an arrest of a student for any activity conducted on school grounds, during off-campus school activities (including while taking school transportation), or due to a referral to law enforcement by any school official.[\(8\)](#)

**12. Sexting:** is described as the sending, receiving or forwarding of sexually suggestive nude or nearly nude photos through text messages or email.[\(9\)](#)

**13. Controlled substance:** [According to Title 21 United States Code \(USC\) Controlled Substances Act, Subchapter 1, Part A, §802 \(6\)](#), "The term "controlled substance" means a drug or other substance, or immediate precursor, included in schedule I, II, III, IV, or V of [part B of this subchapter](#). The term does not include distilled spirits, wine, malt beverages or tobacco, as those terms are defined or used in subtitle E of the Internal Revenue Code of 1986."



## Appendix IV: ~~Superintendent's Hearing~~ Suspension and Appeal Process

Students may appeal short-term and long-term suspensions.

Any appeal of a short-term suspension must be submitted to the Superintendent within (10) business days, absent extraordinary circumstances.

Any appeal of a ~~Students may appeal~~ long-term suspensions. An appeal is first made to the Board of Education and then to the Commissioner of Education. The following steps are to be followed relative to this process:

- I. The student or parent/guardian must submit a letter to the Brockport Central School District Clerk indicating their desire to appeal the determination and the basis for the appeal within 30 days of receipt of the Superintendent's decision.
- II. A copy of the letter is made by the District Clerk for review by the Superintendent of Schools and the original is kept in the District Clerk's files.
- III. The Superintendent of Schools (in concert with designee) reviews the suspension documentation (hearing notes, witness statements, etc.) and notifies the Board of Education President about the appeal.
- IV. The Superintendent of Schools and District Clerk determine the earliest regularly scheduled Board meeting to hold the appeal and the parent/guardian is notified via phone, email and/or mail. This meeting will be held in Executive Session.
- V. "Request for Appeal Letter" is sent to the entire Board of Education along with the date of the appeal meeting.
- VI. The Board of Education goes into Executive Session and the Superintendent and/or designee will outline aspects of the suspension and review the appeal letter and any other documents. The Board of Education makes a final decision to either uphold the suspension, overturn it or modify it.
- VII. After the determination is made, the Board of Education will return to public session and a public vote is held relative to the matter. After the vote, a letter will be sent notifying the parent/guardian of the decision with a copy sent to the school principal and the file.

## Appendix V: References



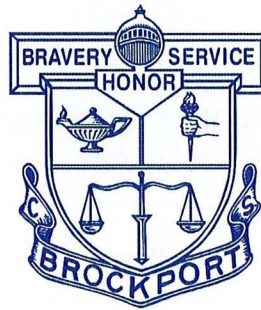
New York State Education Department:

[100.2 General School Requirements | New York State Education Department \(nysed.gov\)](https://www.nysed.gov/100.2-General-School-Requirements)

**Brockport Central School District**

40 Allen Street

Brockport, New York 14420-2296



**Board of Education Members**

Terry Ann Carbone, President

Jeffrey Harradine, Vice President

David Howlett

Daniel Legault

Robert Lewis

Kathy Robertson

Michael Turbeville

**District Clerk**

Deb Moyer

The Board of Education acknowledges its responsibility to protect the educational climate of the District and to promote responsible student behavior. Accordingly, the Board delegates to the Superintendent of Schools the responsibility for assuring that the components regarding

school conduct and discipline are established, maintained in keeping with this policy, reviewed annually and updated as needed through collaboration among staff. Specific components may vary as appropriate to student age, building levels and educational needs. In the event of a conflict between the Code of Conduct and any Board of Education Policy, the Board of Education Policy shall control.



**7420 - Interscholastic Athletics/Philosophy of Athletics**

**Last Updated Date:** 12/18/2018

**Adoption Date:** 08/24/1972

**Revision History:** 1/23/1974; 5/11/76; 5/78; 7/19/94; 6/20/00; 4/06/04; 1/5/16; 12/18/18

The Board of Education believes that all students should have the opportunity to participate in some form of interscholastic or intramural athletic competition.

The Board believes that athletic competition provides opportunities for students to grow physically and intellectually through their experience in self-discipline and their contributions to a team effort. The actual competition is believed to be the culmination of many aspects of athletic instruction.

The teaching of basic fundamentals, rules and conditioning as well as the fostering of a healthy attitude toward competition are felt to be the primary and essential goals in athletic instruction.

It is recognized that a well-organized and well-conducted athletic program is a potent factor in the morale of a high school student body and an important phase of good community-school relations. Too great an emphasis on winning contests is harmful to the development of good attitudes among students and the public. The Board believes that students should develop a positive attitude toward both winning and losing. A gracious winner and a good loser are both important goals to the educational aspect of athletics. To this end the Board recognizes that the various athletic levels have differing goals. The following deals with each tier of the District's total athletic program:

**Intramurals**

Intramurals will be operated as a recreational program with maximum participation a desired outcome.

**Modified B**

This program of competitive sports focuses on the fundamentals of the game, rules, training and basic skills. No emphasis is placed on winning and maximum participation is desired. Participants will play an equal amount of time.

**Freshman/Modified A**

This program is similar to the modified program in that basic skill development is stressed. The participant should become versed in the rules of the game. It is recognized that every effort will be made to play participants equally in all contests.

**Junior Varsity**

The junior varsity level of competition is the program where increased emphasis is placed upon team play, physical conditioning and refinement of basic skills. Winning at the junior varsity level is considered important and participants should be taught how to cope with losing and crowd influence during contests. An attempt will be made to play all participants. It is recognized, however, that they may not all play equally.

**Varsity**



The varsity level of athletic competition is the culmination of the high school athletic program. Team play, sportsmanship, individual physical ability, motivation and mental attitude are very important aspects of competition at the varsity level. The team definitely plays to win the contest but varsity contestants should accept the fact that important lessons are to be learned from losing. It is recognized that not all participants play in every contest.

### **Athletic Placement Process for Interscholastic Athletic Programs (APP)**

The APP is a method for evaluating students who want to participate in sports at higher or lower levels, consistent with their physical and emotional maturity, size, fitness level, and skills. The Board approves the use of the APP for all secondary school interscholastic team members. The Superintendent will implement procedures for the APP, and will direct the athletic director to maintain records of students who have successfully completed the APP.

### **Student Athletic Injuries**

No student should be allowed to practice or play in an athletic contest if he/she is suffering from an injury. The diagnosis of and prescription of treatment for injuries is strictly a medical matter and should under no circumstances be considered within the province of the coach. A coach's responsibility is to see that injured players are given prompt and competent medical attention, and that all details of the Athletic Trainer or a doctor's instructions concerning the student's functioning as a team member are carried out. No student will be allowed to practice or compete if there is a question whether he/she is in adequate physical condition.

A physician's certificate is required before an athlete is permitted to return to practice or competition. Student athletes who suffer a concussion must complete the Return to Play concussion protocol before they are allowed to compete.

### **Athletic Program - Safety**

The District will take reasonable steps to see that physical risks to students participating in the interscholastic athletic program shall be kept at a minimum by:

- a. Requiring medical examinations of participants;
- b. Obtaining certificated officials to coach all varsity, junior varsity, and modified games;
- c. Ensuring that equipment is both safe and operative within approved guidelines;
- d. Scheduling a reasonable number of interscholastic contests at appropriate times and locations.

### **Overnight Athletic Trips**

Overnight Athletic Trips include local or out-of-state trips (excluding post season contests) which require that students obtain overnight accommodations. All overnight trips will require the approval of the Board prior to the commencement of any fundraising. Final approval for overnight trips will require: (a) an itinerary, (b) a statement of how the trip is funded, (c) a list of the Board approved chaperones at least three (3) weeks prior to the trip.

The Superintendent shall prepare procedures for the operation of overnight athletic trips. Regardless of



the fiscal support for field trips, the rules of the District for approval and conduct of such trips shall apply.

**Policy References:**

8 New York Code of Rules and Regulations (NYCRR) Section 135

**8430 - Independent Study****Last Updated Date:** 04/06/2021**Adoption Date:** 07/19/1994**Revision History:** 10/17/1995; 6/20/00; 7/20/04; 4/6/21

Independent study, for credit, may be available to meet special individual needs of students in grades nine (9) through twelve (12) in those subject areas approved by the high school principal. Credit shall be granted ~~only for courses~~ as noted in the approved Program Studies Guide.

**Policy References:**

8 New York Code of Rules and Regulations (NYCRR) Section 100.5(d)(1)



**7226 - Minimum Standard for Grades 9-12****Last Updated Date:** 03/15/2022**Adoption Date:** 10/22/2015**Revision History:** 3/15/16; 2/26/19; 3/15/22

The Board of Education requires each student in grades 9 through 12 to be enrolled in 65 ½ credits each school year.

The Board acknowledges that the 65 ½ credit minimum requirement may not be feasible in particular circumstances. Each individual case will be referred to the Principal for consideration and final determination. This process will involve consultation with the Superintendent and their designee.

# 3.0 INSTRUCTION PLANNING AND SERVICES





**TO: Sean Bruno**

**FROM: Lynn Carragher, Paulette Reddick, and Betsy Fitzpatrick**

**RE: Placements for Students with Disabilities**

**DATE: June 1, 2023**

**For June 6, 2023 Board of Education Meeting**

- 3.3.1 On May 5, 8, 10, 15, 16, and 18, 2023, the District Committee on Special Education reviewed students and made recommendations for placement.
- 3.3.2 On April 24, 25, 26, May 8, 9, 10, 11, 15, 17, 23, 2023, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.3 On March 7, 24, 31, April 11, 13, 14, 21, 27, May 18, and 19, 2023, the Committee on Preschool Special Education reviewed students and made recommendations for placement.
- 3.3.4 On April 25, May 1, 4, and 11, 2023, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.5 On May 12, 15, and 30, 2023, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.6 On April 27, and May 1, 2023, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.7 On April 26, 27, May 9, 10, 12, 15, and 19, 2023, the Oliver Subcommittee on Special Education reviewed students and made recommendations for placement.
- 3.3.8 On April 12, May 11, and 24, 2023, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

We are forwarding this document to you for your information.

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
05/05/2023	06/06/2023	CSE	Reevaluation CPSE to CSE Transition	BOCES II Program Elementary	560602	Kdg.	Classified	Other Health Impairment
05/08/2023	06/06/2023	CSE	Annual Review	Hill	212548	04	Classified	Speech or Language Impairment
05/10/2023	06/06/2023	CSE	Initial Eligibility Determination Meeting	Barclay	212410	03	Classified No Services	Learning Disability
05/15/2023	06/06/2023	CSE	Initial Eligibility Determination Meeting	Barclay	560359	03	Classified	Speech or Language Impairment
05/16/2023	06/06/2023	CSE	Initial Eligibility Determination Meeting	Hill	211471	04	Classified No Services	Learning Disability
05/18/2023	06/06/2023	CSE	Requested Review	Ginther	560266	Kdg.	Classified	Speech or Language Impairment
04/24/2023	06/06/2023	SubCSE	Annual Review	Hill	211107	04	Classified	Autism
04/25/2023	06/06/2023	SubCSE	Annual Review	Mary Cariola Children's Center	559518	11	Classified	Autism
04/25/2023	06/06/2023	SubCSE	Annual Review	Mary Cariola Children's Center	559517	12+	Classified	Multiple Disabilities
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	999416	06	Classified	Speech or Language Impairment
05/08/2023	06/06/2023	SubCSE	Annual Review	Barclay	211218	03	Classified	Speech or Language Impairment
05/08/2023	06/06/2023	SubCSE	Annual Review	Barclay	559366	03	Classified	Speech or Language Impairment



CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
05/09/2023	06/06/2023	SubCSE	Annual Review	BOCES II Program Elementary	999302	08	Classified	Autism
05/09/2023	06/06/2023	SubCSE	Annual Review	OMS	999238	08	Classified	Autism
05/09/2023	06/06/2023	SubCSE	Annual Review	BOCES II Program Elementary	211568	09	Classified	Other Health Impairment
05/10/2023	06/06/2023	SubCSE	Annual Review	OMS	999359	07	Classified	Autism
05/10/2023	06/06/2023	SubCSE	Annual Review	HCC Halpern Education Center	560701	10	Classified	Emotional Disability
05/10/2023	06/06/2023	SubCSE	Annual Review	HCC Halpern Education Center	211942	12	Classified	Other Health Impairment
05/10/2023	06/06/2023	SubCSE	Annual Review	BHS	210663	09	Classified	Visual Impairment
05/11/2023	06/06/2023	SubCSE	Annual Review	Norman Howard School		07	Classified	Learning Disability
05/11/2023	06/06/2023	SubCSE	Requested Review	BHS	559887	11	Classified	Other Health Impairment
05/15/2023	06/06/2023	SubCSE	Amendment - Agreement No Meeting	OMS	560472	08	Classified	Other Health Impairment
05/17/2023	06/06/2023	SubCSE	Annual Review	BOCES II Program MS/HS	559910	09	Classified	Autism
05/17/2023	06/06/2023	SubCSE	Annual Review	BOCES II Program Elementary	559813	03	Classified	Other Health Impairment

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
05/17/2023	06/06/2023	SubCSE	Annual Review	BOCES II Program Elementary	212253	02	Classified	Other Health Impairment
05/17/2023	06/06/2023	SubCSE	Annual Review	BOCES II Program Elementary		09	Classified	Other Health Impairment
05/23/2023	06/06/2023	SubCSE	Annual Review	BOCES II Program MS/HS	997949	08	Classified	Other Health Impairment
05/23/2023	06/06/2023	SubCSE	Annual Review	Rochester School for the Deaf	559159	02	Classified	Speech or Language Impairment
03/07/2023	06/06/2023	CPSE	Annual Review	BOCES II PS	560003	PS	Classified PS No Services	PS Student with a Disability
03/24/2023	06/06/2023	CPSE	Reevaluation CPSE to CSE Review	BOCES II PS	560137	PS	Classified PS	PS Student with a Disability
03/31/2023	06/06/2023	CPSE	Annual Review	BOCES II PS	560530	PS	Classified PS	PS Student with a Disability
04/11/2023	06/06/2023	CPSE	Annual Review	PS Itinerant Services Only	559625	PS	Classified PS	PS Student with a Disability
04/13/2023	06/06/2023	CPSE	Reevaluation CPSE to CSE Review	Rochester School for the Deaf	560610	PS	Classified PS	PS Student with a Disability
04/14/2023	06/06/2023	CPSE	Reevaluation CPSE to CSE Review	BOCES II PS	212310	PS	Classified PS	PS Student with a Disability
04/14/2023	06/06/2023	CPSE	Annual Review	BOCES II PS	560345	PS	Classified PS	PS Student with a Disability
04/14/2023	06/06/2023	CPSE	Reevaluation CPSE to CSE Review	BOCES II PS	560512	PS	Classified PS	PS Student with a Disability



CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
04/14/2023	06/06/2023	CPSE	Reevaluation CPSE to CSE Review	BOCES II PS	560188	PS	Classified PS	PS Student with a Disability
04/21/2023	06/06/2023	CPSE	Requested Review	PS Itinerant Services Only	561219	PS	Classified PS	PS Student with a Disability
04/27/2023	06/06/2023	CPSE	Initial Eligibility Determination Meeting	PS Itinerant Services Only	560901	PS	Classified PS	PS Student with a Disability
05/18/2023	06/06/2023	CPSE	Requested Review	BOCES II PS	560151	PS	Classified PS No Services	PS Student with a Disability
05/18/2023	06/06/2023	CPSE	Initial Eligibility Determination Meeting		561144	PS	Classified PS	PS Student with a Disability
05/19/2023	06/06/2023	CPSE	Amendment - Agreement No Meeting	BOCES II PS	560568	PS	Classified PS	PS Student with a Disability
04/25/2023	06/06/2023	SubCSE	Annual Review	Barclay	559234	02	Classified	Speech or Language Impairment
04/25/2023	06/06/2023	SubCSE	Annual Review	Ginther	212390	01	Classified	Speech or Language Impairment
04/25/2023	06/06/2023	SubCSE	Annual Review	Ginther	560592	01	Classified	Speech or Language Impairment
04/25/2023	06/06/2023	SubCSE	Annual Review	Barclay	212322	02	Classified	Speech or Language Impairment
04/25/2023	06/06/2023	SubCSE	Annual Review	Barclay	212731	02	Classified	Speech or Language Impairment
05/01/2023	06/06/2023	SubCSE	Annual Review	Barclay	212385	02	Classified	Other Health Impairment

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
05/01/2023	06/06/2023	SubCSE	Annual Review	Barclay	212578	02	Classified	Speech or Language Impairment
05/01/2023	06/06/2023	SubCSE	Annual Review	Barclay	212450	02	Classified	Speech or Language Impairment
05/04/2023	06/06/2023	SubCSE	Reevaluation/Annual Review	Ginther	559187	Kdg.	Classified	Other Health Impairment
05/04/2023	06/06/2023	SubCSE	Annual Review	Ginther	559277	01	Classified	Speech or Language Impairment
05/04/2023	06/06/2023	SubCSE	Annual Review	Ginther	560263	01	Classified	Speech or Language Impairment
05/11/2023	06/06/2023	SubCSE	Annual Review	Ginther	212311	01	Classified	Speech or Language Impairment
05/12/2023	06/06/2023	SubCSE	Annual Review	Barclay	211914	03	Classified	Multiple Disabilities
05/12/2023	06/06/2023	SubCSE	Annual Review	Hill	561120	04	Classified	Other Health Impairment
05/15/2023	06/06/2023	SubCSE	Annual Review	Hill	211390	04	Classified	Other Health Impairment
5/30/2023	06/06/2023	SubCSE	Amendment - Agreement No Meeting	Barclay	212376	03	Classified	Speech or Language Impairment
04/27/2023	06/06/2023	SubCSE	Reevaluation/Annual Review	OMS	210209	06	Classified	Speech or Language Impairment
05/01/2023	06/06/2023	SubCSE	Annual Review	OMS	211317	06	Classified	Learning Disability



CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
05/01/2023	06/06/2023	SubCSE	Annual Review	OMS	210315	06	Classified	Learning Disability
05/01/2023	06/06/2023	SubCSE	Annual Review	OMS	210486	06	Classified	Learning Disability
05/01/2023	06/06/2023	SubCSE	Annual Review	OMS	210691	06	Classified	Other Health Impairment
05/01/2023	06/06/2023	SubCSE	Annual Review	OMS	211434	06	Classified	Other Health Impairment
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS		08	Classified	Learning Disability
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	210948	08	Classified	Learning Disability
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	210301	08	Classified	Learning Disability
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	999319	08	Classified	Learning Disability
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	210749	08	Classified	Other Health Impairment
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	210288	08	Classified	Other Health Impairment
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	210292	08	Classified	Other Health Impairment
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	999011	08	Classified	Speech or Language Impairment

CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability
04/26/2023	06/06/2023	SubCSE	Annual Review	OMS	998980	08	Classified	Speech or Language Impairment
04/27/2023	06/06/2023	SubCSE	Reevaluation/Annual Review	OMS	210389	07	Classified	Speech or Language Impairment
05/09/2023	06/06/2023	SubCSE	Annual Review	OMS	211502	08	Classified	Orthopedic Impairment
05/09/2023	06/06/2023	SubCSE	Annual Review	OMS	211569	07	Classified	Other Health Impairment
05/10/2023	06/06/2023	SubCSE	Annual Review	OMS	210388	07	Classified	Autism
05/12/2023	06/06/2023	SubCSE	Transfer Student - Agreement No Meeting	OMS	999690	08	Classified	Learning Disability
05/15/2023	06/06/2023	SubCSE	Transfer Student - Agreement No Meeting	OMS	561281	08	Classified	Other Health Impairment
05/19/2023	06/06/2023	SubCSE	Requested Review	OMS	560376	06	Classified	Other Health Impairment
04/12/2023	06/06/2023	SubCSE	Annual Review	BHS	998259	11	Classified	Learning Disability
05/11/2023	06/06/2023	SubCSE	Amendment - Agreement No Meeting	BHS	212534	11	Classified	Learning Disability
05/11/2023	06/06/2023	SubCSE	Transfer Student - Agreement No Meeting	BHS	560559	09	Classified	Other Health Impairment
5/24/2023	06/06/2023	SubCSE	Amendment - Agreement No Meeting	BHS	998861	11	Classified	Autism

































































































































































































CMA Date	CMA BOE Date	CMA Committee	CMA Reason	School	ID#	Grade	CR Decision/Status	CR Disability



## 4.0 CERTIFIED PERSONNEL



# BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

June 6, 2023

## PERSONNEL AGENDA – CERTIFIED

Office of the Superintendent of Schools  
Board Meeting of June 6, 2023

Sean C. Bruno  
Superintendent of Schools

Jerilee Gulino  
Assistant Superintendent for Human Resources

**RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approved action on the following Certified Personnel:

### 4.1 Appointments

- 4.1.1 Kristin Barber, to be appointed as a one year Instructional Coach at Ginther School effective September 5, 2023 through June 30, 2024. Permanent certificate in Nursery, Kindergarten, Grades 1-6 and a professional certificate in Literacy Birth – Grade 6. Annual salary \$66,784.
- 4.1.2 Amber Nellet, to be appointed as a Music Teacher at Barclay School effective September 5, 2023. Initial certificate in Music. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$45,314.
- 4.1.3 Sophie DePalma, to be appointed as a Speech Teacher effective September 5, 2023 through June 30, 2024. Pending certificate in Speech and Language Disabilities. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$42,700.
- 4.1.4 Jamie Thomas, to be appointed as a part time (0.3 FTE) Physical Therapist effective September 11, 2023. Annual salary \$43,554 (prorated \$12,805). (pending fingerprint clearance)
- 4.1.5 Sarah Luteyn, to be appointed as a long-term substitute Literacy Teacher at Ginther School effective September 5, 2023 through June 30, 2024. Covid-19 certificates in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6. Annual salary \$41,718.
- 4.1.6 Sarah Saverino, to be appointed as a long-term substitute Literacy Teacher at Ginther School effective September 5, 2023, through June 30, 2024. Professional certificates in Literacy Birth – Grade 6 and Childhood Education Grades 1-6. Annual salary \$43,554.
- 4.1.7 Amanda Eggleton, to be appointed as a School Social Worker at the High School effective September 5, 2023. Provisional certificate as a school social worker. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$46,220.
- 4.1.8 Jeffrey Taylor, to be appointed as a Special Education teacher at the High School effective September 5, 2023. Professional Certificates in Students with Disabilities Grades 7-12 and Social Studies Grades 7-12. Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$55,224.

### 4.2 Resignations

- 4.2.1 Sophie DePalma, to resign as a long-term substitute Speech Teacher at Barclay School pending approval as a Speech Teacher effective September 5, 2023.
- 4.2.2 Peggy Jenkins, Literacy Teacher at Ginther School to resign for the purpose of retirement effective July 1, 2023.
- 4.2.3 Kerry Gant, Social Studies Teacher at the High School to resign effective June 30, 2023.

4.2.4 Jared Strong, Science Teacher at the High School to resign effective June 30, 2023.

#### 4.3 Substitutes

- 4.3.1 Kelsey Williams
- 4.3.2 Rene Lyst
- 4.3.3 Kelsey Zehr
- 4.3.4 Liam Fitzpatrick

#### 4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

#### 4.5 Leaves of Absence

- 4.5.1 Kristin Barber, to request a leave of absence as a Literacy Teacher at Ginther School effective September 5, 2023 though June 30, 2024, pending approval as an Instructional Coach at Ginther.
- 4.5.2 Emily Milazzo, to request an unpaid leave of absence as a Literacy Teacher at Ginther School effective September 5, 2023 through June 30, 2024.

#### 4.6 Other

4.6.1 – 4.6.7 Tenure to Board for approval

	Name	Start of Probation	Eligible Date for Tenure	Tenure Area	Location
4.6.1	Marissa Cavalieri	7/8/2019	7/7/2023	Counselor	OMS
4.6.2	Lauren Combo	7/23/2019	7/22/2023	Assistant Principal	Hill
4.6.3	David Iacchetta	7/3/2019	7/2/2023	Assistant Principal	High
4.6.4	Meagan Lane	9/2/2020	9/1/2023	Special Education	High
4.6.5	Michael Pincelli	8/17/2020	8/16/2023	Principal	High
4.6.6	Gillian Pompili	9/2/2020	9/1/2023	Music	Hill
4.6.7	Kendra Zaffuto	9/3/2019	9/2/2023	Reading	OMS

4.6.8 Creation of a 1.0 FTE Literacy Teacher.

4.6.9 Creation of a 0.8 FTE Business Teacher.

4.6.10 Creation of a 1.0 FTE Special Education Teacher.

4.6.11 KristiAnn Widrick, to be appointed as a substitute K-6 Literacy/Math Summer School Teacher effective July 17, 2023 through August 10, 2023 at \$42.00 per hour.

4.6.12 Brittany Moorhead, to be appointed as the Extended School Year Special Education Teacher effective July 10, 2023 through August 18, 2023 at \$42.00 per hour.

4.6.13 Nicole Taylor, to be appointed as the Extended School Year Occupational Therapist effective July 10, 2023 through August 18, 2023 at \$42.00 per hour.

4.6.14 Jeannine Limbeck, to be appointed as the K-6 Literacy/Math Summer School Principal for the summer 2023 session effective June 7, 2023 through August 10, 2023. Salary \$5,000.



## 4.0 CLASSIFIED PERSONNEL



# BROCKPORT CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION MEETING

JUNE 6, 2023

## PERSONNEL AGENDA – CLASSIFIED

Office of the Superintendent of Schools  
Board Meeting of June 6, 2023

Sean C. Bruno  
Superintendent of Schools

Jerilee Gulino  
Assistant Superintendent for Human Resources

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approves action on the following **Classified, Exempt, Substitute, Volunteer, and College Participant** positions:

### 4.7 Appointments

None

### 4.8 Resignations

- 4.8.1 Laura DiClemente, Teacher Aide, Hill School, resigning for the purpose of retirement effective June 23, 2023.
- 4.8.2 Mark Dunshie, Bus Driver, Transportation Department, resigning effective June 30, 2023.

### 4.9 Substitutes

- 4.9.1 Jenna Rivera, Summer Cleaner
- 4.9.2 Ethan Kenney, Security
- 4.9.3 Olivia Ferris, Summer Cleaner
- 4.9.4 Cole Davis, Student Cleaner
- 4.9.5 Kristina Irene, Student Cleaner

### 4.10 Volunteers

- 4.10.1 David Collier
- 4.10.2 Brittanylee Forte
- 4.10.3 Kaylynn Greer
- 4.10.4 Patricia Hendrickson
- 4.10.5 Harry Love
- 4.10.6 Scott Maar
- 4.10.7 Dawn McGinnity
- 4.10.8 Kevin Mickle
- 4.10.9 Tayler Mitchell
- 4.10.10 Mandi Noah
- 4.10.11 Julie Prest
- 4.10.12 James Rowe
- 4.10.13 Randi Swan
- 4.10.14 Luke Townsend
- 4.10.15 Laurie Weir
- 4.10.16 Joshua Zinkievich
- 4.10.17 Samuel Bonisteel
- 4.10.18 Joan Harradine
- 4.10.19 Jessica Horn
- 4.10.20 Stephen Mesiti
- 4.10.21 Matthew Prest
- 4.10.22 Jodi Westurn

**4.11 College Participants**

None

**4.12 Leaves of Absence**

None

**4.13 Other**

4.13.1 – 4.13.14 The following staff have been appointed to the Summer School Program at Hill School (at their current regular hourly rate) effective July 13, 2023 through August 10, 2023.

4.13.1 Nicole Cring (Regular Clerical)

4.13.2 Catherine Metz (Substitute Clerical)

4.13.3 Jennifer Wilson (Substitute Clerical)

4.13.4 Kristina Dodd (Regular Teacher Aide)

4.13.5 Tanya Grugnale (Regular Teacher Aide)

4.13.6 BonnieLou Haymon (Regular Teacher Aide)

4.13.7 Angela Abram (Regular Teacher Aide)

4.13.8 Courtney Hill (Regular Teacher Aide)

4.13.9 Janice Brandt (Regular Teacher Aide).

4.13.10 Mackenzie Edlund (Regular Teacher Aide)

4.13.11 Catherine Raleigh (Substitute Teacher Aide)

4.13.12 Laura Strong (Substitute Teacher Aide)

4.13.13 Carson Daly (Substitute Teacher Aide)

4.13.14 Anna Wojtas (Substitute Teacher Aide)

4.13.15 Beth Hoyt (Regular Teacher Aide)

4.13.16 Lisa Kennedy, Extended School Year Teacher Aide (current regular hourly rate)



## 5.0 FINANCIAL



Sean C. Bruno  
Superintendent

Jill Reichhart  
District Treasurer and Director of Finance

**SUBJECT: PTSA Donation**

Whereas, the Brockport PTSA is donating \$1,000.00 for the sole and express purpose of providing financial support for Oliver Middle & High School PBIS (\$500.00 per school).

Recommendation: Motion by .....Seconded by.....

RESOLVED, that the Board of Education accept the generous donation to support funds Oliver Middle & High School PBIS (\$500.00 per school).

Sean C. Bruno  
Superintendent

Jill Reichhart  
District Treasurer and Director of Finance

**SUBJECT: BEST Foundation Donation**

Whereas, the Brockport BEST Foundation is donating \$1,500.00 for the sole and express purpose of providing financial support for the PBIS Speaker. Funds should be utilized prior to the end of the 2022-2023 school year.

Recommendation: Motion by .....Seconded by.....

RESOLVED, that the Board of Education accept the generous donation to support funds for the PBIS Speaker.



Sean C. Bruno  
Superintendent

Jill Reichhart  
Director of Finance

**SUBJECT:** Financial Statement of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and the High School for April 2023.

Submitted to the Board of Education are the monthly Financial Statements of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and the High School for April 2023.

Recommendation: Motion by.....Seconded by.....

RESOLVED, that the Board of Education approve the Financial Statements of Extraclassroom Activity Funds for the Hill School, Oliver Middle School and the High School for April 2023.

**Brockport Central School District**

Project-to-Date Budget Status Report As Of: 04/30/2023

Fund: OT OTHER FUND

Fiscal Year: 2023

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-To-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
BOOKST	Bookstore	1,938.84	1,020.40	2,959.24	636.82	0.00	2,322.42
OECOMB	Outdoor Ed - Combined Gro	2,350.26	14,976.54	17,326.80	2,865.30	0.00	14,461.50
SALETX	Sales Tax	526.25	711.99	1,238.24	1,032.94	0.00	205.30
STCOUN	Student Council	14,701.29	8,983.40	23,684.69	8,845.28	0.00	14,839.41
	50 Location Subtotal	19,516.64	25,692.33	45,208.97	13,380.34	0.00	31,828.63
Total OTHER FUND		19,516.64	25,692.33	45,208.97	13,380.34	0.00	31,828.63

**Selection Criteria**

As of Date: 04/30/2023  
 Criteria Name: Last Run  
 Sort by: Fund/Location  
 Summary information only  
 Suppress budgetcodes with no activity  
 Suppress projects ending in prior fiscal year with no activity in selected fiscal year  
 Compress payroll transactions  
 Printed by Aceto Ellen



Hill Elementary School Extra-classroom Activities Fund  
 Checking Account Reconciliation  
 April 30, 2023

<b>Bank Statement Ending Balance at 4/30/23</b>			<b>\$33,257.99</b>
<b>LISTING OF O/S CHECKS:</b>			
Check Date	Vendor Name	Check #	Amount
04/11/23	Mercy Caparco	1915	\$101.51
04/12/23	Ultimate Sports & Apparel	1917	\$153.00
04/19/23	Justin Jackson	1918	\$159.50
04/19/23	Barnes & Noble	1961	\$119.60
04/25/23	Rachel Jarmusz	1925	\$135.87
04/27/23	Becki Place	1926	\$159.34
04/27/23	Becki Place	1928	\$600.54
			\$1,429.36
<b>LISTING OF O/S DEPOSITS</b>			
Deposit Date	Description		
			\$0.00
<b>Adjusted Checking Balance</b>			<b>\$31,828.63</b>

<b>General Ledger Balance at 4/30/23</b>	<b>\$31,828.63</b>
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<b>Checkbook Balance at 4/30/23</b>	<b>\$31,828.63</b>
Checkbook Adjustments	
\$0.00	
<b>Adjusted Checkbook Balance</b>	<b>\$31,828.63</b>

Date: 5-9-23

Principal: *Sina Colby*

Central Treasurer: *Alan Aceto*

**Brockport Central School District**  
Project-to-Date Budget Status Report As Of: 04/30/2023  
Fund: OT OTHER FUND  
Fiscal Year: 2023

Budget Account	Description	Initial Budget	Adjustments	Current Budget	Year-To-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance
AHCLUB American History Club		49,419.57	151,159.00	200,578.57	148,288.44	0.00	52,290.13
BOOKST Bookstore		2,202.90	208.66	2,411.56	388.05	0.00	2,023.51
DRAMAC Drama Club		11,011.17	7,987.02	18,998.19	5,965.24	0.00	13,032.95
SALETX Sales Tax		7.23	479.16	486.39	359.79	0.00	126.60
STCOUN Student Council		13,163.61	9,826.79	22,990.40	4,725.10	0.00	18,265.30
YRBOOK Yearbook Club		237.29	0.00	237.29	179.20	0.00	58.09
<b>Total OTHER FUND</b>		<b>76,041.77</b>	<b>169,660.63</b>	<b>245,702.40</b>	<b>159,905.82</b>	<b>0.00</b>	<b>85,796.58</b>

Selection Criteria

As of Date: 04/30/2023  
Criteria Name: Private: OMS-Expenditures Modified  
Fund: OT  
Exclude Closed Projects  
Budget code like: 60-????-????-??????  
Sort by: Fund  
Summary information only  
Suppress budgetcodes with no activity  
Printed by Kenney Trina

**SIGNATURE:** Melinda J. Dickinson  
Central Treasurer

**DATE:** 5/4/2023

**SIGNATURE:** M. Gorman  
Building Principal or Designee

**DATE:** 5/4/23



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**BROCKPORT CENTRAL SCHOOL DISTRICT**  
**Brockport High School Extraclass Reconciliation**  
**April 30, 2023**

Extra Class Savings Account Bank Balance	\$108,740.69
Extra Class Checking Account Bank Balance	
<hr/>	<b>\$108,740.69</b>

OUTSTANDING CHECKS	(\$9,638.84)
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<u>ADJUSTED CONSOLIDATED ACCOUNT BALANCE</u>	<u>\$99,101.85</u>
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<u>GL BOOK BALANCES</u>	
<u>WINCAP BALANCE</u>	\$99,101.85

<u>ADJUSTING ITEMS</u>	
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<u>GL DIFFERENCE</u>	<u><u>\$0.00</u></u>
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SIGNATURE <u>Jamie D. Porteus</u>	
Central Treasurer	

DATE: <u>5/31/2023</u>
------------------------

SIGNATURE <u>[Signature]</u>	
Building Principal or Designee	

DATE: <u>5/31/2023</u>
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# Brockport Central School District

Budget Status Report As Of: 04/30/2023

Fiscal Year: 2023

Fund: OT OTHER FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance	Available Balance
70-2110-4000-ALLIES	Contractual and Other	27.43	20.00	47.43	0.00	0.00	47.43	47.43
70-2110-4000-ARISTA	Contractual and Other	4,442.53	1,383.00	5,825.53	4,260.94	0.00	1,564.59	1,564.59
70-2110-4000-ARTCLB	Contractual and Other	1,907.34	0.00	1,907.34	25.00	0.00	1,882.34	1,882.34
70-2110-4000-BANDCL	Contractual and Other	3,303.54	10,444.24	13,747.78	9,291.05	0.00	4,456.73	4,456.73
70-2110-4000-BOOKST	Contractual and Other	1,295.14	11,923.96	13,219.10	6,557.80	0.00	6,661.30	6,661.30
70-2110-4000-CHOIRC	Contractual and Other	25.60	0.00	25.60	25.60	0.00	0.00	0.00
70-2110-4000-CL2020	Contractual and Other	1,753.41	0.00	1,753.41	0.00	0.00	1,753.41	1,753.41
70-2110-4000-CL2021	Contractual and Other	75.36	0.00	75.36	0.00	0.00	75.36	75.36
70-2110-4000-CL2022	Contractual and Other	1,306.98	0.00	1,306.98	1,306.98	0.00	0.00	0.00
70-2110-4000-CL2023	Class of 2023	3,428.05	10,179.72	13,607.77	8,382.85	0.00	5,224.92	5,224.92
70-2110-4000-CL2024	Class of 2023	16,597.32	5,677.68	22,275.00	4,103.99	0.00	18,171.01	18,171.01
70-2110-4000-CL2025	Class of 2025	11,979.17	1,739.68	13,718.85	900.00	0.00	12,818.85	12,818.85
70-2110-4000-CL2026	Class of 2026	0.00	1,219.44	1,219.44	-405.43	0.00	1,624.87	1,624.87
70-2110-4000-DRAMAC	Contractual and Other	15,609.81	20,567.89	36,177.70	28,402.38	0.00	7,775.32	7,775.32
70-2110-4000-ENVRNC	Contractual and Other	1,349.44	0.00	1,349.44	0.00	0.00	1,349.44	1,349.44
70-2110-4000-FASHCL	Contractual and Other	795.41	0.00	795.41	795.41	0.00	0.00	0.00
70-2110-4000-HNRSOC	Contractual and Other	1,976.95	3,087.50	5,064.45	2,780.52	0.00	2,283.93	2,283.93
70-2110-4000-INFOOD	Contractual and Other	0.00	800.00	800.00	800.00	0.00	0.00	0.00
70-2110-4000-KEYCLB	Contractual and Other	2,732.51	4,961.95	7,694.46	2,701.83	0.00	4,992.63	4,992.63
70-2110-4000-MULTIM	Contractual and Other	1,056.75	0.00	1,056.75	82.09	0.00	974.66	974.66
70-2110-4000-ORCHES	Contractual and Other	4,274.72	552.00	4,826.72	0.00	0.00	4,826.72	4,826.72
70-2110-4000-RACHEL	Contractual and Other	105.40	0.00	105.40	30.80	0.00	74.60	74.60
70-2110-4000-RENNES	Contractual and Other	116.96	0.00	116.96	0.00	0.00	116.96	116.96
70-2110-4000-SALETX	Contractual and Other	258.37	3,247.97	3,506.34	3,345.62	0.00	160.72	160.72
70-2110-4000-SCIOLY	Science Olympiad	555.73	0.00	555.73	0.00	0.00	555.73	555.73
70-2110-4000-SPORTS	Contractual and Other	2,369.24	0.00	2,369.24	82.08	0.00	2,287.16	2,287.16
70-2110-4000-STCOUN	Contractual and Other	10,370.26	5,059.57	15,429.83	-313.62	0.00	15,743.45	15,743.45
70-2110-4000-SWIMCL	Contractual and Other	1,976.40	1,595.24	3,571.64	2,254.41	0.00	1,317.23	1,317.23
70-2110-4000-TECHNO	Contractual and Other	1,485.17	3,538.00	5,023.17	2,734.15	0.00	2,289.02	2,289.02
70-2110-4000-TRIMUS	Contractual and Other	506.15	420.00	926.15	852.68	0.00	73.47	73.47
70-2110-4000-UNCLUB	Contractual and Other	68.08	727.00	795.08	795.08	0.00	0.00	0.00
<b>Total OTHER FUND</b>		<b>91,749.22</b>	<b>87,144.84</b>	<b>178,894.06</b>	<b>79,792.21</b>	<b>0.00</b>	<b>99,101.85</b>	<b>99,101.85</b>



Sean C. Bruno  
Superintendent

Jill Reichhart  
Director of Finance

SUBJECT: Treasurer's Report — April 2023

Submitted to the Board of Education for their review and approval is the Treasurer's Report for the month of April 2023, prepared by the District Treasurer, Jill Reichhart.

Recommendation: Motion by ..... Seconded by .....

RESOLVED, that the Board of Education approve the Treasurer's Report for the month of April 2023, as submitted and prepared by District Treasurer, Jill Reichhart.



**BROCKPORT CENTRAL SCHOOL DISTRICT  
TREASURER'S REPORT  
April 30, 2023**

	Current Month	Year-to-Date	Description
<b>Beginning General Fund Cash Balance</b>	\$58,074,218.14	\$46,858,498.32	
<b>REVENUES:</b>			
(1001-1090) Property Taxes	(\$436.01)	\$35,422,528.97	Property taxes
(1120) Sales Tax	\$0.00	\$2,044,691.34	Monroe County sales tax
(1310-2395) Tuition and Charges For Services	\$0.00	\$22,022.00	Continuing Ed, athletic & transportation revenue.
(2401-2690) Use of Money and Property	\$55,215.84	\$461,121.96	Interest earnings, facilities rental & sale of equipment.
(2701-2703) Refund of Prior Year Expense	\$0.00	\$1,119,424.32	Refund of prior year BOCES
(2705-2801) Other Receipts	\$62,905.61	\$192,245.13	Gifts & donations, miscellaneous revenue.
(3040-3289) New York State Aid	\$2,866,026.12	\$33,446,344.31	New York State aid.
(4101-4601) Federal Aid	\$151,878.13	\$510,882.88	Federal share of medicaid reimbursement.
(5000-5999) Transfers From Other Funds	\$0.00	\$0.00	Transfer from other funds to pay debt service.
Total Revenues	<b>\$3,135,589.69</b>	<b>\$73,219,260.91</b>	Total from Revenue Report
<b>EXPENDITURES:</b>			
(1000-1999) Salaries	(\$2,771,712.04)	(\$25,440,090.09)	Salary Expenses
(8000) Employee Benefits	(\$1,544,434.50)	(\$20,669,089.45)	Benefit expenses
(6000-7000) Debt Service	\$0.00	(\$1,352,793.75)	Debt service principal and interest
(4041-4047) Utilities	(\$58,690.68)	(\$690,709.51)	Utility expenses
(4900) BOCES	(\$1,053,164.08)	(\$10,336,604.34)	BOCES contractual expenses
(2000-4899) Other Expenditures	(\$412,397.17)	(\$5,063,560.44)	All other expenditures
(9000) Transfers to Other Funds	\$0.00	\$0.00	Money transferred to pay expenses in other funds
Total Expenditures	<b>(\$5,840,398.47)</b>	<b>(\$63,552,847.58)</b>	Total from Expenditure Report
<b>BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.</b>			
(0250) Taxes Receivable	\$5,217.61	\$0.00	Receipt of property taxes surrendered to the county
(0380) Accounts Receivable	\$83,551.25	(\$44,665.61)	Revenues due from non-governmental agencies.
(0391) Due From Other Funds	(\$2,881.54)	(\$4,310,681.76)	Money repaid from/(lent to) other funds
(0410-0440) Receivables from Governments	(\$46,584.15)	\$6,256,841.08	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$1,330,891.62	Payments of future year expenses
(0600-0602) Accounts Payable	\$9,450.00	(\$4,330,014.16)	Payment of bills after expense was incurred
(0621) Revenue Anticipation Note	\$0.00	\$0.00	Revenue Anticipation Note Payable
(0630) Due to Other Funds	\$0.00	\$329.08	Money borrowed from/(repaid to) other funds
(0632-0637) Due to TRS/ERS	\$17,763.79	(\$8,711.15)	Employee contributions not remitted to Retirement Funds
(0691) Deferred Revenue	\$0.00	\$0.00	Funds received for future year revenues
(0718-0738) Benefit Liabilities	\$44,858.52	\$61,884.09	Health, Dental premiums, FSA/HRA
(0821-0891) Reserve Accounts	\$0.00	\$0.00	Funds taken from/(added to) reserve accounts
Total Balance Sheet Transactions	\$111,375.48	(\$1,044,126.81)	
<b>Ending General Fund Cash Balance</b>	<b>\$55,480,784.84</b>	<b>\$55,480,784.84</b>	



**BROCKPORT CENTRAL SCHOOL DISTRICT  
TREASURER'S REPORT  
April 30, 2023**

	Current Month	Year-to-Date	Description
<b>Beginning School Lunch Fund Cash Balance</b>	\$ 872,867.48	\$363,033.27	
<b>REVENUES:</b>			
(1440) Federal & State Reimbursable Sale	\$36,637.20	\$360,770.20	Cash portion of student free and reduced priced meals.
(1445) Other Sales	\$21,974.66	\$213,870.62	Adult meals, catering and regular priced meals.
(3190-4289) State and Federal Reimbursement	\$148,792.00	\$967,329.00	Federal & state reimbursement for free & reduced meals.
(2665-2770) Other Receipts	\$315.56	\$1,292.58	Sale of equipment
(5031) Transfer from General	\$0.00	\$0.00	Transfer from General Fund
Total Revenues	<u>\$207,719.42</u>	<u>\$1,543,262.40</u>	
<b>EXPENDITURES:</b>			
(1000-1999) Salaries	(\$58,689.39)	(\$558,349.66)	School Lunch salaries.
(8000) Employee Benefits	(\$11,427.20)	(\$69,314.13)	School Lunch benefits.
(2000) Equipment	\$0.00	\$0.00	Equipment purchases.
(4000) Contractual	(\$451.00)	(\$11,456.36)	Contractual expenses.
(4100) Food Purchases	(\$63,895.73)	(\$504,480.90)	School Lunch food purchases.
(4500) Other Disbursements	(\$7,663.01)	(\$73,462.79)	Cafeteria supplies and materials
(4900) BOCES Services	\$0.00	\$0.00	BOCES contractual expenses
Total Expenditures	<u>(\$142,126.33)</u>	<u>(\$1,217,063.84)</u>	
<b>BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.</b>			
(0380) Accounts Receivable	\$7,340.04	(\$1,360.29)	NSF checks
(391) Due from other funds	\$0.00	\$0.00	
(0410-0440) Receivables from Governments	(\$4,502.00)	\$377,582.00	Revenues due from local, state & federal governments
(0445-0447) Inventories	\$0.00	\$0.00	Year-end adjustment: inventory decrease/(increase)
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	(\$33,647.26)	Payment of bills after expense was incurred
(0630) Due to Other Funds	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(0631) Due to Gov't Sales Tax	\$135.56	(\$121.14)	Sales tax collected/(remitted)
(0637) Due to ERS	\$0.00	\$0.00	Employee contributions not remitted to Retirement Funds
(0689) Deferred Revenue	(\$2,093.16)	(\$92,344.13)	Funds received for future year revenues
(0821-0891) Reserve Accounts	\$0.00	\$0.00	Funds taken from/(added to) reserve accounts
(915) Assigned Fund Balance	<u>\$0.00</u>	<u>\$0.00</u>	Assigned Fund Balance
Total Balance Sheet Transactions	\$880.44	\$250,109.18	
<b>Ending School Lunch Fund Cash Balance</b>	<u><u>\$939,341.01</u></u>	<u><u>\$939,341.01</u></u>	



**BROCKPORT CENTRAL SCHOOL DISTRICT**  
**TREASURER'S REPORT**  
**April 30, 2023**

	Current Month	Year-to-Date	Description
<b>Beginning Federal Fund Cash Balance</b>	\$ 5,820,296.04	\$77,956.24	
<b>REVENUES:</b>			
(1315) Tuition and Charges For Services	(\$40.00)	\$32,712.73	Continuing Education
(2770) Local Aid	\$0	\$0.00	Local Grants
(3289) Other State Aid	\$0.00	\$688,292.47	NYS Grants and Summer Special Ed
(4126-4289) Other Federal Aid	\$54,079.00	\$2,168,508.93	Federal Grants
(5031) Interfund Transfers	\$0.00	\$0.00	Money transferred from other funds to pay expenses here
Total Revenues	<u>\$54,039.00</u>	<u>\$2,889,514.13</u>	
<b>EXPENDITURES:</b>			
(1000-1999) Salaries	(\$232,147.49)	(\$2,297,167.77)	Salary expenses
(2000-2200) Equipment	\$0.00	\$0.00	Equipment purchases
(4000) Contractual	(\$20,921.11)	(\$365,863.09)	Contractual expenditures
(4500-4800) Other Expenditures	(\$16,574.47)	(\$638,072.12)	Materials, Supplies, Travel, Tuition
(4900) BOCES	\$0.00	(\$12,685.80)	BOCES contractual expenses
(8000) Benefits	\$0.00	\$0.00	Benefit expenses
(9000) Interfund Transfers	\$0.00	\$0.00	Money transferred to pay expenses in other funds
Total Expenditures	<u>(\$269,643.07)</u>	<u>(\$3,313,788.78)</u>	
<b>BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.</b>			
(0380) Accounts Receivable	\$0.00	\$11,354.27	
(391) Due From Other Funds	\$0.00	(\$329.08)	Money due to other funds
(0410-0440) Receivables from Governments	\$79,987.46	\$3,876,217.43	Revenues due from local, state & federal governments
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	(\$1,164,044.38)	Payment of bills after expense was incurred
(0630) Due to Other Funds	\$2,881.54	\$3,310,681.14	Money borrowed from/(repaid to) other funds
(0632) Due to TRS	\$0.00	\$0.00	Employee contributions not remitted to Retirement Funds
(689) Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
Total Balance Sheet Transactions	<u>\$82,869.00</u>	<u>\$6,033,879.38</u>	
<b>Ending Federal Fund Cash Balance</b>	<u><u>\$5,687,560.97</u></u>	<u><u>\$5,687,560.97</u></u>	



**BROCKPORT CENTRAL SCHOOL DISTRICT**  
**TREASURER'S REPORT**  
 April 30, 2023

	Current Month	Year-to-Date	
<b>Beginning Trust &amp; Agency Fund Cash Balance</b>	\$1,932,454.54	\$104,021.01	
<b>REVENUES:</b>			
(2401) Interest and Earnings	\$0.00	\$0.00	Interest earnings
(2705) Gifts and Donations	\$20.00	\$137,299.56	Gifts and Donations for Scholarships
(2770) Device Protection Plan/AP EXAMS	<u>\$388.00</u>	<u>\$26,261.00</u>	
Total Revenues	<b>\$408.00</b>	<b>\$163,560.56</b>	
<b>EXPENDITURES:</b>			
(1000-1999) Salaries	\$0.00	\$0.00	Salary expenses
(8000) Benefits	\$0.00	\$0.00	Benefit expenses
(2000-2200) Equipment	\$0.00	\$0.00	Equipment purchases
(4000) Contractual	\$0.00	(\$14,809.91)	Contractual expenditures
(4500-4700) Other Expenditures	<u>\$0.00</u>	<u>\$0.00</u>	Materials and Supplies
Total Expenditures	\$0.00	(\$14,809.91)	
<b>BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.</b>			
(010) Cons Payroll	\$0.00	\$0.00	Bid Deposits
(017) Deferred Comp	\$0.00	\$0.00	Undistributed Payroll
(018-00) Due to TRS/ERS	\$155.60	\$492.11	Employee contributions not remitted to Retirement Funds
(020) Health/Dental	\$100,006.37	\$1,492,420.37	Health/Dental Payroll deductions not remitted
(021-026) SWT/FWT/FICA/Medicare	\$0.00	\$0.00	Taxes due
(027) Teachers' Retirement Loan	\$0.00	\$0.00	Loan Repayments to the retirement system
(0380) Accounts Receivable	\$0.00	\$3,000.00	NSF checks, revenues due
(0480) Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0602) Accounts Payable	\$0.00	\$0.00	Payment of bills after expense was incurred
(085) Deferred Comp-Flexible Spending	(\$6,083.84)	\$280,268.25	Employee contributions not remitted to Excellus
(085-04) Cell Phones	\$200.00	(\$1,811.72)	Cell Phone Payroll deductions
(29) Employee Annuity	\$0.00	\$0.00	Money borrowed from/(repaid to) other funds
(391) Due from Demand Checks	\$0.00	\$0.00	Void to be issued in next payroll
(0691) Deferred Revenue	<u>\$0.00</u>	<u>\$0.00</u>	Revenues received for future purchases
Total Balance Sheet Transactions	\$94,278.13	\$1,774,369.01	
<b>Ending Trust &amp; Agency Fund Cash Balance</b>	<b><u>\$2,027,140.67</u></b>	<b><u>\$2,027,140.67</u></b>	



**BROCKPORT CENTRAL SCHOOL DISTRICT**  
**TREASURER'S REPORT**  
**April 30, 2023**

		Current Month	Year-to-Date	
<b>Beginning Capital Fund Cash Balance</b>		\$260,316.32	\$1,071,622.67	Investment/Checking acc't balances
<b>REVENUES:</b>				
(3297)	State Sources	\$0.00	\$0.00	New York State aid.
(2710)	Premium on Obligations	\$0.00	\$0.00	Premiums on borrowings
(2770)	Other Misc	\$0.00	\$0.00	
(5710)	Proceeds from Serial Bond	\$0.00	\$0.00	Money borrowed
(5031)	Interfund Transfers	\$0.00	\$0.00	Money transferred from other funds to pay expenses here
	Total Revenues	\$0.00	\$0.00	
<b>EXPENDITURES:</b>				
(2000-2200)	Equipment	\$0.00	(\$1,084,226.31)	Equipment, Bus purchases
(2400-2460)	Bond Expenses	(\$36,978.75)	(\$645,699.08)	Contractual, Legal Fees, Architects, Survey/Engineering
(2010)	Clerk of the Works	\$0.00	\$0.00	Interest expense
(2930-2980)	Other Expenditures	(\$159,927.83)	(\$230,531.83)	General Construction, HVAC, Plumbing, Electrical, Site Work
(9901)	Transfer to Other Funds	\$0.00	\$0.00	Transfer to other funds
	Total Expenditures	(\$196,906.58)	(\$1,960,457.22)	
<b>BALANCE SHEET TRANSACTIONS: This category represents cash receipts/disbursements made at different time than when the items were shown as revenues or expenditures.</b>				
(0391)	Due from Other Funds	\$0.00	\$0.00	Money repaid from/(lent to) other funds
(0410-0440)	Receivables from Governments	\$0.00	\$0.00	Revenues due from local, state & federal governments
(0480)	Prepaid Expenditures	\$0.00	\$0.00	Payments of future year expenses
(0600-0605)	Accounts Payable	\$7,996.41	(\$41,563.59)	Payment of bills after expense was incurred
(0626)	B.A.N. Payable	\$0.00	\$0.00	Money borrowed
(0630)	Due to Other Funds	\$221.87	\$1,002,026.16	Money repaid from/(lent to) other funds
(0691)	Deferred Revenue	\$0.00	\$0.00	Revenues received for future purchases
(0909)	Fund Balance	\$0.00	\$0.00	Prior year's retainage written off
	Total Balance Sheet Transactions	\$8,218.28	\$960,462.57	
<b>Ending Capital Fund Cash Balance</b>		<b>\$71,628.02</b>	<b>\$71,628.02</b>	

\_\_\_\_\_  
This is to certify that the above book balances have been reconciled to their corresponding bank balance.

Sean C. Bruno  
Superintendent

Jill Reichhart  
Director of Finance

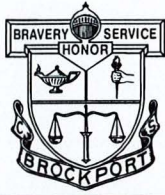
SUBJECT: Financial Report — April 2023

Submitted to the Board of Education for their review and approval is the Financial Report for the month of April 2023, prepared by the District Treasurer, Jill Reichhart.

Recommendation: Motion by.....Seconded by.....

RESOLVED, that the Board of Education approve the Financial Report for the month of April 2023, as submitted and prepared by District Treasurer, Jill Reichhart





# BROCKPORT

## Central School District

**Business Offices** • 40 Allen Street, Brockport, New York 14420 – 2296 • Phone (585) 637-1820 • Fax: (585) 637-1829

### MEMORANDUM

**DATE:** 5/17/2023  
**TO:** Board of Education  
**FROM:** Jill Reichhart, Director of Finance  
**RE:** 2022-2023 Expenditure Variance Analyses

An analysis of known expenditure variances as shown on the April 30, 2023 Board Finance Report is given below.

➤ **None**

I recommend the following budget transfers:

**None**

There are no additional variances as of the date of this report. Please feel free to contact me if you have any questions concerning this information.

# Brockport Central School District

Budget Status Report As Of: 04/30/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education		31,960.00	0.00	31,960.00	21,075.03	3,936.03	6,948.94
1240 Chief School Administrator		295,267.00	0.00	295,267.00	243,960.00	42,911.59	8,395.41
1310 Business Administration		449,350.00	44,500.00	493,850.00	407,866.81	83,169.06	2,814.13
1320 Auditing		39,000.00	0.00	39,000.00	20,618.70	4,000.00	14,381.30
1325 Treasurer		124,384.00	9,000.00	133,384.00	112,561.66	20,670.84	151.50
1330 Tax Collector		12,000.00	10,000.00	22,000.00	20,377.64	1,156.60	465.76
1345 Purchasing		8,064.00	0.00	8,064.00	6,383.37	1,516.32	164.31
1420 Legal		204,627.00	0.00	204,627.00	115,059.02	39,224.39	50,343.59
1430 Personnel		457,466.00	52,831.45	510,297.45	433,758.53	73,630.86	2,908.06
1460 Records Management Officer		12,296.80	0.00	12,296.80	8,442.23	1,358.61	2,495.96
1480 Public Information and Services		189,185.84	0.00	189,185.84	151,082.61	32,610.15	5,493.08
1620 Operation of Plant		4,249,264.16	26,433.17	4,275,697.33	2,498,229.42	843,669.79	933,798.12
1621 Maintenance of Plant		1,403,740.60	41,635.43	1,445,376.03	788,209.54	346,474.51	310,691.98
1670 Central Printing & Mailing		515,556.16	603.44	516,159.60	141,884.32	14,711.73	359,563.55
1680 Central Data Processing		1,433,342.25	-120,406.94	1,312,935.31	939,697.06	40,047.55	333,190.70
1910 Unallocated Insurance		190,000.00	6,000.00	196,000.00	195,517.00	0.00	483.00
1920 School Association Dues		24,000.00	400.00	24,400.00	24,142.49	200.00	57.51
1930 Judgments and Claims		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
1950 Assessments on School Property		7,000.00	0.00	7,000.00	4,486.81	0.00	2,513.19
1964 Refund on Real Property Taxes		10,000.00	135,500.00	145,500.00	145,455.92	0.00	44.08
1981 BOCES Administrative Costs		1,077,370.00	0.00	1,077,370.00	796,715.84	148,700.16	131,954.00
2010 Curriculum Devel and Suprvsn		241,614.00	0.00	241,614.00	168,105.16	10,147.44	63,361.40
2020 Supervision-Regular School		1,630,466.00	0.00	1,630,466.00	1,293,491.77	241,369.84	95,604.39
2070 Inservice Training-Instruction		544,093.00	0.00	544,093.00	227,883.55	59,694.32	256,515.13
2071 Supt Conf. Prof Development		33,000.00	0.00	33,000.00	10,388.55	11,810.50	10,800.95
2110 Teaching-Regular School		20,551,851.22	550,831.24	21,102,682.46	15,632,598.25	4,951,687.09	518,397.12
2250 Prg For Sdnts w/Disabil-Med Elgble		11,058,901.47	0.00	11,058,901.47	7,889,936.24	1,992,916.24	1,176,048.99
2280 Occupational Education(Grades 9-12)		1,999,632.00	1,000.00	2,000,632.00	1,576,516.61	378,926.33	45,189.06
2330 Teaching-Special Schools		150,000.00	0.00	150,000.00	104,662.90	0.00	45,337.10
2340 Employment Prep Education		2,240.00	0.00	2,240.00	1,866.67	373.33	0.00
2610 School Library & AV		816,311.45	13,159.28	829,470.73	556,235.28	228,606.86	44,628.59
2630 Computer Assisted Instruction		1,605,696.73	-297,093.82	1,308,602.91	597,172.34	98,156.69	613,273.88
2805 Attendance-Regular School		156,300.05	0.00	156,300.05	107,691.71	46,961.72	1,646.62
2810 Guidance-Regular School		910,469.00	0.00	910,469.00	595,600.32	202,292.16	112,576.52
2815 Health Svcs-Regular School		587,577.33	0.00	587,577.33	366,171.84	156,289.45	65,116.04
2820 Psychological Svcs-Reg Schl		502,653.00	0.00	502,653.00	310,615.17	107,180.65	84,857.18
2825 Social Work Svcs-Regular School		185,806.00	16,000.00	201,806.00	146,163.46	55,357.37	285.17
2850 Co-Curricular Activ-Reg Schl		339,000.00	13,000.00	352,000.00	205,008.69	125,628.98	21,362.33
2855 Interscholastic Athletics-Reg Schl		973,389.00	-3,675.88	969,713.12	780,281.38	129,745.44	59,686.30
5510 District Transportation Services		6,301,169.40	6,283.51	6,307,452.91	3,839,426.86	1,389,437.07	1,078,588.98



**Brockport Central School District**

Budget Status Report As Of: 04/30/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Adjustments	Current Appropriation	Year-to-Date Expenditures	Encumbrance Outstanding	Unencumbered Balance
5530	Garage Building	27,664.00	0.00	27,664.00	0.00	0.00	27,664.00
5581	Transportation from Boces	20,000.00	0.00	20,000.00	16,183.21	2,394.66	1,422.13
9010	State Retirement	1,601,500.00	-292,556.10	1,308,943.90	1,083,763.00	0.00	225,180.90
9020	Teachers' Retirement	2,571,773.04	0.00	2,571,773.04	2,398,167.58	0.00	173,605.46
9030	Social Security	3,150,000.00	-69,033.20	3,080,966.80	2,033,817.56	693,978.78	353,170.46
9040	Workers' Compensation	456,697.00	0.00	456,697.00	420,512.34	7,268.85	28,915.81
9045	Life Insurance	15,000.00	0.00	15,000.00	13,263.19	53.14	1,683.67
9050	Unemployment Insurance	50,000.00	0.00	50,000.00	8,355.23	31,644.77	10,000.00
9055	Disability Insurance	25,000.00	4,000.00	29,000.00	17,338.66	10,753.46	907.88
9060	Hospital, Medical, Dental Insurance	16,760,328.00	122,200.00	16,882,528.00	14,508,475.21	2,372,762.25	1,290.54
9089	Other (specify)	375,000.00	0.00	375,000.00	214,837.10	27,839.39	132,323.51
9711	Serial Bonds-School Construction	3,651,787.50	-20,000.00	3,631,787.50	553,393.75	0.00	3,078,393.75
9712	Serial Bonds-Bus Purchases	1,017,700.00	0.00	1,017,700.00	799,400.00	0.00	218,300.00
9901	Transfer to Other Funds	270,000.00	0.00	270,000.00	0.00	0.00	270,000.00
9950	Transfer to Capital Fund	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
<b>Total GENERAL FUND</b>		<b>89,417,493.00</b>	<b>250,611.58</b>	<b>89,668,104.58</b>	<b>63,552,847.58</b>	<b>15,031,264.97</b>	<b>11,083,992.03</b>



# Brockport Central School District

Revenue Status Report As Of: 04/30/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001-000		Real Property Taxes	28,784,342.00	28,784,342.00	30,987,161.40	-575.29		2,202,819.40
1081-000		Other Pmts in Lieu of Tax	197,174.00	197,174.00	317,684.96	0.00		120,510.96
1085-000		STAR Reimbursement	6,307,740.00	6,307,740.00	4,101,028.20	0.00	2,206,711.80	
1090-000		Int. & Penal. on Real Pro	15,000.00	15,000.00	16,654.41	139.28		1,654.41
1120-000		Nonprop. Tax Distrib. By	3,300,000.00	3,300,000.00	2,044,691.34	0.00	1,255,308.66	
1311-000		Other Day School Tuition	5,000.00	5,000.00	18,631.00	0.00		13,631.00
1315-000		Continuing Ed Tuition(Ind	0.00	0.00	96.00	0.00		96.00
1410-000		Admissions (from Individu	15,000.00	15,000.00	3,295.00	0.00	11,705.00	
2230-000		Day School Tuit-Oth Dist.	15,000.00	15,000.00	0.00	0.00	15,000.00	
2308-000		Trans for BOCES-Shuttle S	1,000.00	1,000.00	0.00	0.00	1,000.00	
2401-000		Interest and Earnings	50,000.00	50,000.00	258,687.76	52,452.77		208,687.76
2410-000		Rental of Real Property,I	15,000.00	15,000.00	20,431.00	1,437.00		5,431.00
2413-000		Rental of Real Property,	43,000.00	43,000.00	38,544.00	0.00	4,456.00	
2440-000		Rental of Buses	10,000.00	10,000.00	8,804.11	506.07	1,195.89	
2450-000		Commissions	1,000.00	1,000.00	0.00	0.00	1,000.00	
2650-000		Sale Scrap & Excess Mater	1,000.00	1,000.00	1,963.00	624.00		963.00
2665-000		Sale of Equipment	5,000.00	5,000.00	121,029.05	0.00		116,029.05
2680-000		Insurance Recoveries-Tran	5,000.00	5,000.00	4,346.64	0.00	653.36	
2680-001		Insurance Rec - other	0.00	0.00	7,166.35	163.00		7,166.35
2690-000		Other Compensation for Lo	1,000.00	1,000.00	150.05	33.00	849.95	
2701-000		Refund PY Exp-BOCES Aided	400,000.00	400,000.00	930,224.88	0.00		530,224.88
2703-000		Refund PY Exp-Other-Not Trans	0.00	0.00	189,199.44	0.00		189,199.44
2705-000		Gifts and Donations	60,000.00	64,361.91	7,361.91	1,688.41	57,000.00	
2770-000		Other Unclassified Rev.(S	110,000.00	110,000.00	179,278.22	61,032.20		69,278.22
2770-001		Device Protection	0.00	0.00	5,605.00	185.00		5,605.00
3101-000		Basic Formula Aid-Gen Aid	34,452,896.00	34,452,896.00	21,506,775.66	2,866,026.12	12,946,120.34	
3101-001		Excess Cost Aid	0.00	0.00	3,428,474.70	0.00		3,428,474.70
3102-000		Lottery Aid (Sect 3609a E	6,200,000.00	6,200,000.00	7,485,013.98	0.00		1,285,013.98
3103-000		BOCES Aid (Sect 3609a Ed	3,975,821.00	3,975,821.00	757,270.87	0.00	3,218,550.13	
3260-000		Textbook Aid (Incl Txtbk/	249,555.00	249,555.00	137,570.00	0.00	111,985.00	
3262-000		Computer Software Aid	58,776.00	58,776.00	106,621.00	0.00		47,845.00
3263-000		Library AV Loan Program	0.00	0.00	19,612.00	0.00		19,612.00
3289-000		Other State Aid	0.00	0.00	5,006.10	0.00		5,006.10

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

# Brockport Central School District

Revenue Status Report As Of: 04/30/2023

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
4289-000		Other Federal Aid (Specify)	0.00	0.00	396,985.43	141,713.52		396,985.43
4601-000		Medic.Ass't-Sch Age-Sch Y	50,000.00	50,000.00	113,897.45	10,164.61		63,897.45
Total GENERAL FUND			84,328,304.00	84,332,665.91	73,219,260.91	3,135,589.69	19,831,536.13	8,718,131.13

### Selection Criteria

Criteria Name: Last Run  
As Of Date: 04/30/2023  
Suppress revenue accounts with no activity  
Show Actual revenue in 'As Of' cycle  
Sort by: Fund/Subfund  
Printed by Jill Reichhart

\* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.  
These are estimates to balance the budget

Sean C. Bruno  
Superintendent

Darrin Winkley  
Assistant Superintendent for Business

**SUBJECT: Approval of Custodial Supplies Bid 2023-2024**

WHEREAS, the Custodial Supplies Bid for 2023-2024 was opened on May 18, 2023 at 11:00 a.m. The bid was advertised in the Daily Record and Rochester Business Journal and four (4) companies responded. The following is a list of successful bidders for the 2023-2024 school year.

<b>Award Vendor</b>	<b>Award Total</b>
Corr Distributors, Inc.	\$ 32,535.13
Dobmeier Janitor Supply Inc.	\$ 29,373.92
Hill & Marks, Inc.	\$ 1,754.25
Staples	\$ 135.34
<b>Grand Total</b>	<b>\$ 63,798.64</b>

Recommended: Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Resolved, that the Board of Education approve the successful bidders, as listed, to furnish Custodial Supplies for the 2023-2024 school year, total amount of expenditure **\$63,798.64**.



Sean C. Bruno  
Superintendent

Darrin Winkley  
Assistant Superintendent for Business

**SUBJECT: Physical Education Bid for 2023-2024**

WHEREAS, the Physical Education Bid for 2023-2024 was opened on May 18, 2023 at 2:00 p.m. The bid was advertised in the Daily Record and Rochester Business Journal and four (4) companies responded. Following are the successful bidders for the 2023-2024 school year. Purchases for the Physical Education Equipment and Supplies will also be made from the BOCES Cooperative Bid.

<b>Vendor</b>	<b>Amount</b>
Gopher Sport	\$ 10,985.69
Laux Sporting Goods	\$ 2,814.94
Pyramid School Products	\$ 171.33
US Games	\$ 3,359.81
<b>TOTAL</b>	<b>\$ 17,331.77</b>

Recommendation: Motion by .....Seconded by.....

RESOLVED, that the Board of Education approve the successful bidders, as listed, to furnish the Physical Education Bid for the 2023-2024 school year, for the total amount of expenditure of \$17,331.77.

Sean C. Bruno  
Superintendent

Darrin Winkley  
Assistant Superintendent for Business

**SUBJECT: Interscholastic Athletic Bid for 2023-2024**

WHEREAS, the Interscholastic Athletic Bid for 2023-2024 was opened on May 18, 2023 at 2:00 p.m. The bid was advertised in the Daily Record and Rochester Business Journal and seven (7) companies responded. Following are the successful bidders for the 2023-2024 school year. Purchases for the Interscholastic Athletic Equipment and Supplies will also be made from the BOCES Cooperative Bid.

<b>Vendor</b>	<b>Amount</b>
BSN Sports, LLC	\$ 11,063.99
Jim Dalberth Sporting Goods	\$ 774.70
Laux Sporting Goods	\$ 3,073.64
Medco Supply	\$ 1,021.03
Riddell	\$ 272.70
Varsity Spirit Fashions & Supplies LLC	\$ 101.97
<b>TOTAL</b>	<b>\$ 16,308.03</b>

Recommendation: Motion by .....Seconded by.....

RESOLVED, that the Board of Education approve the successful bidders, as listed, to furnish the Interscholastic Athletic Bid for the 2023-2024 school year, for the total amount of expenditure of **\$16,308.03**.

## 6.0 PHYSICAL PLANT





# 7.0 HUMAN RESOURCES



# 8.0 SUPERINTENDENT REPORT



## 9.0 BOARD OPERATIONS







**BROCKPORT CENTRAL SCHOOL**  
**Brockport, NY 14420-2296**

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Board of Education  
**2022-2023 Meeting Schedule**

<b>Day</b>	<b>Date</b>	<b>Time/Location/Notes</b>
Tuesday	July 12, 2022*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 19, 2022*	5 p.m. - District Office Board Room
Tuesday	August 2, 2022*	5 p.m. - District Office Board Room
Tuesday	August 16, 2022*	5 p.m. - District Office Board Room
Tuesday	September 6, 2022	6 p.m. - District Office Board Room
Tuesday	September 20, 2022	6 p.m. - District Office Board Room
Tuesday	October 4, 2022	6 p.m. - District Office Board Room
Tuesday	October 18, 2022	6 p.m. - District Office Board Room
Tuesday	November 1, 2022	6 p.m. - District Office Board Room
Tuesday	November 15, 2022	6 p.m. - District Office Board Room
Tuesday	December 6, 2022	6 p.m. - District Office Board Room
Tuesday	December 20, 2022	6 p.m. - District Office Board Room
Tuesday	January 3, 2023	6 p.m. - District Office Board Room
Tuesday	January 17, 2023	6 p.m. - District Office Board Room
Tuesday	February 7, 2023	6 p.m. - District Office Board Room
Monday	March 7, 2023	6 p.m. - District Office Board Room
Tuesday	March 28, 2023*	6 p.m. - District Office Board Room
Tuesday	April 18, 2023	6 p.m. - District Office Board Room
Tuesday	May 2, 2023	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 16, 2023*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 6, 2023	6 p.m. - Hill School Cafetorium
Tuesday	June 20, 2023	6 p.m. - Hill School Cafetorium

*Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk (\*).*

**Note:** *Meetings are subject to change. Updated information will be posted on the District's website at [www.bcs1.org](http://www.bcs1.org).*

*Board of Education Approved: May 3, 2022*

**BROCKPORT CENTRAL SCHOOL  
BUDGET DEVELOPMENT CALENDAR  
2023-2024 BUDGET**

Date	Activity
September 6, 2022	Regular Board Meeting
<b>September 14, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
September 20, 2022	Regular Board Meeting
October – November	Meet with principals, review budget calendar, review forms, publish guidelines, parameters, and procedures – District-wide budget forms and guidelines are distributed.
October 4, 2022	Regular Board Meeting
<b>October 12, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
October 18, 2022	Regular Board Meeting
November 1, 2022	Regular Board Meeting
<b>November 9, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
November 15, 2022	Regular Board Meeting
December 6, 2022	Regular Board Meeting
<b>December 14, 2022</b>	<b>BUDGET COMMITTEE MEETING</b>
December 20, 2022	Regular Board Meeting
January 3, 2023	Regular Board Meeting
<b>January 11, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
January 17, 2023	Regular Board Meeting
<b>January 25, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
February 7, 2023	Regular Board Meeting – (Draft budget)
<b>February 15, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
<b>March 1, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
March 7, 2023	Regular Board Meeting – (presentation of proposed 2023-2024 budget)
<b>March 22, 2023</b>	<b>BUDGET COMMITTEE MEETING (IF NEEDED)</b>
March 28, 2023	Regular Board Meeting – (adopt 2023-2024 budget & publish first budget legal notice)
<b>April 12, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
April 17, 2023	Last day to file nominating petition for Board candidates
April 18, 2023	Regular Board Meeting
May 2, 2023	Regular Board Meeting – <b>Budget Hearing at 5:30 p.m.</b>
<b>May 10, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
May 16, 2023	Budget Vote and Election – 6:00 a.m. – 9:00 p.m.
June 6, 2023	Regular Board Meeting
<b>June 14, 2023</b>	<b>BUDGET COMMITTEE MEETING</b>
June 20, 2023	Regular Board Meeting

**Budget Committee Meetings held in the District Board Room  
8:45 – 11:00am**



## MCSBA 2022 - 2023 CALENDAR

JULY 2022			
	4	MON	Holiday (Office Closed) Independence Day
	14	THUR	NYSSBA Summer Law Conference, Hilton Garden Inn
*	26	TUES-8:00 am	Half Day District Clerk's Conference

AUGUST 2022			
*	10	WED-Noon	Steering Committee

SEPTEMBER 2022			
	5	MON	Holiday (Office Closed) Labor Day
*	7	WED-Noon	Legislative Committee Meeting
	7	WED-5:45pm	Board Leadership Meeting (Eastside Location)
*	14	WED	Information Exchange Committee
	18-20	SUN-TUES	NYSCOSS, Saratoga Springs, NY
*	21	WED-Noon	Labor Relations Committee Meeting
*	22	THUR-8:00am	MCSBA Fall Law Conference
	23	FRI	NYSSBA Board Officer's Academy, Rochester

OCTOBER 2022			
*	5	WED-Noon	Legislative Committee Meeting
	5	WED-5:45pm	Executive Committee Meeting
	6	THURS	NYSSBA District Clerk Workshop
	10	MON	Holiday (Office Closed) Indigenous Peoples' Day
*	12	WED-Noon	Information Exchange Committee Meeting
*	15	SAT-7:30am	MCSBA Finance Conference
	17-21	MON-FRI	Board Member Recognition Week
*	19	WED-Noon	Labor Relations Committee Meeting
	27-29	THURS-SAT	NYSSBA Convention - Syracuse

NOVEMBER 2022			
*	2	WED-Noon	Legislative Committee Meeting
*	2	WED-4:00PM	Association Social Hour for All MCSBA Members
*	2	WED-5:45 pm	Board Leadership Meeting (Westside Location)
	6	SUN	Daylight Savings Time
*	9	WED-Noon	Information Exchange Committee Meeting
	9	WED -4:00pm	Steering Committee Meeting - ZOOM
	11	FRI	Holiday (Office Closed) Veterans Day
*	16	WED-Noon	Labor Relations Committee Meeting
	24-25	THUR-FRI	Holiday (Office Closed) Thanksgiving
*	30	WED-Noon	Legislative Committee Meeting
	30	WED-5:45pm	Executive Committee Meeting

DECEMBER 2022			
	5	MON	MCSBA Zoom with Legislators
*	6	THUR-8:30am	District Clerks Conference
	22-23	THURS-FRI	Holiday (Office Closed) Christmas
	30	FRI	Holiday (Office Closed) New Year's



<b>JANUARY 2023</b>			
	2	MON	Holiday (Office Closed) New Year's
*	4	WED-Noon	Legislative Committee Meeting
*	11	WED-Noon	Information Exchange Committee Meeting
	16	MON	Holiday (Office Closed) Martin Luther King
*	18	WED-Noon	Labor Relations Committee Meeting
*	25	WED-Noon	Steering Committee Meeting

<b>FEBRUARY 2023</b>			
*	1	WED - Noon	Legislative Committee Meeting
*	4	SAT-8:30 am	MCSBA Legislative Breakfast
*	8	WED-Noon	Information Exchange Committee Meeting
*	15	WED-Noon	Labor Relations Committee Meeting
	15	Wed-5:45pm	Executive Committee Meeting - Zoom
	20	MON	Holiday (Office Closed) President's Day
	20-24	MON-FRI	Winter Recess

<b>MARCH 2023</b>			
*	1	WED-Noon	Legislative Committee Meeting
	1	WED-5:45pm	Board Leadership Meeting (Eastside Location)
	8-9	WED-THURS	MCSBA Albany 2-day Advocacy Trip
	12	SUN	Daylight Savings Time
*	15	WED-Noon	Information Exchange Committee
*	22	WED-Noon	Labor Relations Committee Meeting
*	23	THUR-8:30am	District Clerks Conference
*	25	SAT	Prospective Candidate Seminar
*	29	WED-Noon	Steering Committee Meeting

<b>APRIL 2023</b>			
	2-4	SAT-MON	NSBA Annual Conference, Orlando, FL
	7	FRI	Holiday (Office Closed) Good Friday
	3-7	MON-FRI	Spring Break
*	12	WED-Noon	Legislative Committee Meeting
	12	WED	Monroe 2-Orleans BOCES Annual Meeting
	13	THURS	Monroe One BOCES Annual Meeting
*	19	WED-Noon	Information Exchange Committee Meeting
*	26	WED-Noon	Labor Relations Committee Meeting
	26	WED- 5:45pm	Executive Committee Meeting
*	27	THUR-8:00am	MCSBA Spring Law Conference

<b>MAY 2023</b>			
*	3	WED-Noon	Legislative Committee Meeting
*	3	WED-4:00PM	Association Social Hour for All MCSBA Members
*	3	WED -5:45pm	Board Leadership Meeting (Westside Location)
	16	TUES	BUDGET VOTE
	24	WED	MCSBA Annual Meeting
	29	MON	Holiday (Office Closed) Memorial Day

<b>JUNE 2023</b>			
M	10	SAT-7:30am	New Board Member Training



DOUBLETREE  
BY HILTON

\* Meetings held at the DoubleTree Inn, 1111 Jefferson Rd., Rochester 14623, (475-1510)

# 10 OLD BUSINESS





**BROCKPORT CENTRAL SCHOOL**  
**Brockport, NY 14420-2296**

10.1

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**Board of Education**  
**2022-2023 Meeting Schedule**

<b>Day</b>	<b>Date</b>	<b>Time/Location/Notes</b>
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Tuesday	August 16, 2022*	5 p.m. - District Office Board Room
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Tuesday	September 20, 2022	6 p.m. - District Office Board Room
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Tuesday	November 15, 2022	6 p.m. - District Office Board Room
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Tuesday	February 7, 2023	6 p.m. - District Office Board Room
Monday	March 7, 2023	6 p.m. - District Office Board Room
Tuesday	March 28, 2023*	6 p.m. - District Office Board Room
Tuesday	April 18, 2023	6 p.m. - District Office Board Room
Tuesday	May 2, 2023	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 16, 2023*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 6, 2023	6 p.m. - Hill School Cafetorium
Tuesday	June 20, 2023*	5 p.m. - Hill School Cafetorium (time change)

*Regular meetings are typically held on the first and third Tuesday at 6 p.m.. Exceptions are marked with an asterisk (\*).*

**Note:** *Meetings are subject to change. Updated information will be posted on the District's website at [www.bcs1.org](http://www.bcs1.org).*

*Board of Education Approved: May 3, 2022; revised June 1, 2023*





**BROCKPORT CENTRAL SCHOOL**  
**Brockport, NY 14420-2296**

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**Board of Education**  
**2023-2024 Meeting Schedule**

<b>Day</b>	<b>Date</b>	<b>Time/Location/Notes</b>
Friday	July 14, 2023*	Reorganization Meeting 5 p.m. - District Office Board Room
Tuesday	July 25, 2023*	5 p.m. - District Office Board Room
Tuesday	August 8, 2023*	5 p.m. - District Office Board Room
Tuesday	August 22, 2023*	5 p.m. - District Office Board Room
Tuesday	September 5, 2023	6 p.m. - District Office Board Room
Tuesday	September 19, 2023	6 p.m. - District Office Board Room
Tuesday	October 3, 2023	6 p.m. - District Office Board Room
Tuesday	October 17, 2023	6 p.m. - District Office Board Room
Tuesday	November 7, 2023	6 p.m. - District Office Board Room
Tuesday	November 21, 2023	6 p.m. - District Office Board Room
Tuesday	December 5, 2023	6 p.m. - District Office Board Room
Tuesday	December 19, 2023	6 p.m. - District Office Board Room
Tuesday	January 9, 2024*	6 p.m. - District Office Board Room
Tuesday	January 23, 2024*	6 p.m. - District Office Board Room
Tuesday	February 6, 2024	6 p.m. - District Office Board Room
Monday	March 5, 2024	6 p.m. - District Office Board Room
Tuesday	March 26, 2024*	6 p.m. - District Office Board Room
Tuesday	April 16, 2024	6 p.m. - District Office Board Room
Tuesday	May 7, 2024	5:30 p.m. Budget Public Hearing 6 p.m. Board Meeting Hill School Cafetorium
Tuesday	May 21, 2024*	7 p.m. - District Office Board Room (Budget Vote)
Tuesday	June 4, 2024	6 p.m. - Hill School Cafetorium
Tuesday	June 18, 2024	6 p.m. - Hill School Cafetorium

*Regular meetings are typically held on the first and third Tuesday at 6 p.m. Exceptions are marked with an asterisk (\*).*

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*Board of Education Approved: March 28, 2023; Rev: 6/2/23*

# 11 OTHER ITEMS OF BUSINESS



# 12 EXECUTIVE SESSION





# 13 ADJOURNMENT

